



1870 Lorne Street Phone: (306) 780-9373
Regina, SK S4P 2L7 Fax: (306) 781-6021

PRE-AUTHORIZED DEBIT (PAD) AGREEMENT FOR ADMINISTRATION SERVICES CHARGES

1. CUSTOMER INFORMATION

Name:

Address:

City: Province: Postal Code:

Phone: Email:

2. BANK ACCOUNT INFORMATION (to ensure accuracy, please attach a specimen cheque marked "VOID")

Financial Institution Name:

Branch Address:

Branch #: Transit #: Account #:

3. PRE-AUTHORIZED DEBIT (PAD) DETAILS

Effective (Month/Day/Year), we authorize the Administration Center for Sport, Culture, and Recreation to debit the bank account identified above on the 4th Monday of each month for Administration Services utilized. As the debit amounts may vary each month based on the services utilized, the Administration Center will provide written notice of the amount debited and the specific charges that make up that amount at least 10 days prior to the payment date.

These services are for business use.

Authorized Signature

Name:

Title:

Date:

Authorized Signature

Name:

Title:

Date:

You may revoke your authorization at any time subject to providing the Administration Center 30 days written notice. To obtain a sample cancellation form, or for more information on your right to cancel a PAD Agreement, contact your financial institution or visit www.cdnpay.ca.

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain more information on your recourse rights, contact your financial institution or visit www.cdnpay.ca.

When this form is complete, or if you have any questions or concerns, please mail to the Administration Center accounting department at the address indicated in the letterhead.