



**Statement of Work**

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**Project Name:**  
**Department:**  
**Project Manager:** Faith Connolly  
**Date:**

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**Prepared By**

Document Owner(s)	Project/Organization Role
Faith Connolly	Project Manager
	Lead Analyst

**Project Closure Report Version Control**

Version	Date	Author	Change Description
1.0			

**Project Justification**

**Project Product**

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**Project Objective**

1.

**Research Questions**

1.

**FERPA Compliance**

- BERC’s analysis of postsecondary outcomes involves adults. This will satisfy the stipulations of FERPA; however, examination of high school data will require that BERC receive permission from City Schools to perform these analyses under its current MOU with City Schools.

**Project Deliverables, Due Dates, and Owner**

Tables responding to career and college-ready definitions.

Deliverable	Date	Owner
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**Overall Project Priority:**  
High Medium Low

<b>Comments:</b>	
<b>Approvals</b>	
<b>Project Office:</b> _____	<b>Date:</b> ___/___/___
<b>BERC:</b> _____	<b>Date:</b> ___/___/___
Faith Connolly	
<b>City Schools :</b> _____	<b>Date:</b> ___/___/___
T&L	
<b>City Schools :</b> _____	<b>Date:</b> ___/___/___
OAA	
<b>Primary Analyst :</b> _____	<b>Date:</b> ___/___/___
Rachel Durham	