

December 14, 2015
St. James Municipal Center
City Council Meeting

AGENDA ITEM: Call To Order

Mayor White called the meeting to order. The following councilmembers were present: Councilman Sachs, Councilman Huster, Councilman Smith, Councilman Edwards, Councilwoman Weatherly, Councilman Mitchell, Councilman Anselm and Councilman Watkins. City Administrator Harold Selby and City Clerk Sarah Wheeler were also in attendance.

AGENDA ITEM: Pledge of Allegiance

Mayor White led the Council in the Pledge of Allegiance.

AGENDA ITEM: Agenda Adoption

Vote or To Do: New Vote Item

Councilman Smith made a motion to adopt the agenda as is for the meeting. Councilman Weatherly seconded the motion. All Councilmembers voted “aye”.

AGENDA ITEM: Minutes

Vote or To Do: New Vote Item

Councilman Watkins made a motion to approve the minutes for the November 2015 meeting. Councilman Huster seconded the motion. All Councilmembers voted “aye”.

AGENDA ITEM: Bills

Vote or To Do: New Vote Item

Councilman Sachs made a motion to approve the November bills to be paid. Councilman Smith seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Citizen Comments

Discussion: Ron Jones - Firearm Ordinance

Chief Jones presented a sample firearms ordinance and requested that the Council review it and make any changes they see necessary and present it again to be passed at the next meeting. Chief Jones stated that the police department has been having issues with citizens calling wanting to hunt inside city limits. They are aware there was not an ordinance currently in the books to cover this situation. The council agreed to look at this further and present something at the next meeting.

Discussion: Ron Jones - Fire Pits

Chief Jones presented the council with some rules and regulations he had worked with Fire Chief Parton to come up with pertaining to fire pits and burning. The council reviewed and agreed to come up with an ordinance for the next meeting.

Discussion: Brandon Licklider – Chamber of Commerce

Brandon invited the Council to the annual Chamber dinner in January.

Discussion: School District

Joy Tucker & Principals from the St. James School District made a presentation to the council showing the schools new and improved mission statement and goals for the next 5 years. Joy stated that St. James School district will work to be in the Top 10 school districts in the state by 2020. Also discussed was the new program all school staff was using to build a better relationship with their students and coworkers.

Discussion: Police Awards

Mayor White and Administrator Selby presented Chief Jones, Officer Gray, and Officer Pigg with the life-saving medal of honor for helping a victim having a seizure and performing CPR until the ambulance could get there to assist.

AGENDA ITEM: Department Reports

Discussion: Committee Reports

POLICE - Alan Sachs – The Police Board will hold a meeting on the 28th of December to interview candidates and fill the open officer position.

PARKS – Nathaniel Mitchell – The Park Board has been discussing the dam at Lake Scioto and how to get it to hold in heavy rainfall. Also being discussed is the possibility of remodeling the Community Hall.

IDA – Alan Sachs – The IDA did not have a meeting this month.

CHAMBER – Carol Weatherly – The Chamber did not have a meeting this month. Last month they discussed the Christmas Parade, Library Event, annual dinner and the January meeting date.

SANITATION – David Watkins – The Sanitation department is working on getting a grant through Ozark River Solid Waste Committee on a new truck that would be minimal investment for the City. They had also received proposals on a new sanitation truck that will be discussed later in this meeting. The truck that was being repaired is back after spending \$6000. Additional repairs were needed but it was the decision to bring the truck back and have Eric Happle work on the truck to save the department money. Finally David mentioned that he had prepared an article to run in the paper to citizens to participate in the recycle program.

CITY ADMINISTRATOR – Harold mentioned that it was his 6 months anniversary of being hired and that he hoped he was doing a good job for the City.

MAYOR – Mayor White mentioned filing for a City Council seat opened tomorrow morning 8:00 am through January 19th. Also January 7th at noon would be the appreciation luncheon for employees and board members who wanted to attend.

AGENDA ITEM: MIRMA Insurance

Discussion: MIRMA Insurance - Matthew Brodersen & David Hickman

Matthew Broadersen and David Hickman spoke with the Council once again about the benefits of switching to the MIRMA insurance pool. The council listened however decided to stay with the current city insurance.

AGENDA ITEM: Amend Ordinance 15-1069 to 15-1071

Discussion: Ordinance No. 15-1069 to Ordinance No. 15-1071

Clerk Wheeler explained that Ordinance No. 15-1069 concerning Senate Bill 5 had been numbered incorrectly and asked the council to amend it to Ordinance No. 15-1071.

Vote or To Do: New Vote Item

Councilman Watkins made a motion to amend Ordinance 15-1069 to be renumbered as Ordinance No. 15-1071. Councilman Smith seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Ordinance No. 15-1072 - Code Book

Discussion: Code Book Update

Clerk Wheeler read out loud Ordinance No. 15-1072 for the first reading. The ordinance approved the rewriting of the City Code Book with Sullivan Publications.

Harold stated that the total cost would around \$10,000 and that it would be split between this fiscal year and next.

Clerk Wheeler read Ordinance No. 15-1072 for the second and final reading.

Vote or To Do: New Vote Item

Councilman Huster made a motion to approve Ordinance No. 15-1072 as read. Councilman Anselm seconded the motion. All Councilmembers voted “aye”.

AGENDA ITEM: Ordinance No. 15-1073 Truck Component Services

Clerk Wheeler read Ordinance No. 15-1073 for the first reading. The ordinance approved the purchase of a new sanitation truck through Truck Component Services.

Harold presented the lease purchase agreement at 2% to the council and recommended this option in order to keep necessary funding in the Reserve/Capital Improvement funds. The second option was to pay cash out of the Reserve/Capital Improvement funds. After lengthy discussion, the council almost all agreed to pay cash for the new truck.

Clerk Wheeler read Ordinance No. 15-1073 for the second and final reading.

Vote or To Do: New Vote Item

Councilman Watkins made a motion to purchase the new Sanitation truck from Truck Component Services and to pay cash for the truck out of the reserve/capital improvements account. Councilman Edwards seconded the motion. Upon roll call vote, Councilmembers: Anselm, Sachs, Edwards, Watkins, Weatherly, Smith and Huster voted “aye”. Councilman Mitchell voted “no”.

AGENDA ITEM: Insurance Dependent Rate Correction

Discussion: Insurance Rate Dependent

Harold discussed the current way the insurance is set up is for the city employees. The employees all understood that the city would pay 100% of the employees insurance and 60% of the dependent insurance. It was noticed, however, that the city is currently paying 100% of employee only but 60% of the total premium of the employee/dependent insurance. Harold asked the council if we could fix the mistake since all employees had the understanding it was 60% of the dependent and not the full premium. The council unanimously agreed to fix the mistake and now pay 60% of the dependent premium.

AGENDA ITEM: Depot

Discussion: Depot

Clerk Wheeler discussed with the Council the depot rentals and how the city is losing money by only charging the \$25 fee per rental. The city is currently paying the railroad almost \$1,000 per year for rent. Other expenses include electric, cleaning and maintenance. Clerk Wheeler suggested raising the rate to \$50 for the rental to help come closer to the yearly expenses to maintain the depot. Councilman Edwards made a motion to raise the rental fee to \$50 with a \$25 refundable deposit and that the extra \$25 will go to the Utility department each month to help cover the cost of electric. Councilman Watkins seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Conservation Agreement

Discussion: Conservation Agreement

Harold presented the Conservation agreement with the Council which would allow them to continue stocking Lake Scioto with fish for the city.

Vote or To Do: Conservation Agreement

Councilman Huster made a motion to approve the agreement. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Resolution No. 15-243

Clerk Wheeler read Resolution No. 15-243 out loud to approve the grant through the Delta Regional Authority.

Vote or To Do: Resolution No. 15-243

Councilman Edwards made a motion to approve Resolution No. 15-243 as read. Councilman Sachs seconded the motion. All councilmembers voted “aye”.

AGENDA ITEM: Building Permit

Discussion: Building Permit

Mayor White explained that a permit had been submitted for a mobile home at 517 E Springfield that had burned down. The owner had moved the burned mobile home and put a new one in its place. The issue was the new one was not up to code. The owner was requesting a special permit to keep the new trailer in this spot.

Councilman Huster made a motion to deny the permit. Councilwoman Weatherly seconded the motion. All councilmembers voted “aye”. The special permit will not be permitted.

AGENDA ITEM: Adjourn

Vote or To Do: Adjourn

With no further business to discuss, Councilman Anselm made a motion to adjourn. Councilman Watkins seconded the motion. All councilmembers voted “aye”.

Mayor, Jim W. White

ATTEST:

City Clerk, Sarah Wheeler

Date