

# THREE DAY NOTICE TO PAY RENT OR QUIT (Proof of Service Attached)

TO: \_\_\_\_\_  
*All Residents (tenants and subtenants) in possession (full name) and all others in possession*

of the premises located at:

\_\_\_\_\_, Unit # (if applicable) \_\_\_\_\_  
*(Street Address)*  
\_\_\_\_\_, CA \_\_\_\_\_  
*(City) (Zip)*

WITHIN THREE DAYS after the service on you of this Notice, you are hereby required to make payment PAYABLE TO \_\_\_\_\_ (Owner/Agent) the rent for the premises

amounting to the total sum of: \_\_\_\_\_

dollars (\$ \_\_\_\_\_) calculated as follows:

\$ \_\_\_\_\_ for the rental period from \_\_\_\_\_ through \_\_\_\_\_

\$ \_\_\_\_\_ for the rental period from \_\_\_\_\_ through \_\_\_\_\_

\$ \_\_\_\_\_ for the rental period from \_\_\_\_\_ through \_\_\_\_\_

OR QUIT AND DELIVER THE POSSESSION OF THE PREMISES.

If you fail to perform or otherwise comply, Owner/Agent declares the forfeiture of your Rental/Lease Agreement and will institute legal proceedings to obtain possession. Such proceedings could result in a judgment against you, which may include attorneys' fees and court costs as allowed by law, and an additional punitive award of six hundred dollars (\$600) in accordance with California law. If you fail to fulfill the terms of your credit obligations, a negative credit report may be submitted to a credit reporting agency. This Three-day Notice to Pay Rent or Quit supersedes all previous Three-day Notices to Pay Rent or Quit, if any.

Payment must be made to Owner/Agent at the following address:

\_\_\_\_\_

Telephone number for above address: \_\_\_\_\_

Payments made in person may be delivered to Owner/Agent between the hours of \_\_\_\_\_ and \_\_\_\_\_ on the following days of the week: ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

☐ Other \_\_\_\_\_

Acceptable methods of payment: ☐ Personal Check ☐ Cashier's Check ☐ Money Order ☐ EFT/Credit (see Owner/Agent for details) and ☐ Cash

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Agent

**Proof of Service on Reverse**



California Apartment Association Approved Form  
www.caanet.org  
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I, the undersigned, being at least 18 years of age, declare that I served this notice, of which this is a true copy, on the \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year), on the above-mentioned resident(s) in possession, in the manner indicated below.

- ☐ BY DELIVERING a copy of the Notice to the following resident(s) PERSONALLY: \_\_\_\_\_
- ☐ BY LEAVING a copy for each of the above-named resident(s) with a person of suitable age and discretion at the residence or usual place of business of the resident(s), said resident(s) being absent thereof;  
AND MAILING by first class mail on said date a copy to each resident by depositing said copies in the United States Mail, in a sealed envelope, with postage fully prepaid, addressed to the above-named resident(s) at their place of residence.
- ☐ BY POSTING a copy for each of the above-named resident(s) in a conspicuous place on the property therein described, there being no person of suitable age or discretion to be found at any known place of residence or business of said resident(s);  
AND MAILING by first class mail on the same day as posted, a copy to each resident by depositing said copies in the United States Mail, in a sealed envelope with postage fully prepaid, addressed to the resident(s) at the place where the property is situated.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct and if called as a witness to testify thereto, I could do so competently.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ (month), \_\_\_\_\_ (year), in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Name of Declarant (Print)

\_\_\_\_\_  
(Signature of Declarant)

