

EXHIBITIOR REGISTRATION INSTRUCTIONS

SPE Unconventional Resources Conference-USA 10-12 April 2013 The Woodlands Waterway Marriott The Woodlands, TX

- The number of complimentary Full Conference Registrations will be two (2) per 100 sq ft of exhibit space. Registration includes Exhibition, Technical Sessions, Receptions, Coffee Breaks, and Luncheons. One copy of Proceedings will be sent to the primary contact following the event.
- A personalized link and login information will be provided to the Exhibitor Contact once your exhibit space has been assigned and registration is live on the website. The registration information will be provided in an email sent from <u>registration@spe.org</u>. *Please setup @spe.org as a safe domain so that emails will not go into your spam folder.*
- You may purchase up to two times (2X) your allotted complimentary Full Conference Registrations online as well.
- Domestic exhibitor badges will be mailed prior to the conference for registrations received prior to **6 February**. Registrations received after the **6 February** will be available for pick-up onsite only.
- International registrations will be held for pick-up onsite only.
- Registration will be located in Town Center Foyer, and will be open beginning Tuesday, 9 April from 1500-1800 for badge pick-up and onsite exhibitor registration.
- If you have any questions regarding registration or require assistance, please contact Registration at **1.972.952.9393 ext. 216 or <u>registration@spe.org</u>**