



如已達到學分目標，別忘了申報你的持續專業進修學分!
If you have attained the CPD points target, don't forget to declare your CPD points!

致：地產代理監管局
To: Estate Agents Authority

持續專業進修計劃 – 自願申報書 Continuing Professional Development (“CPD”) Scheme Voluntary Declaration of CPD Attainment

本人(姓名) _____ (牌照號碼： _____) 的牌照
有效期為 12 / _____ 個月 (請將不適用者刪去) 並於 _____ 屆滿。

本人謹聲明於有關持續專業進修時段內*取得學分總數如下：

I (Name) _____ (Licence No: _____) hold a
licence valid for 12 months/ _____ months (delete as appropriate) expiring on
(date) _____. I hereby declare that during the relevant CPD Period* I have
accumulated:

核心科目持續專業進修學分 CPD points for core-subjects _____

非核心科目持續專業進修學分 CPD points for non-core subjects _____

學分總數 Total CPD points _____

持牌人簽署 Licensee's Signature: _____ 日期 Date: _____

日間聯絡電話 Daytime Tel No: _____

- *註：
- (1) 有關持續專業進修學分的計算和時段的定義，請參閱「指引」第 5 章、第 7 章和第 9 章。
 - (2) 請填妥背頁之持續專業進修活動綜合記錄表，但切勿呈交出席證書等正本文件予監管局。出席證書及其他參與活動的證明文件由遞交此申報書起計最少保存 3 年。
 - (3) 請把填妥的持續專業進修計劃自願申報書正本於遞交續牌申請時或之前交回監管局。

- *Note:
- (1) Please refer to Section 5, Section 7 and Section 9 of the Guidelines on the calculation of CPD points and the meaning of CPD Period.
 - (2) Please complete the *Record of CPD Activities* on the reverse. DO NOT submit original certificates of attendance to EAA. Original certificates of attendance and other proof of attendance should be kept for 3 years from the date of this declaration.
 - (3) Please return the original of the completed *CPD Voluntary Declaration of CPD Attainment* to EAA at the time of or before the submission of your licence renewal application.