ARIN
American Registry for Internet Numbers

QUICK GUIDE TO INTERNET NUMBER RESOURCE TRANSFERS

1. Create and ARIN Online account at **http://www.arin.net** by clicking on the "new user" link on the left side of the home page.

2. Log in and click on POC RECORDS in the left navigation bar to link to your exisiting POC handles or to create a new POC handle for the ARIN contacts in your organization.

3. Click on ORGANIZATION DATA in the left navigation bar and create an Org ID, if you don't already have one.

4. Generate an API key by clicking on the WEB ACCOUNT link in the left navigation bar. In the API Key Management section, click "Create API Key". Your API key will be issued automatically.

5. Determine which type of transfer is appropriate for you using the table below. Fill out and submit the appropriate transfer request template to hostmaster@arin.net. The templates are available at **https://www.arin.net/resources/transfers/index.html**.

6. An ARIN analyst will work with you via email to gather the information and documentation needed to process your transfer request.

7. ARIN will approve the request upon verification if it meets the applicable requirements.

8. When the transfer is approved (whether M&A, Specified Recipient, or Inter-RIR), ARIN will send an email with details on paying the applicable fee and submitting a signed Registration Services Agreement (RSA). Details about applicable fees are available via the Fee Schedule: **https://www.arin.net/fees/fee_schedule.html**

9. ARIN will complete the transfer 1-2 business days after receipt of your payment and signed RSA.

Transfer Request Requirements

Type of Resource Transfer Request	Criteria for ARIN to Consider Transfer

Transfers Based on Mergers, Acquisitions, and Reorganizations – use the 8.2 Transfer Template
 	
 https://www.arin.net/resources/templates/transfer.txt
	• ARIN will consider requests for the transfer of number resources in the case of mergers and acquisitions upon receipt of evidence that the new entity has acquired assets that used the transferred resources from the current registrant. Acceptable types of documentation include:
	
	   * An authenticated copy of the instrument(s) affecting the transfer of assets, such as:
	
	     • Asset purchase agreement and bill of sale
	     • Finalized merger or amalgamation agreement filed with a province/state/federal government
	     • Finalized court order
	
	   * SEC or other public filings that document the transfer of assets
	
	 • Authenticated documentation showing name change, such as
	
	     • amended articles of incorporation
	     • state/province/federal government verification of name change
	
	 • If multiple transactions connect the old and new organizations, documentation will be required for each transaction. You are welcome to redact any financial or otherwise sensitive information. If necessary, ARIN has a standard nondisclosure agreement available.
	
	 • In the event that number resources of the combined organizations are no longer justified under ARIN policy, ARIN will work with the resource holder(s) to return, aggregate, transfer, or reclaim resources as needed to restore compliance via the processes outlined in current ARIN policy.

Type of Resource Transfer Request	Criteria for ARIN to Consider Transfer
Transfers of Released Number Resources to Specified Recipients – use the 8.3 Transfer Template https://www.arin.net/resources/templates/transfer-8-3.txt	• ARIN has received verification that the authorized resource holder wishes to release the resources to an organization within the ARIN region, and that the intended recipient has a demonstrated need for the resources based on current ARIN policy. • Requests for transfers under this policy must be submitted by an authorized individual from the registered organization. • The recipient organization may receive blocks of IPv4 addresses or ASNs under an 8.3 transfer as long as they can demonstrate the need for the resource under a current ARIN policy (ISP initial/additional, end-user, multi-homed ISP/end-user, etc). • The recipient organization may be required to complete a resource request form in order to provide the detailed information needed to verify that they qualify for the number resource under an existing ARIN policy. • In the event that the current registrant of the resources no longer exists, ARIN will require the requesting organization to complete a Merger and Acquisition Transfer (NRPM 8.2) before proceeding with the 8.3 request. This is done in accordance with policy and provides a clear audit trail showing the chain of registration. • The source entity must not have received a transfer, allocation, or assignment of IPv4 number resources from ARIN for the 12 months prior to the approval of a transfer request. This restriction does not include M&A transfers. • The source entity will be ineligible to receive any further IPv4 address allocations or assignments from ARIN for a period of 12 months after a transfer approval, or until the exhaustion of ARIN's IPv4 space, whichever occurs first.
Transfers of Number Resources to ARIN from another RIR – use the 8.4 Transfer Template https://www.arin.net/resources/templates/inter-rir-transfer-8.4.txt	• Source RIR confirms the authorized resource holder wishes to release the resources to the specified recipient within the ARIN region. • Recipient organization demonstrates the need for the total amount of address space under a current ARIN policy (ISP initial/additional, end-user, multi-homed ISP/end-user, etc) by showing how the addresses will be used within 24 months. • The recipient organization may be required to complete a resource request form in order to provide the detailed information needed to verify that they qualify for the number resource under an existing ARIN policy.

Type of Resource Transfer Request	Criteria for ARIN to Consider Transfer
Transfers of Number Resources from ARIN to another RIR - use the 8.4 Transfer Template https://www.arin.net/resources/templates/inter-rir-transfer-8.4.txt	• Authorized registrant of the resources confirms release to an organization located within another RIR's service region. • Confirmation the specified recipient meets the requirements to receive the released resources under the destination RIR's inter-RIR transfer policy. • In the event that the current registrant on the IPv4 block no longer exists, ARIN will require the requesting organization to complete a Merger and Acquisition transfer (NRPM 8.2) before proceeding with the 8.4 request. This is done in accordance with policy and provides a clear audit trail showing the chain of registration. • Source entities within the ARIN region will not be eligible to receive any further IPv4 address allocations or assignments from ARIN for a period of 12 months after a transfer approval, or until the exhaustion of ARIN's IPv4 space, whichever occurs first. • Source entities within the ARIN region must not have received a transfer, allocation, or assignment of IPv4 number resources from ARIN for the 12 months prior to the approval of a transfer request. This restriction does not include M&A transfers.