

# Food Drive/Fundraising Registration Form

Please complete this form in full to help us update our records.

Email it to [comm@woodbuffalofoodbank.com](mailto:comm@woodbuffalofoodbank.com) or fax it to 780-743-9156



Organization: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

## **DRIVE / EVENT INFORMATION:**

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Number of Employees / Members / Students: \_\_\_\_\_

What are you collecting?       Food       Funds       Both

What is the name of your fundraising event? \_\_\_\_\_

Event Description: \_\_\_\_\_

Do you require additional supplies from us?       Yes       No

If yes please list here: \_\_\_\_\_

Do you require locking cash can?       Yes       No

DO you require printed Tax receipt information forms?       Yes       No

Will you be dropping off the donations?       Yes       No (see below)

Would you like us to send a press release out about your event?       Yes       No

If you require a pick up, what is your preferred pick up date? \_\_\_\_\_

Please provide pick up location: \_\_\_\_\_

(Please have someone available to assist with pickup)

Can we use your company/business logo for advertising to help promote your event?  
(if yes please email logo to [comm@woodbuffalofoodbank.com](mailto:comm@woodbuffalofoodbank.com))       Yes       No