

**METROPOLITAN COMMUNITY COLLEGE**  
**3200 BROADWAY -- KANSAS CITY, MISSOURI 64111**

(816) 604-1100

**Purchases of Supplies and Services**  
**INQUIRY FOR PRICE -- NOT AN ORDER**

*An Equal Opportunity Employer*

<b>BID NUMBER</b>
<b>7003</b>
January 29, 2014
<b>DATE</b>

Quotations are requested on the following list of materials, articles or services for delivery to College or Department designated, subject to the conditions of the inquiry.

1. Submit one copy of proposal in a sealed envelope marked "Quotation on Bid Number (As Shown)."
2. Prices must be stated in units of quantity specified and extended in total column.
3. Proposals, to receive consideration, must be received prior to time designated in this inquiry.
4. The Board of Trustees reserves the right to waive defects and informalities in proposals, to reject any or all proposals, or to accept any proposals as may be deemed to its interest, and to award by item, combination of items or lot.
5. MO SALES AND USE TAX Not applicable to any purchase. Exemption certificate furnished as required.
6. Any bid may be withdrawn at any time prior to that specified herein for the opening of bids, but no bid may be withdrawn for a period of sixty (60) days thereafter.
7. Instructions, manufacturer's catalog numbers, etc., where shown herein, are for descriptive purposes to guide the bidder in interpreting the standard of quality, design and performance required, and shall not be construed to exclude proposals based on furnishing other types of materials or service. However, any substitution or departure proposed by bidder must be clearly noted and described and must meet the prescribed specifications as to standard of quality, general design and performance required.
8. Samples requested, if any, must be furnished free of expense, and if not destroyed or required in connection with the award or delivery will, upon request, be returned at the bidder's expense. Right is reserved to mutilate or destroy any samples if considered necessary for testing purposes.
9. Prices quoted, unless otherwise stated by bidder, are to include any packing, crates, containers, etc., necessary to complete delivery as designated herein.
10. It is to be understood the bidder, if awarded an order or contract agrees to protect, defend and save harmless the Board of Trustees from any suits or demands for payment that may be brought against it for the use of any patented material, process, article or device that may enter into the manufacture, construction or form a part of the work covered by either order or contract; and he further agrees to indemnify and save harmless the Board of Trustees from suits or actions of every nature and description brought against it for, or on account of any injuries or damages received or sustained by any party or parties by, or from any of the acts of the contractor, his servants or agents.  
 Insofar as Workman's Compensation Act is concerned, the bidder or contractor agrees to furnish an official certificate or receipt of the Industrial Commission of MO, showing that he has paid into the State Insurance Fund the necessary premiums, whenever in the opinion of the Board of Trustees certificates are deemed necessary.
11. A 5% preference shall be granted to all firms, corporations, or individuals doing business as a Missouri firm, corporation or individual on all contracts other than new construction, provided the additional cost to the District does not exceed \$500.
12. Information pertaining to any item of this request may be obtained by email: Purchasing.info@mccck.edu.

PURCHASING MANAGER  
 3200 BROADWAY, KANSAS CITY, MO 64111

**Closing time of bids: 11:00AM February 14, 2014**

*Diane Parkes*  
 \_\_\_\_\_  
 Purchasing Manager

MATERIAL, ARTICLES OR SERVICE	UNIT PRICE	TOTAL
FEDERAL EXCISE TAX NOT APPLICABLE TO ANY PURCHASE. Exemption certificates will be furnished where necessary		
SEALED BID FOR <b>Campus Police Department: Police Duty Gear</b> as per attached specifications.		
<b>BIDS ARE TO BE CONTAINED IN SEALED ENVELOPES MARKED</b>		
<b>SEALED BID NO. 7003 Campus Police Department: Police Duty Gear</b>		
And addressed to the: <b>PURCHASING MANAGER</b> METROPOLITAN COMMUNITY COLLEGE 3200 BROADWAY KANSAS CITY, MISSOURI 64111		
<b>Above Prices Are to be Quoted F.O.B. College or Department Designated</b>		
TERMS: _____% cash discount if paid within _____ days from delivery and acceptance of goods.		

**THIS CERTIFICATE MUST BE EXECUTED BY BIDDER**

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned agrees, if this bid be accepted within the time stipulated above in paragraph 6, to furnish any or all of the items upon which prices are quoted in accordance with the specifications applying at the price set opposite each item.

Delivery, to destination as shown above, of any or all of the items, to be completed within \_\_\_\_\_ days from receipt or order. ←

**IMPORTANT →** As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

_____	_____
Company Mailing Address	Typed/Printed Name of Company
_____	_____
City, State, Zip	Signature
_____	_____
	Typed/Printed Name and Title
_____	_____
	email address
_____	_____
	Phone Number / Fax Number

Metropolitan Community College (MCC) is seeking an agreement with a provider of Duty Gear to provide items for our Campus Police.

The initial term of the Agreement awarded to the successful bidder(s) with lowest acceptable bid selected by MCC under this Bid Request (the “Contractor”) will begin on or about February 1, 2014 and continue through January 31, 2015, with an option to renew for two (2) additional one (1) year period, based on mutually agreeable pricing and quality of service. MCC reserves the right to contract with multiple firms to provide requested products.

MCC cannot commit to a set quantity per item at this time but it is anticipated we will require a total of 10 sets of all items except the body armor and holsters for the first year.

MCC will issue separate purchase orders at the contract price for amount to be delivered at any one time. Invoices properly prepared and executed by the supplier are to be sent to the Purchasing Department, Metropolitan Community College, 32000 Broadway, Kansas City, MO 64111.

Item #	Description	Cost per each*
1	Biaianchi AccuMold 7960 Duty Belt with Nickel Buckle. (no substitutions)	_____
2	Biaianchi AccuMold 7205 Nylon Inner Belt. (no substitutions)	_____
3	Don Hume Double Handgun Magazine Pouch, Model D407 basketweave, black, fits Sig Sauer 229 magazines. (no substitutions)	_____
4	Belt Keeper, 2 snap, Model 65, 65-4-4, basketweave, black, chrome	_____
5	Safariland Model 190HS-4HS Handcuff Pouch, top flap, hidden snap, black, basketweave (no substitutions)	_____
6	Surgical Glove Pouch for the 3-pair surgical glove pouch, Model DH C321-1 S.O., basketweave, black, hook and loop	_____
7	Safariland Duty ALS Holster ALS Level II, 3.9”, P228, P229, Model 6280, basketweave, black. Left and Right hand (no substitutions)	_____
8	Safariland Duty ALS Holster ALS Level III, W/TAC LIGHT SIG 226, Model 6360-7744-81, Right Hand, 6360-7744-82, Left Hand basketweave, black	_____
9	First Defense 10% OC Aerosol #MK4, 3 oz. of 10% pepper spray formula, flip-top	_____
10	Boston Leather Chemical Holder #Mark 4 5526, leather, basketweave, with flap and nickel snap	_____
11	Peerless 10 oz. Handcuffs, nickel finish # 700	_____
12	Second Chance Monarch Body Armor, Type IIA, #BA-2A00S-MN01	_____
13	Second Chance Monarch Body Armor, Type IIA, #BA-2A00S-MN01 (Carrier)	_____

\*Prices quoted are to include delivery at designated college location. Location for these items is: MCC – Facility Services Building, 1601 Prospect Ave., Kansas City, MO 64127.

Bids are to be submitted on the above or approved equal unless specified differently above. Bidding any alternate item must be clearly indicated and descriptive literature must be included with your bid.

### **Price Increases**

Bid firm prices for the period of February 1, 2014 through January 31, 2015. If an extension to the resulting contract is agreed upon, price increases may be allowed up to the increase of the Consumer Price Index for the previous 12 months or 5%, whichever is less.

### **Evaluation**

Samples may be requested prior to awarding the bid.

### **Questions**

Questions regarding the bidding process should be addressed in writing only to:  
[Purchasing.Info@mccck.edu](mailto:Purchasing.Info@mccck.edu). Questions must be received by noon, February 7, 2014.

### **5% Preference**

5% preference shall be granted to all firms, corporations or individuals doing business as a Missouri firm, corporation or individual provided the additional cost to the District does not exceed \$500.

### **Tobacco-Free Policy**

All MCC locations are completely non-smoking both indoors and outside. No tobacco products are allowed. Bidder's personnel will be required to follow this policy.

### **Equal Opportunity**

Metropolitan Community College is firmly committed to the policy of equal opportunity in employment to all persons irrespective of race, creed, color, national origin or sex, and will contract only with persons and firms subscribing to such policy. In signing this bid document in connection with furnishing of supplies, equipment or performance of work, the contractor agrees to comply with the Fair Labor Standard Act, Civil Rights Act of 1964 as amended, Executive Order No. 11246, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State laws, Federal Executive Orders and Municipal Ordinances.

### **Minority & Women Business Enterprise Participation**

It is the practice of Metropolitan Community College (MCC) to ensure full and equitable economic opportunities to persons and businesses that compete for business with the College, including Minority and Women Business Enterprises (M/WBEs).

MCC encourages M/WBE participation in contracts for goods and services by firms that are certified. This may either be by the primary supplier/contractor being a certified M/WBE or by the utilization of qualified subcontractors, suppliers, joint ventures or other arrangements that afford meaningful opportunities for M/WBE participation. Work performed by M/WBEs must provide a commercially useful function related

to the delivery of the service/product required herein. Second tier participation where suppliers generally provide supplies to a corporation but that are not directly related to this contract does not qualify as meaningful participation. MCC will consider certifications from agencies not located in Missouri for M/WBEs not located in Missouri with the approval of the Purchasing Manager.

M/WBE means a business that is a sole proprietorship, partnership, joint venture or corporation in which at least fifty-one percent (51%) of the ownership interest is held by minorities or women and the management and daily business operations of which are controlled by one or more minorities or women who own it. Minority is defined as belonging to one of the following racial minority groups: African Americans, Native Americans, Hispanic Americans, Asian Americans, American Indians, Eskimos, Aleuts and other groups that may be recognized by the Office of Advocacy, United States Small Business Administration.

Bidders must indicate their MBE and WBE participation levels committed to this project on the "M/WBE Participation Form" included in this document. The names and percent participation of each MBE and WBE should also be provided on this form.

The contractor/supplier shall provide annual reports (or more frequently if requested) of the financial participation of M/WBEs. The report shall include the name(s) and address(es) of the certified M/WBEs, products or services provided and the total dollar amount or percentage of utilization. The annual report shall also include, separately, all second tier participation the contractor/supplier may have.

MCC will monitor the contractor/supplier's compliance in meeting the M/WBE participation levels committed to in the awarded proposal. If the contractor/supplier's payments to participating M/WBEs are less than the amount committed to in the contract, MCC may cancel the contract or suspend or debar the contractor/supplier from participating in future contracts.

If a participating M/WBE fails to retain their certification or is unable to satisfactorily perform, the contractor/supplier must obtain other certified M/WBEs to fulfill the M/WBE participation requirements committed to in the awarded proposal. The contractor/supplier must obtain the written approval of the Purchasing Manager for any new M/WBE participants. This approval shall not be arbitrarily withheld. If the contractor/supplier cannot obtain an M/WBE replacement, the contractor/supplier must submit documentation to the Purchasing Manager detailing all efforts made to secure an M/WBE replacement. Purchasing Manager shall have sole discretion in determining if the actions taken by the contractor/supplier constitute a good faith effort to secure the participation of M/WBEs and whether the contract will be amended to change the M/WBE participation commitment.



## ACKNOWLEDGEMENT OF RECEIPT

**This Form is to be Completed and Emailed/faxed in order to receive notification of any addenda to the RFP**

### **7003 – Campus Police Dept: Police Duty Gear**

Please fill in the requested information below and return by email or fax, as acknowledgement that you have received the Request for Proposal noted above.

Metropolitan Community College  
Purchasing Department  
**Email to: [purchasing.info@mccckc.edu](mailto:purchasing.info@mccckc.edu)**  
Or Fax: 816-759-1221

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name: (Print) \_\_\_\_\_

Title: \_\_\_\_\_

Email address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Yes, our company does have an interest in responding.

\_\_\_\_\_ No, our company does NOT have an interest in responding.

Email or fax this to MCC prior to **4:00pm on February 11, 2014** so we will be able to provide notification of any addenda to the RFP