

**AMBOY HIGH SCHOOL  
ADVANCED NOTICE OF ABSENCE**

\_\_\_\_\_ has my permission and will be absent from Amboy High School on \_\_\_\_\_.

The student will be absent for periods: 1 2 3 4 5 6 7 8 9

The specific reason for being absent from school is: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
**Parent / Legal Guardian Signature**

It is the responsibility of the student to check with all of his/her teachers prior to the absence to get all assignments. These should be completed prior to leaving or at the teacher's request. Failure to do so may result in the student receiving a failing grade for that assignment missed. This form must be signed by all necessary parties and turned in to the main office to be kept on file. Furthermore, it must be submitted to the Principal's office prior to the student leaving the building the day of the absence. If any of the information is false or if any signature is forged; then this advanced notice will become null and void.

**FACULTY SIGNATURES: (DO NOT SIGN UNLESS THE ABOVE IS COMPLETED!)**

Period 1 \_\_\_\_\_ Period 6 \_\_\_\_\_

Period 2 \_\_\_\_\_ Period 7 \_\_\_\_\_

Period 3 \_\_\_\_\_ Period 8 \_\_\_\_\_

Period 4 \_\_\_\_\_ Period 9 Resource \_\_\_\_\_

Period 5 \_\_\_\_\_

**\*\*PLEASE TURN THIS FORM INTO THE OFFICE  
AT LEAST 24 HOURS BEFORE THE ABSENCE.**

**\*\*\*Written documentation or verification of medical, dental, court, or other appointments will be required for the above absence to be excused.**