

Dual Enrollment/Fast Track Admissions Instructions

(Keep for your records)

Complete Dual Enrollment /Fast Track Application: Have a parent/legal guardian sign.

- Submit a new Dual Enrollment application each semester you plan to enroll while in high school.
- Dual enrollment applications are required for Spring/Summer if you have not graduated by the class' start date.
- Guidance Counselor or school official consent is required even if the school is not paying the tuition/fees.

High School Permission: Discuss courses you are eligible to take with your high school counselor.

- Make sure all possible courses are listed on the Authorization and Billing Form (see Next Page).
- You may register only for courses pre-approved by your school.
- Your school district will identify the financial reimbursement available.
- Your High School Counselor may submit this application to Delta College's Admissions Office along with your transcripts and, if applicable, ACT scores.

Complete the Assessment/Testing Requirement

- Assessment/testing and Orientation are required for students enrolling in Math, English or more than 5 credits in one semester. ACT is not required at Delta College, but it may exempt you from COMPASS with certain scores. (See Below)
- Testing is by walk-in only. Call our office for current hours. Bring your picture ID.
- You may be exempt from our COMPASS test if you have taken the ACT and have sub-scores of 20 English, 19 Math

Orientation & Advising: Reservations are required for Orientation. A wide variety of dates and times are available to accommodate your schedule

- Complete Orientation early in the Registration Phase I

Semester You Seek	Best Time to Register
Fall	Early April or May
Winter	Early November
Spr./Summer	Early March

Register for Classes: It is your responsibility to register for classes. Register

as soon as possible to assure that you will find the classes you have discussed with your guidance counselor or school official.

- The Academic Class Schedule booklet contains registration dates and other information. It is available on the Delta College Web site (www.delta.edu). We advise you to search and Register for classes using the MyDelta system online.
- You are responsible for tuition, course fees, and registration fees not paid by your school district. Payment Deadline dates are listed in the Class Schedule booklet.

Purchase Books/Required Supplies: Present your course schedule to the Delta College bookstore for assistance. Dual Enrolled students are responsible for the cost of books and supplies.

Attend Your Classes: Speak to your instructor for class assistance if you are experiencing any difficulties.

- If you stop attending class you must officially drop (in writing) at Delta's Records & Registration Office.
- You must notify your high school counselor if you stop attending.
- Grades from your classes will become part of your official college transcript.

Apply to Delta College

- Now that you know the many offerings at Delta College, consider choosing Delta as your full time college of choice.

Residency Guidelines

- Full guidelines are in the Delta College Catalog. All students are subject to a check of their residency status. Proof of in-district residency must be dated a minimum of three months prior to class start dates. American citizens or permanent immigrants may verify permanent residency with the following legal documents:
 - Submit in-person or attach copies with your application as necessary
 - * Michigan ID or Drivers License
 - * Voter Registration Card
 - * Property tax receipt from your permanent home in Bay, Midland or Saginaw County
 - * Michigan Motor Vehicle Registration
 - * Other legal documents such as court issued guardianship papers, etc.
 - * For applicants currently enrolled in or recently graduated from high school, a high school transcript with permanent address



Delta College
Admissions Office
1961 Delta Road (D-101)

University Center, MI 48710

www.delta.edu
E-mail: admit@alpha.delta.edu
(989) 686-9093
(Bay City, Saginaw)

(989) 495-4000, Ext 9093

(Midland)
(989) 758-3400, Ext 9093
(Birch Run/Frankenmuth/
Reese/Vassar)
FAX (989) 667-2202

Dual Enrollment/Fast Track

Application for Admission

\$20.00 Non-Refundable Application Fee must be enclosed for first time Applicants to Delta College

NAME _____
Last First Middle

U.S. CITIZEN: Yes No
COUNTRY OF RESIDENCE: _____

PERMANENT ADDRESS _____
Number, Street, Apt #

VISA TYPE: _____

ADDRESS _____
City, State, Zip Code

PERMANENT RESIDENT # _____
LIN _____
(Green Card)

LEGAL RESIDENCY Bay County Midland County Saginaw County
(See Residency Guidelines) Other Michigan County (Please Specify) _____

How Long? _____
 Out-of-State or Foreign Country

HOME PHONE (_____) _____ **WORK/OTHER PHONE** (_____) _____

SOCIAL SECURITY NUMBER _____ - _____ - _____

BIRTH DATE _____
MM/DD/YYYY

ETHNIC BACKGROUND

- American Indian or Alaskan Native
- Asian or Pacific Islander
- Black (excluding Hispanic)
- Hispanic/Latino
- White (excluding Hispanic)
- Prefer Not to Answer

International (Not U.S. Citizen)
 Multi-Racial (Parents from 2 or more of above groups)

EMAIL ADDRESS _____ **SEX (Check One):** Male Female

SEMESTER OF APPLICATION

- Fall 20____ (Semester-December)
- Winter 20____ (January-April)
- Spr/Sum 20____ (May-June/August)

ADMISSIONS STATUS (check one)

- First Time in Any College
- Attended another College/University
- Returning Delta Dual Enrollment Student
(Students who previously applied and paid \$20 admission fee, need not pay again)

NAME OF HIGH SCHOOL/ALTERNATIVE SCHOOL ATTENDING

_____ School Name _____ City _____ State

I AM HOME SCHOOLED

HIGH SCHOOL GRADUATION DATE-ANTICIPATED _____
MM/DD/YYYY

NAME OF TECHNICAL SCHOOL/CAREER CENTER ATTENDING (IF APPLICABLE)

_____ School Name _____ City _____ State

VERIFICATION (Please Read and Sign Below)

Some of this information is requested for federal and state government reporting requirements, and/or needed for transcript verification. The use of this information will comply with all government regulations prohibiting violation of privacy rights.

I certify that I have answered all questions on this application truthfully, and that I have read and understand the information. I also understand that incorrect or incomplete information on this application may result in delay, denial or withdrawal from admissions, financial assistance, or continued attendance.

Applicant Signature: _____ Parent Signature: _____ Date: _____

In case of emergency, call (name-relationship) _____ Phone _____

DUAL ENROLLMENT/FAST TRACK AUTHORIZATION AND BILLING FORM

STUDENT NAME _____
LAST NAME FIRST NAME

To BE COMPLETED BY A HIGH SCHOOL COUNSELOR OR SCHOOL OFFICIAL STUDENT ID # _____

Courses must be listed and District Responsibility must be identified before student will be admitted to Delta College. Any changes can be made by the school official via phone or fax. This form is for application not Registration. Registration is the responsibility of the student.

Dept, Catalog #	Course Title	# Of Cr. Hours	Circle one below	District is responsible for:		
				Total Tuition and Fees	Support up to \$	District will pay Zero
Example: MTH 161	Analytic Geometry and Calculus I	3	And/ Or	<input type="checkbox"/>		<input type="checkbox"/>
			And/ Or	<input type="checkbox"/>		<input type="checkbox"/>
			And/ Or	<input type="checkbox"/>		<input type="checkbox"/>
			And/ Or	<input type="checkbox"/>		<input type="checkbox"/>
			And/ Or	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>	Student may register for class/es of his/her choice			<input type="checkbox"/>		<input type="checkbox"/>
				<input type="checkbox"/>	Student is responsible for all costs	

APPLICATION FEE AND ENCLOSURES

The non-refundable, \$20.00 Application Fee is required for first time applicants to Delta College. Applications will not be processed without it. Please indicate below whether the student is responsible for the application fee or the District has agreed to be billed.

- Bill the school district the \$20.00 Application Fee
- The \$20.00 Application fee is enclosed

To assist in student advising and for other verification purposes, please check the following upon attachment to the application

- Academic Transcripts are enclosed (required)
- ACT scores are enclosed (if taken)

COUNSELOR/SCHOOL OFFICIAL VERIFICATION

Signature of a Guidance Counselor or other responsible School Official is necessary even if the School District is not paying. Signature indicates that the signee has discussed the previous page's admissions instructions with the student and initialed the bottom of the page. Homeschool parents should also sign here.

Counselor/School Official please sign here _____ Date _____

BILLING SHOULD BE DIRECTED TO:

School District School Name

Billing Address City State Zip Code Phone

Name of School Official Responsible for Billing Signature of School Official Date