

# SUMMER ACTIVE DAY CAMP

Parent Guide 2013



DAY CAMP# 392-6763 Ext. 216

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# REGISTRATION FORM

## SUMMER ACTIVE DAY CAMP 2013

Full Name of: \_\_\_\_\_ Male / Female

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_ Age \_\_\_\_\_

Birth date: \_\_\_\_\_ Medicare #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Family Doctor: \_\_\_\_\_

Allergies or other medical conditions: \_\_\_\_\_

Dietary Restrictions: \_\_\_\_\_

Mother/Guardian: \_\_\_\_\_ Father/Guardian: \_\_\_\_\_

Place of work: (Mother): \_\_\_\_\_ Phone # \_\_\_\_\_

Place of work: (Father): \_\_\_\_\_ Phone # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

### Emergency Information

#### **In Case of an Emergency Call (not including parents/guardian)**

Name	Relationship	Phone Number
1. _____	_____	_____
2. _____	_____	_____

Please indicate weeks registering for:

\_\_\_ June 24-June 28

\_\_\_ July 29-Aug 2

\_\_\_ July 2-July 5

\_\_\_ August 6-August 9 (closed August 5)

\_\_\_ July 8-July 12

\_\_\_ August 12-August 16

\_\_\_ July 15-July 17 (WV Games 18-19) \_\_\_ August 19- August 23

\_\_\_ July 22-July 26

\_\_\_ August 26- August 30

The undersigned parent or guardian does hereby consent to my/our/son/daughter attending The Florenceville-Bristol Recreation Department's Summer Day Camp program.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Day Camp Philosophy**

To provide a summer program for children ages 5-13, that is safe and entertaining. Children can socialize with their peers, while participating in sports, crafts, organized activities, swimming and free time. It is our goal to provide a positive recreational experience.

## **Hours of Operation**

Monday thru Friday 8:00-5:30 pm

**Camp does not run on holidays**

## **Camp Rates**

Weekly: \$90/Child     Daily: \$20/Child

**\*\* Please note a \$5.00 late fee will be charged for any child who is not picked up before 5:30 pm each day\*\***

**Weekly rates- Payments are required one week prior to guarantee your space. Without this payment, your spot is not reserved. Post-dated cheques are required, made payable to the Town of Florenceville-Bristol. If payments remain outstanding for more than one week, reserved spots will be cancelled and given to the next applicant.**

## **Parent/Guardian Rules**

For the safety of your child (ren), **YOU MUST SIGN** your child in and out each day and let a staff member know you are taking your child (ren). If someone other than the authorized person(s) is to pick up your child please let the staff know during drop off. If you need to pick up your child early or your child is going to be absent for a day, please inform the staff.

If your child(ren) is/are sick with a contagious condition such as colds, flu, chicken pox and/or exhibiting signs of vomiting, diarrhea, fever, etc. please make other child care arrangements.

## **Special events**

Parents will be provided with a permission slip prior to every special event, giving all the relevant details. A permission slip is mandatory for participation in any and all special events where cost and/or travel are required.

## **Personal Belongings**

All items brought to Day Camp should be labelled with the child's name.

Children enjoy bringing in their favourite toys from home to share with their friends; the day camp staff is **NOT RESPONSIBLE** for these toys. The Recreation Department is not responsible for any lost or stolen items.

If your child wishes to bring a Nintendo DS, they are to be left in their bag throughout the day. On a rainy day, if the child wishes to play on their Nintendo DS, they may ask a Day Camp leader for permission.

### **Medical**

If your child has been injured to the extent that professional medical treatment is required, we will notify you immediately. The child will be transported to the nearest medical facility by the appropriate means to ensure prompt care. **Medicare Numbers Are Required!**

### **Behavior Management**

With the number of potential clients, varied personalities and temperaments, problems may arise. We promise to treat everyone with fairness and respect. It is imperative that the parent/guardian impress upon your child (ren), to have a fun-filled successful camp, they must abide by the rules and to exhibit proper behaviour.

The camp requires the co-operation of all its parts to function effectively. The leaders, parents, and the children must contribute equally if the program is to be successful. At times, it becomes necessary to initiate disciplinary action towards a child (ren) for unacceptable behaviour. The following is the procedure in place to deal with these disciplinary matters:

**1<sup>st</sup> Infraction:** A verbal explanation of the inappropriate behaviour and an explanation of the consequences of further misbehaviour.

**2<sup>nd</sup> Infraction:** Same as 1<sup>st</sup> Infraction and a loss of privilege of participation (A Time-Out). The staff will alert the parent(s)/guardian(s) at this stage in the process.

**3<sup>rd</sup> Infraction:** An explanation of the inappropriate behaviour, and explanation of the consequences of further misbehaviour, and loss of privilege/participation. The day camp coordinator will contact the parents during pick-up time unless the actions are severe. The Day Camp Supervisor will discuss the matter.

**4<sup>th</sup> Infraction:** If inappropriate behaviour has not been corrected after the previous steps, the Day Camp Coordinator will contact the Recreation Director and the Director will contact the parent(s)/guardian(s) to indicate that the child is asked to leave the day camp program.

### **No Canteen**

Unfortunately there will be no canteen available during Summer Day Camp.

**\*\*\*\* NCCC IS NOT A PEANUT FREE BUILDING. \*\*\*\***

### **Required Articles:**

- Lunch/ Snacks
- Sneakers (appropriate for walking/sports) **\*\*Change of Clothes\*\***
- Bathing suit and towel **\*\*NO 2-piece Bathing Suits\*\***
- Sunscreen/ Bug Spray
- Hat

***\*NOTICE\****

There have been incidences of Allergic Reactions due to the application of Sunscreen. We (staff) have in the past allowed our Day Camp staff to apply both sunscreen and/or bug repellent to the children who are attending the Day Camp Program. After carefully taking this matter into consideration we have decided the following:

The application of Sunscreen and/or Bug Repellent will only be applied to children who have been provided with these items from home. The sharing of these items will not be encouraged due to the possibility of an allergic reaction. Therefore, if children arrive to the program without Sunscreen and/or Bug Repellent, they will not receive any application of the above products.

**Have a Great Summer ☺**