

School Uniform Policy

Policy Number N131

Policy Owner: Assistant Head Teachers Pastoral
(Learners and Learning)

Governing Body Responsibility: Welfare Committee

Version 3.0

Date September 2014

Policy to be reviewed on or before October 2018



Kesteven and Grantham Girls' School

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1. School Uniform and Equipment

Uniform is worn by all students to the end of Year 11.

The purpose of uniform at KGGs is to allow students to look smart and feel part of our community, whilst projecting the best possible image of our school. Please therefore only purchase approved uniform items.

Students are expected to wear the correct uniform at all times during the school day, including on journeys to and from school. They should also have the correct equipment with them at all times.

In selecting our uniform we try to make the choice simple and unambiguous so that our uniform policy is easily understood, while taking into account the cost and ensuring items are easily available.

Uniform can be purchased from our school shop located just inside the pedestrian entrance to school, (please refer to our website for current opening times), or anytime online at www.kggs.schoolguise.co.uk, (also available via the online uniform shop link at www.kestevengrantham.lincs.sch.uk). KGGs work hard at ensuring all uniform items sold through our shop or online are of the highest quality and competitively priced. Purchasing uniform from our school shop or online will ensure that all items are compliant, and at the same time you will be supporting our school as any resulting profit will be used to support our school activities.

2. KGGs UNIFORM

Years 7-11

ITEM	COLOUR	EMBROIDERY	MANUFACTURER	PRODUCT CODE	NOTES
Blazer 2-Button	Navy Blue	KGGs embroidered to left chest	Beau Brummel - Ziggys Trutex	1UB ZIPG-NVY	Compulsory uniform item, worn at all times. In warm weather the Headteacher will give permission for blazers to be removed.
Skirt Straight	Navy Blue	No decoration	Banner-Luton Trutex Pencil Skirt	913598 GSC-NVY	To fit 2cm above or below the knee.
Trousers Straight Leg	Navy Blue	No decoration	Banner Greenwich Trutex Slim Leg Trutex Pressed Leg	1LA GTN-NVY GTB-NVY	School uniform trouser.
Rever Collar Blouse Short Sleeve	Blue	No decoration	Banner Trutex	913352 HRP-BLU	Worn over the school skirt or trousers.
Rever Collar Blouse Long Sleeve	Blue	No decoration	Banner Trutex	913353 LRP-BLU	Worn over the school skirt or trousers.
Cardigan V-Neck	Navy Blue	KGGs embroidered to left chest	Trutex Cotton Fine-Knit	CGC-NVY	Optional. May only be worn under blazer, and when worn blouse must be tucked in.
Jumper V-Neck	Navy Blue	No decoration	Trutex Cotton Fine-Knit	CGV-NVY	Optional. May only be worn under blazer, and when worn blouse must be tucked in.
Tights	Navy, Black or Natural	No decoration	Not specified		To be worn with skirt. No fishnet or other styled designs are permitted.

Socks Ankle/Knee-Length	Navy Blue	No decoration	Not specified		To be worn with skirt or trousers.
School Shoes	Black	No decoration	Not specified		Sturdy, low heeled, without a platform sole. Health and Safety Regulations require the wearing of appropriate footwear. Trainers are not to be worn in school.
Outdoor Coat	Navy Blue or Black	No decoration	Not specified		Must be plain, with no decoration. No denim, suede or leather. The coat should be worn over, and be long enough to cover, the blazer.

KGGS PROTECTIVE CLOTHING

ITEM	COLOUR	EMBROIDERY	MANUFACTURER	PRODUCT CODE	NOTES
Art Apron		No decoration	Not specified		Apron or old shirt.
Food Technology Apron	White	Student's Name embroidered to front	Banner	10Z	Available to order from our school shop or online.
Food Technology Cool Bag			Not specified		A small cool bag should be used to carry ingredients to and from school

3. KGGS PE KIT 2014-15

We have undertaken a review of our PE Uniform and are pleased to announce our new PE Kit is now available. **Our New PE Kit is compulsory for all 2014-15 Year 7 students.** Students in Years 8-11 will continue to use their existing PE Kit until replacement. All items **must** be named. Clothing should have 'sew-on' name tags in the specified position as requested by PE Dept.

ITEM	COLOUR	EMBROIDERY	MANUFACTURER	PRODUCE CODE	NOTES
Polo Shirt Panelled Girl-Fit	Navy-Sky-White	KGGS Crest embroidered to left chest	Falcon	G925	Name tag sewn on inside label.
Skort Panelled	Navy	KGGS embroidered to left leg	Falcon	G203	Name tag sewn onto left leg of attached shorts.
Shorts	Navy	KGGS embroidered to left leg	Falcon	P245	Name tag sewn on inside label.
Tracksuit Trouser	Navy	KGGS embroidered to left leg	Falcon	T036	Name tag sewn onto label inside of trousers.
Fleece ¼-Zip	Navy-White Piping	KGGS Crest embroidered to left chest	Falcon	T100	Name tag sewn on inside label.

Sports Socks Knee Length	Navy-Sky	No decoration	Falcon	H402	Name tag at top of each sock.
Sports Socks Ankle Length	White	No decoration	Not specified		Name tag at top of each sock.
Shinguards		No decoration	Not specified		Health & Safety – Must be worn for hockey.
Mouthguard		No decoration	Not specified		Health & Safety – Must be worn for hockey.
Training Shoes		No decoration			Named on top under tongue with sewn on tags if possible. Good quality – supportive. No fashion trainers or plimsolls to be worn.
Hockey or Football Boots		No decoration	Not specified		Named on top under tongue with sewn on tags if possible.
Sports Bag	Navy				To be purchased from school. Name on outside of bag.
Hockey Stick Tennis Racquet Badminton Racquet Athletic Spikes			Not specified		Optional items.

4. NEARLY-NEW UNIFORM

The school holds a small stock of nearly new uniform. Items of uniform which have been outgrown, but which are of good condition, may be brought to school where they will be made available for sale on New Intake Day. If you require second hand uniform at any other time, please telephone reception to make an appointment.

5. ALTERNATIVE UNIFORM SUPPLIERS

The school uniform is also available from local retailers, Downtown at Gonerby Moor and Grantham Clothing on London Road.

6. OTHER EQUIPMENT

Textbooks and stationery are provided by the school, but we do ask that students have the following items of equipment:

- A plain black or navy waterproof school bag or rucksack (designed to hold books and A4 files – not a fashion handbag).
- A KGS student planner (purchased from school).
- A pen.
- Pencils (HB), a 30 cm ruler, pencil, crayons and a rubber.
- A scientific calculator – available to purchase through school.
- An English dictionary (recommended: The Little Oxford Dictionary/Heinemann English Dictionary).
- A French dictionary – Collins Pocket French dictionary (ISBN 978-0-00-720889-0) or Collins French dictionary compact Edition (ISBN 0-00-723145-8).

7. MAKE-UP, JEWELLERY & HAIR STYLES

We consider make-up to be inappropriate within school and ask parents to support us in encouraging their daughters not to wear any, if they do wear it the make-up should be discreet. We

also feel that jewellery should not be worn in school owing to obvious health and safety concerns; however, discreet crosses (which may have to be removed during practical lessons) are allowed on a long chain. Similarly, students may wear one pair of small plain gold/silver studs, one stud to be worn in each earlobe. Ear studs must be removed for PE lessons. Other facial piercings are NOT acceptable. Unusual hairstyles and hair colours are NOT acceptable.

8. MOBILE PHONES

We prefer students not to bring mobile phones or other electrical items to school as they often cause more problems than they solve. However, if a student feels she needs to carry a mobile phone for the journeys to and from school, we expect it to be turned off and kept out of sight throughout the school day. Mobile phones are not to be used for communicating with friends or home during the school day. A public telephone is available in the New Foyer and in an emergency telephones can be used in the pastoral office. The school will accept no responsibility for lost or stolen mobile phones or other electrical items.

STUDENTS ARE EXPECTED TO WEAR THE CORRECT UNIFORM AT ALL TIMES DURING THE SCHOOL DAY, INCLUDING ON JOURNEYS TO AND FROM SCHOOL. THEY SHOULD ALSO HAVE THE CORRECT EQUIPMENT WITH THEM AT ALL TIMES.

9. Configuration History

Version:	Date:	Author	Contributors
1.0	October 2009	Assistant Headteachers – Learners and Learning	
1.1	May 2010	Assistant Headteachers – Learners and Learning	
2.0	October 2010	Assistant Headteachers – Learners and Learning	
3.0	September 2014	Deputy Headteacher – Learners and Learning	

Audit trail of change

Version	Date	Reason for Change
1.0	October 2009	Policy Review
1.1	May 2010	Policy Reformatting
2.0	October 2010	Policy Review Significant changes
3.0	September 2014	Policy Review Brought Forward – Significant Changes

Authorisation

Name	Date	Signature
Mrs K Korcz	September 2014	