



Professional Engineers of North Carolina

A state society of the National Society of Professional Engineers

PROFESSIONAL ENGINEERS OF NORTH CAROLINA 2014 AWARD FOR OUTSTANDING TECHNICAL ACHIEVEMENT

GENERAL INFORMATION AND ENTRY GUIDELINES

GENERAL DESCRIPTION

This award is given each year to an individual who, as project engineer or project manager, has achieved particular distinction in his/her own technical field and area of practice, which may be government, education, industry, construction or private practice. The technical achievement shall be one that enhances the engineering profession and contributes to the good of the public. The award may be given in recognition of a singular achievement or a series of achievements, which are recognized within the profession as being unique, innovative and/or outstanding. The candidate shall have a record of active participation in professional and technical society activities and shall have a record of professional development through continuing education.

INSTRUCTIONS FOR COMPLETION AND SUBMITTAL OF ENTRY FORMS

1. Read the attached "Award Criteria and Procedures" and review the nomination form carefully before beginning entries.
2. The nomination form is due at PENC headquarters by **April 15, 2014**.
3. Be sure to fill in the entry form completely. This includes signatures, pertinent dates, and all other data. Incomplete forms cannot be properly judged.
4. Please type or neatly print all information. Submit documents unbound for reproduction purposes.
5. Should you require further assistance, please contact Ashley Mahoney, Director of Member Services and Business Operations, at the PENC headquarters by telephone 919-834-1144 ext.2, or by email to amahoney@penc.org.

**PROFESSIONAL ENGINEERS OF NORTH CAROLINA
2014 AWARD FOR OUTSTANDING TECHNICAL ACHIEVEMENT**

AWARD CRITERIA & GRADING

BASIC CRITERIA

1. Candidate shall be an individual who has achieved particular distinction in his/her own technical field and mode of practice, which may be government, education, industry, construction, or private practice. The individual may be the project engineer or project manager who has met these qualifications.
2. The technical achievement shall be one that enhances the engineering profession.
3. The technical achievement shall be one that makes contributions to the good of the public.
4. The technical achievement can either be a singular achievement or a series of achievements that are recognized within the profession as being unique, innovative and outstanding.
5. Candidate shall be a North Carolina resident.
6. Candidate's record must show active participation in professional and technical society activities.
7. Candidate's professional integrity shall be beyond question.
8. Candidate's professional reputation shall be more than local in character.
9. Candidate's record must show a progression of professional development through continuing education.

GRADING POINT SYSTEM

Criteria	Point Value
Degree to which achievement is recognized as being outstanding	15
Degree to which achievement is recognized as being unique or innovative	15
Degree of technical participation in the achievement	15
Degree to which achievement contributes to the good of the public	15
Degree to which achievement enhances the engineering profession	10
Record of professional service through participation in PENC	10
Record of participation in technical society activities.	10
Evidence of candidate's professional reputation, more than local in character	10
Total	100

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PROCEDURES & CHECKLIST

PROCEDURE

1. Candidate may be nominated by another PENC member, him/herself, by a chapter or by the PENC Board of Directors.
2. The nomination shall be in written or typed form and include a complete resume on the candidate, together with such other materials as may be helpful to the Awards Committee in its review.
3. Each nomination shall contain 2 (two) letters of recommendation attesting to the candidate's professional reputation.
5. The PENC Awards Committee shall review each nomination and, in turn, make its recommendation to the Board of Directors.
5. Upon approval by the Board, the award recipient will be honored in the following ways:
 - An awards presentation at the PENC Summer Conference.
 - Press and media recognition, including a special write-up in *the Professional Engineer* and press releases distributed to major and local news outlets.

ENTRY FORM CHECKLIST

- _____ 1. Is BASIC DATA section complete?
- _____ 2. Is EDUCATIONAL DATA section complete?
- _____ 3. Is EMPLOYMENT DATA section complete?
- _____ 4. Is PROFESSIONAL/TECHNICAL/INDUSTRY ACTIVITIES section complete?
- _____ 5. Is TECHNICAL ACHIEVEMENT section complete?
- _____ 6. Have TWO LETTERS OF RECOMMENDATION been provided?
- _____ 7. Has entry form been SIGNED & DATED?

PART I - BASIC DATA

A. General Information

Name (<i>First, Middle, Last</i>)		
Mailing Address (<i>Street or PO Box</i>)		
City	State	Zip Code
Business Phone (<i>including area code</i>)		Home Phone (<i>including area code</i>)
Email Address (<i>optional</i>)		Number of Years Practicing Engineering

B. Personal Information (For information only. Not used in judging.)

Birth Date	Age	Birth Place
Family Status (<i>single, married, divorced</i>)		Spouse Name
Children's Names & Ages		
Other Interests/Hobbies		

C. Registrations

Registration Type & Number	State	Date
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PART II - EDUCATIONAL DATA

A. College Education – attach supplementary information if necessary.

Undergraduate Degree	University	Graduation Date
Graduate Degree	University	Graduation Date
Other Degrees (<i>provide degree, university, and graduation date</i>)		
Scholarships received, if any		
Other Honors/Awards received, if any		
Significant college activities		

PART III – EMPLOYMENT DATA

A. Current Employment (Attach supplementary information, as necessary.)

Employer's Name	Mailing Address		
Title/Position	City	State	Zip Code
Date of Employment	Date Current Position Attained		
Brief description of nominee's duties and responsibilities			

B. Previous Work Experience (Attach supplementary information, as necessary.)

Employer's Name	Title/Position
Dates of Employment	Number of Employees Supervised
Brief description of nominee's duties and responsibilities	

Employer's Name	Title/Position
Dates of Employment	Number of Employees Supervised
Brief description of nominee's duties and responsibilities	

Employer's Name	Title/Position
Dates of Employment	Number of Employees Supervised
Brief description of nominee's duties and responsibilities	

PART IV – TECHNICAL ACHIEVEMENT

A. Nature of Nomination. Please indicate the nature of this nomination by circling the correct response below.

A single project or achievement

OR

Achievement represented by a series of projects

B. Description of technical achievement. Include dates. (Attach supplementary information, as necessary.)

C. Describe the candidate's managerial and/or technical role in the achievement

D. Why is the achievement outstanding?

E. Why is the achievement innovative or unique?

F. How has the achievement contributed to the good of the public?

G. How has the achievement enhanced the engineering profession?

PART V - SERVICE TO PENC/NSPE

A. NSPE/PENC Membership

Are you a member of NSPE/PENC? circle one: Yes No

Join Date of NSPE/PENC <i>(include student membership)</i>	Dates of breaks in membership, if any
Total number of years in PENC	PENC Chapter

B. NSPE/PENC Activities (Include interest groups, committees, participation in educational outreach programs and leadership positions). Provide dates and description of responsibilities and/or activities. Attach supplementary information, as necessary.)

Chapter Level		
Activity	Dates	Description of responsibilities/activities
Activity	Dates	Description of responsibilities/activities
Activity	Dates	Description of responsibilities/activities

State Level		
Activity	Dates	Description of responsibilities/activities
Activity	Dates	Description of responsibilities/activities
Activity	Dates	Description of responsibilities/activities

National Level		
Activity	Dates	Description of responsibilities/activities
Activity	Dates	Description of responsibilities/activities
Activity	Dates	Description of responsibilities/activities

PART VI – TECHNICAL ACTIVITIES

- A. Industry and Technical Engineering Organization Involvement** (Such as ASCE, ASME, IEEE, SAME, AIEE, etc.) List your membership in other organizations and list instances of service in any capacity. Attach any supplementary information as necessary.

Organization	Date Joined	Membership Grade	Instances of Service
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PART VII – EVIDENCE OF PROFESSIONAL REPUTATION

A. Letters of Recommendation – Please provide two (2) letters of recommendation that attest to your professional reputation. The letters should be typed and submitted with this nomination form. Each letter should be no more than one page in length, dated and signed by the recommender.

We strongly suggest that the two letters be written by PENC members in good standing. Please fill in the name of each person recommending you below.

Recommendation #1: _____

Recommendation #2: _____

PART VIII – Candidate Signature

By signing this form, you attest to its validity and authenticity. Thank you for your nomination.

Nominee’s Signature: _____

Date: _____