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|  UCTS | <p style="margin: 0;">UNIVERSITY COLLEGE OF TECHNOLOGY SARAWAK</p> <hr/> <p style="margin: 0;">POSTGRADUATE PROGRAMME APPLICATION FORM</p> |
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PART A PROGRAMME PREFERENCE & INTAKE

Please indicate your choice of programme with a tick “✓” in the appropriate box.

Proposed Intake (Select **ONE** only)

Research Programmes*

- Master of Engineering
- PhD in Engineering
- Master of Science in Business Management
- PhD in Business Management

Taught Programmes

- Master of Business Administration**

**Admission is open throughout the year. Please allow processing time of 1 to 2 months.*

Intake Year

Proposed Admission Intake: February September

Mode of Study: Full Time

Part Time

PART B PERSONAL PARTICULARS

- Please complete ALL sections in this form with **BLOCK LETTERS** (in BLACK in only).
- Enclose certified true copy of all documents required as listed in the APPLICATION CHECKLIST and sign the application form.
Incomplete information may delay the processing of this application.

Please affix a passport-size colour photograph here

1. Name (as in NRIC¹/Passport²): _____

2. (i) NRIC No.¹: - -

(ii) Passport No.²:

Expiry Date: _____ (1 for Malaysian candidate; ² for International candidate)

3. Title: Mr Miss Mrs Ms Others (please specify) _____

4. Date of Birth (Day/Month/Year): _____ 5. Gender: Male Female

6. Nationality: _____ 7. Country of Origin: _____

8. Marital Status: Married Single Others _____

9. (i) Race: _____ (For Malaysian Student Only)

(ii) Religion: Islam Christianity Buddhism Hinduism Others _____

(Please tick "✓" the appropriate box)

10. Correspondence Address & Contact Details

| | |
|---------------|------------|
| | |
| | |
| City | Postcode |
| State | Country |
| Tel No. | Mobile No. |
| Email Address | |

11. Permanent Home Address & Contact Details (If different from Correspondence Address)

| | |
|---------------|------------|
| | |
| | |
| City | Postcode |
| State | Country |
| Tel No. | Mobile No. |
| Email Address | |

12. Emergency Contact

| | |
|---------|--------------|
| Name | |
| Tel No. | Relationship |

FOR INTERNATIONAL APPLICANT ONLY

1. Are you holding any type of Malaysian Immigration Pass/VISA now? Yes No
2. If "Yes", please specify type of pass: Social Visit Student Diplomatic Dependent
 Work Permit MM2H Others (please specify) _____
3. Immigration Pass No.: _____ Expiry Date: _____

4. If you are currently or were formerly a student of another University/College/Institute in Malaysia:

| | |
|---|-----------------|
| Name of University/College/Institute | |
| Programme/Course | |
| Date of Joining | Date of Leaving |
| Reason for Leaving the Programme/Course | |
| | |

PART C DETAILS OF CANDIDATURE

1. **Details of Proposed Research** (*For Postgraduate Degree by Research*)
(Please visit <http://www.ucts.edu.my> for research areas of each academic staffs of UCTS)

- (i) Proposed Field of Research

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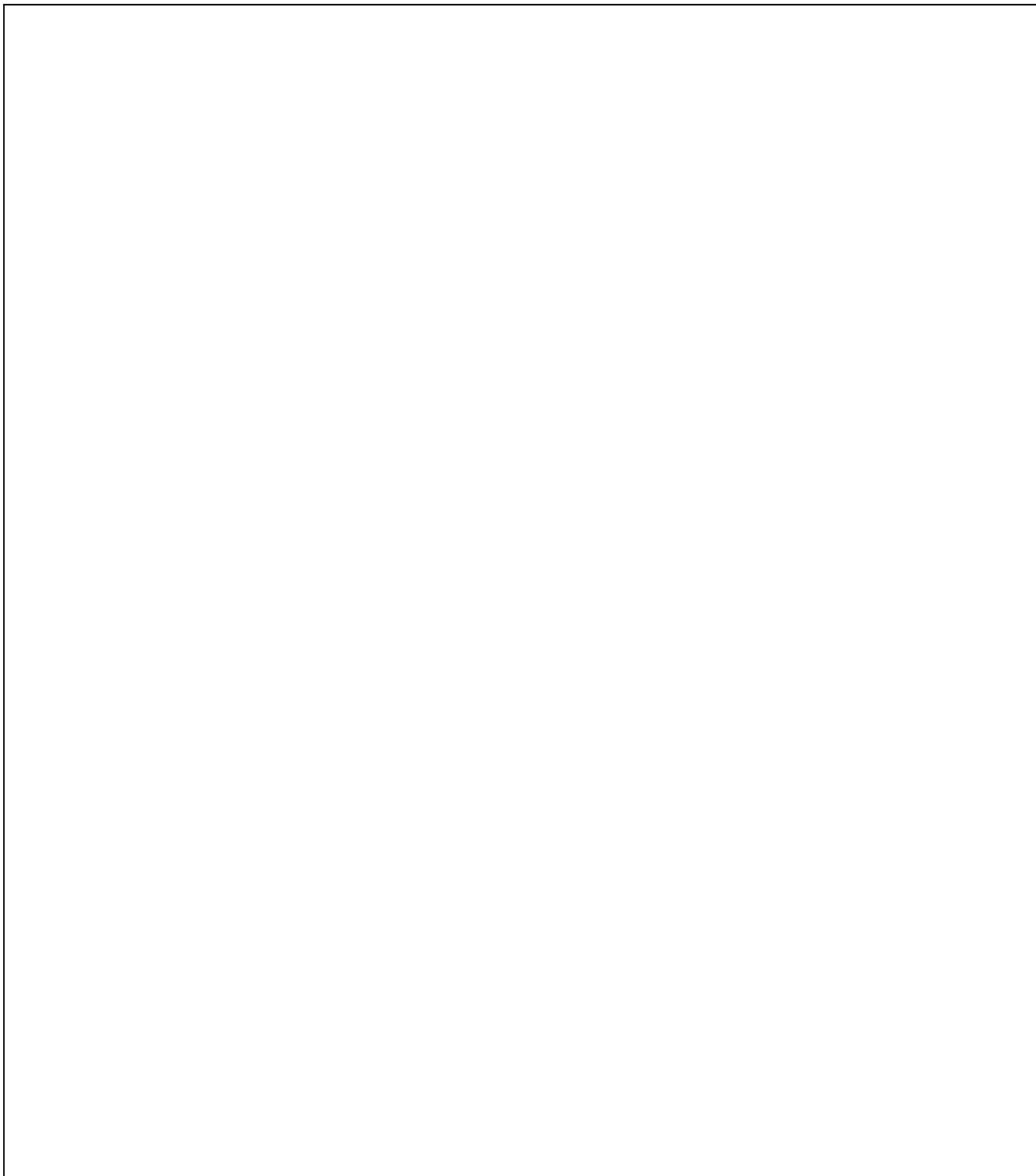
- (ii) Proposed Title of Research

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- (iii) Proposed Supervisor (s) (if any and subject to approval)

| | Name | School |
|-----|------|--------|
| (a) | | |
| (b) | | |

(iv) **Brief Outline of Proposed Research.** (For Programme by Research, kindly complete the **Postgraduate Research Proposal Form**) (Continue on a separate sheet if necessary) (Note: Applicant is advised to have discussion with potential supervisor (s), if possible, before final submission of application form. Please visit UCTS webpage at <http://www.ucts.edu.my> for information of research areas for each academic staff)



PART D ACADEMIC AND PROFESSIONAL QUALIFICATIONS

UNDERGRADUATE QUALIFICATIONS

| Dates From - To | Name and Location of Institution | Full-time or Part-time | Name of Award | Result (CGPA/Grades/Marks/ Class of Honours) | Medium of Instruction |
|----------------------------|---|---------------------------------------|--------------------------|---|----------------------------------|
| | | | | | |
| | | | | | |

Note: Please enclose the certified true copy of full official transcript of academic record and certificates.

POSTGRADUATE QUALIFICATIONS (if any)

| Dates From - To | Name and Location of Institution | Full-time or Part-time | Name of Award | Result (CGPA/Grades/Marks/ Class of Honours) | Medium of Instruction |
|----------------------------|---|---------------------------------------|--------------------------|---|----------------------------------|
| | | | | | |
| | | | | | |

List of Publications, Proceedings, Papers, or Thesis of which you are main author or co-author.

(Please continue on a separate sheet if necessary)

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PROFESSIONAL QUALIFICATION (if any)

| Year | Professional Body | Examination (if any) | Stage/Level | Medium of Instruction |
|------|-------------------|----------------------|-------------|-----------------------|
| | | | | |
| | | | | |
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PART E ENGLISH LANGUAGE PROFICIENCY

All applicants must satisfy English language proficiency as required by the programme applied for. Please visit UCTS website for Details of English Language Requirement.

| Type of English Proficiency Test | Year Awarded | Writing | Speaking | Overall Score/Grade/Band |
|----------------------------------|--------------|---------|----------|--------------------------|
| SPM / "0" level English Language | | | | |
| MUET | | | | |
| 1119 English Language | | | | |
| TOEFL | | | | |
| IELTS | | | | |
| CPE | | | | |
| ELPT | | | | |
| ACT | | | | |
| Others (Please specify) | | | | |

Note: Please provide documentary evidence.

PART F EMPLOYMENT HISTORY (3 most recent)

| Month and Year | | Name & Address of Employer | Email & Phone Number | Nature of Work & Position Held |
|----------------|----|----------------------------|----------------------|--------------------------------|
| From | To | | | |
| | | | | |
| | | | | |
| | | | | |

PART G FINANCIAL SUPPORT

Please tick "✓" your means of financial support.

Self-support / Family Scholarship / External Sponsorship Bank Loan

Others (Please specify): _____

If pursue study under scholarship/sponsorship, please:

| | |
|---------------------------------|------------|
| Name of Scholarship/Sponsorship | |
| Address | |
| | |
| Contact No. (Office) | Mobile No. |

Note: Please attach supporting documentation showing the details of your scholarship or sponsorship. For international applicant, the sponsorship letter should be submit together with past 6 months' bank statement.

PART H SPECIAL CIRCUMSTANCES

Do you have any disability, impairment or long-term medical condition which may affect your studies?

Yes – please provide us with more details in order for us to assist you during your studies at UCTS. Please enclose a photocopy of the medical report (approval must be obtained before registration)

No

PART I REFEREES

Please complete the prescribed Referee Form as attached together with the application form. Please have 1 set of referee form for each referee. The completed referee forms must be endorsed and enclosed inside a sealed envelope.

FIRST REFEREE:

| | | | | | | | |
|------------|--------|--|--------|--|--------|--|--|
| Name | | | | | | | |
| Title | | | | | | | |
| Occupation | | | | | | | |
| Address | | | | | | | |
| Tel No. | Office | | Home | | Mobile | | |
| Fax No. | | | E-mail | | | | |

SECOND REFEREE:

| | | | | | | | |
|------------|--------|--|--------|--|--------|--|--|
| Name | | | | | | | |
| Title | | | | | | | |
| Occupation | | | | | | | |
| Address | | | | | | | |
| Tel No. | Office | | Home | | Mobile | | |
| Fax No. | | | E-mail | | | | |

Note: (i) At least one the referees must be able to provide information/background of the applicant's academic standing.
(ii) The referees must not be the potential supervisors, personal acquaintance and relatives.

PART J DECLARATION AND SIGNATURE

I hereby declare and certify that:

I have read and understood all the guidelines as well as information on the applied programme for admission to University College of Technology Sarawak for consideration.

All statements I have provided in the Postgraduate Programmes Application Form and any documents supporting my application for admission to the University College of Technology Sarawak are true and correct.

If I am admitted into the applied programme, I will comply with all regulations of the University College of Technology Sarawak.

I understand that failure to comply with admission requirements and deadlines will normally result in the denial of admission. Discovery that any information is false or misleading, or that any material information has been concealed or withheld will invalidate an application and will normally result in its immediate rejection or in the revocation and cancellation of an offer of admission and/or registration if the applicant had been admitted.

I do not pursue other postgraduate degree programme in the same discipline in University College of Technology Sarawak or any other Institutions of Higher Learning. Prior written approval must be obtained from University College of Technology Sarawak if I intend to pursue other academic programme in University College of Technology Sarawak or any other Institutions of Higher Learning during the period of my candidature.

I acknowledge that my references may be contacted for further information.

Name of Applicant: _____

Signature of Applicant: _____

Date:

* Please complete all relevant sections of the form, sign the form and date the declaration on the form.

PERSONAL DATA PROTECTION STATEMENT

Students' information is gathered for various academic and administrative reasons. It is processed in accordance with the Malaysian Personal Data Protection (PDP) Act 2010, and will only be disclosed to third parties upon the individual's consent or to meet statutory obligation. The information provided in this application form will be kept and used for academic and administrative purposes by the University.

APPLICATION CHECKLIST

Please ensure you have attached all requested documentation to avoid delay.

Common Documents

| No. | Documents to be submitted | Please "✓" if enclosed |
|-----|---|------------------------|
| 1 | Postgraduate Application Form | |
| 2 | Three (3) copies of certified true copy of the full official transcript of your academic record and certificates for all studies at the undergraduate level, postgraduate level (if any), or other equivalent qualifications. Transcripts must list all subjects taken including failures, marks, and/or grades awarded with an explanation of the grading system | |
| 3 | Two (2) Referee Form for Postgraduate Study (in sealed and signed envelopes) | |
| 4 | Postgraduate Research Proposal | |
| 5 | Certified true copy of the English Language Proficiency Test results (if any) | |
| 6 | First page of publications, journals and articles (if any) | |

Additional Documents for Malaysian Applicants

| No. | Documents to be submitted | Please "✓" if enclosed |
|-----|--|------------------------|
| 1 | One (1) certified true copy of Identity Card (MyKad) (front and back) | |
| 2 | Three (3) passport-sized colour photographs (excluding the one affixed on the front page of this form) | |
| 3 | Certified true copy of MCE/SPM certificate | |

Additional Documents for International Applicants

| No. | Documents to be submitted | Please "✓" if enclosed |
|-----|---|------------------------|
| 1 | International Student Charge | |
| 2 | Five (5) passport-sized colour photographs with blue background (excluding the one affixed on the front page of this form) (3.5cm wide × 5cm height) | |
| 3 | Three (3) copies of certified true copy of original passport (all pages of the passport including blank pages) and ensure passport has a minimum of one (1) year validity | |
| 4 | Pre-Arrival Health Examination Report | |
| 5 | Bank statement of the past 6 months | |
| 6 | Institution Leaving Certificate/Testimonial, Release Letter, Results, Academic transcript and Attendance report (applicable to International applicant transferring from another University/College/Institute in Malaysia and holding a Student Pass or Dependent Pass) | |

Other Documents if applicable

| No. | Documents to be submitted | Please "✓" if enclosed |
|-----|---|------------------------|
| 1 | Curriculum Vitae | |
| 2 | Employer testimonial/recommendation letter | |
| 3 | Letter of scholarship/sponsorship, etc | |
| 4 | Certified true copy of the membership of professional bodies | |
| 5 | No Objection Certificate (for Sub-Saharan countries) | |
| 6 | Original release letter (for international students who studied in Malaysia before) | |
| 7 | Supporting documents for Module Exemption (for international students who studied in Malaysia before) | |

Please return the completed application form and all certified true copy of supporting documents stated above to:

Academic Affairs & Registry Department

University College of Technology Sarawak

868 Persiaran Brooke

96000 Sibul

Sarawak, Malaysia

Tel: +60 84 367 300 Fax: +60 84 367301

Website: www.ucts.edu.my