



**YARRAWONGA COLLEGE P-12**  
*Dream Believe Succeed*

[www.yarrowonga.vic.edu.au](http://www.yarrowonga.vic.edu.au)

# 2016

## Leadership/ Volunteering Community awareness program.



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Dear Parents and Guardians,

As you are aware, your child has been selected as a Student Leader at our 5-8 Campus for Semester 1. We believe that he or she has very real leadership potential, both now and into the future, and we would like to further develop this potential. To this end, and as part of the Semester 1 Leadership Program, we are looking to build ‘community awareness’ and the ‘social and emotional intelligence’ of our student leadership group.

*Community awareness, sometimes referred to as social responsibility, refers to the opportunities individuals have to contribute to or make a difference in their broader community (beyond the immediate circle of their family and friends). Increasingly, the business world is looking for employees who demonstrate community / social responsibility.*

*Social and Emotional Intelligence refers to the abilities linked to self-awareness, self-management, social awareness and relationship management. Development of these skills enable people to understand and manage their own and others’ emotions in social interactions. Leaders who master these competencies have a distinct advantage in social situations.*

Leadership is an important opportunity for students, and we want to maximise the opportunities for personal learning and growth.

We have therefore put together a 9-week program where our student leaders will be asked to volunteer two hours (18 hours in total) each Wednesday morning from 9am – 11am at a Yarrowonga community-based organisation. Across the 9 weeks, students will have placement at 3 of these organisations, spending a total of 6 hours (across 3 weeks) at each. The organisations are:

- Country Buddies
- Yarrowonga Preschool
- Neighbourhood House (Years 7-8 students only)
- Woods Point
- Yarrowonga P-4 Campus
- St Vincent de Paul

Students will need to make their way (ie walk, ride their bike) to the organisation in the morning and then make their own way back to school for Session 3. Each student in the program will receive a report from each organisation, and a certificate and more detailed College report at the conclusion of the program. This is something they can show prospective employers in the future.



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We are going to commence this program on Wednesday, April 20. Students whose placements are at Country Buddies or the Yarrowonga Preschool will be looked after and visited by Tim Seal. Students whose placements are at the Yarrowonga College P-4 Campus or the Yarrowonga Neighborhood House will be looked after and visited by Kim Stewart. Students whose placements are at Woods Point or St Vincent de Paul's will be looked after and visited by Travis Osborne.

If you have any concerns or queries about this program, please do not hesitate to contact any one of us at the Yarrowonga College P-12 Gilmore St 5-8 Campus. If you are happy for your child to participate in this program, please sign the attached permission form, and have your child return it to the 5-8 Campus Office before Wednesday, April 20. Please be aware that no student will be permitted to take part in this program until their permission form has been returned.

Kind Regards,

Kim Stewart

Travis Osborne

Tim Seal



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I \_\_\_\_\_, give permission for \_\_\_\_\_ to  
take part in the volunteering program to run on:

- Wednesday 20<sup>th</sup> April
- Wednesday 27<sup>th</sup> April
- Wednesday 4<sup>th</sup> May
- Wednesday 11<sup>th</sup> May (Year 5 & 7's will be doing NAPLAN)
- Wednesday 18<sup>th</sup> May
- Wednesday 1<sup>st</sup> June
- Wednesday 8<sup>th</sup> June
- Wednesday 15<sup>th</sup> June
- Wednesday 22<sup>nd</sup> June

I understand that my child will need to make their way to the community organisation in the morning and then make their way to school at the completion of their volunteering session.

Signed: \_\_\_\_\_

Students are to choose from these organisations bellow. Students are to rank these organisations 1-6, 1 being their first choice	
Country Buddies	
Yarrowonga P-12 Junior Campus	
St Vincent de Paul	
Woods Point	
Neighbourhood House (Yr 7&8 only)	
Yarrowonga Preschool	

.....  
I \_\_\_\_\_ do not wish for my child \_\_\_\_\_ to take  
part in the leadership/volunteering program.

Signed

\_\_\_\_\_



## Report

Leaders are to fill out this report on the students.

Student:		Organisation:		Dates attended:	
	Needs development	Satisfactory	Good	Great	Outstanding
Attendance					
Punctuality					
Care taken with appearance					
Responsibility (can follow instructions and do what's asked)					
Reliability					
Respect					
Cooperation					
Initiative					
Cheerfulness					
Resilience					
Appropriate language / conversation					
Consideration / Awareness of others					
Helpfulness					
Comment	<hr/> <hr/> <hr/> <hr/>				

<b>Student Comment:</b>	<hr/> <hr/> <hr/> <hr/>
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Student:		Organisation:		Dates attended:	
	Needs development	Satisfactory	Good	Great	Outstanding
Attendance					
Punctuality					
Care taken with appearance					
Responsibility (can follow instructions and do what's asked)					
Reliability					
Respect					
Cooperation					
Initiative					
Cheerfulness					
Resilience					
Appropriate language / conversation					
Consideration / Awareness of others					
Helpfulness					
Comment	<hr/> <hr/> <hr/> <hr/>				

Student Comment:	<hr/> <hr/> <hr/> <hr/>
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Attendance					
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Comment	<hr/> <hr/> <hr/> <hr/>				

Student Comment:	<hr/> <hr/> <hr/> <hr/>
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### **Student Checklist**

Students need to:

- Report to their organisation at least 5 minutes before they are scheduled to begin.
- Introduce yourself at the organisation on arrival.
- Know and understand what tasks are expected of them at the organisation that they are volunteering at.
- Wear full school uniform (unless otherwise instructed)
- Promptly report to school after finishing their volunteering session.
- Make sure that this booklet is taken and handed to their leader.
- Fill in the student comment after completing their time at an organisation. In this, the students need to comment on the skills that they needed, what they liked, what they didn't like and what they had success with.
- Alert the organisation if they are unable to attend for any reason.