

# STUDENT WITHDRAWAL FORM

TRIINTY EDUCATIONAL MINITRIES  
SONSHINE PRESCHOOL & DAYCARE  
(603) 434-6987 · 53 North Main Street, Derry, NH 03038  
[www.tagderry.com/spd](http://www.tagderry.com/spd)

Student's Full Name \_\_\_\_\_ Today's Date \_\_\_\_\_

Home Phone \_\_\_\_\_ Effective Date \_\_\_\_\_

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Reason For withdrawal \_\_\_\_\_

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## Withdrawal Notice

If it is the desire of the parents that a student no longer attends Sonshine, the parents must notify the school in writing by completing a Student Withdrawal Form, which may be obtained from our website or the Director. Two weeks written notice is required prior to withdrawal of your child from Sonshine. You are responsible for two (2) weeks of School Tuition/Day Care Fees from time written notice of withdrawal is given. Student records cannot be released until the student's account is paid in full.

_____ Father's Signature	_____ Date	_____ Administrator Signature	_____ Date
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_____ Mother's Signature	_____ Date	_____ Bookkeeper Signature	_____ Date
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## FOR OFFICE USE ONLY

Account Balance \$ \_\_\_\_\_ Grade \_\_\_\_ Teacher \_\_\_\_\_ Full Time \_\_\_\_ School only \_\_\_\_