

Informed Consent Agreement

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Project Title: The Proffit Historic District On-Line Resource Archive:
African American Community Life in Albemarle County, Virginia, 1870-1940

Please read this consent agreement carefully before you decide to participate in the study.

Purpose of the research project: The project aims to engage community groups and humanities scholars in the documentation, interpretation, and publicization of an African-American historic site that currently lacks visibility, despite official recognition by state and national agencies. The goal of the project is to create an online resource archive and database for the Proffit Historic District in Albemarle County. The database will serve as a public storehouse of information—historical, geographical, and genealogical—that may be selectively incorporated into educational and promotional materials related to the site.

What your part is in the project: You will be contributing various memories, stories and/or documents that will help us understand life in Proffit during the period we are studying. Your level of involvement is based on your own degree of comfort and it is your right to refuse participating in any or all parts of the project.

Occasionally we might be interested in audio or video recording of interviews, discussions or tours. We will be interested in putting portions of these recordings online. You have the right to refuse recording altogether, or to request that only certain portions be recorded and/or put online. After the recording had been completed, you also have the right to request that the tape(s) be erased immediately.

Time Required: We anticipate at least two interviews, 1-4 hours each. We may ask to spend more time with you depending on your schedule and willingness to participate.

Risks: Risk to participants is minimal. Other participants might disagree with information you provide or might feel that certain information should not be made public. You have the right to withhold any and all information. No information will be used without your consent. We will withhold information we deem potentially slanderous or harmful to you or to others.

Benefits: There are no direct benefits to you for participating in this study.

Confidentiality: We will give you ample opportunity to review the transcripts or other recordings of your interviews and decide whether you wish to keep any or all of the information private. We agree to abide by your decisions with regard to confidentiality and privacy. By designating your materials ‘public’, you agree that they may be quoted or reproduced in scholarly publications, both electronic or in print. Materials you designate as ‘private’ will be kept privately and securely by the principal investigator. No use will be made of them other than for general background information.

Voluntary participation: Your participation in the study is completely voluntary.

Right to withdraw from the study: You are free to withdraw an interview or your involvement at any time without penalty.

How to withdraw from the study: If you wish to withdraw from the study please inform us of your decision. You will be allowed to decide whether the materials you have shared with us up to this point should be designated public or private and we will comply with your wishes.

Payment: You will receive no payment for participating in the study.

Who to contact if you have questions about the study:

Mieka Brand	Scot French
The Carter Woodson Institute	The Carter Woodson Institute
University of Virginia	University of Virginia
P.O. Box 400162, Charlottesville VA 22904	P.O. Box 400162, Charlottesville VA 22904
(434) 977-8128	(4314) 924-8889
mb3wx@Virginia.edu	saf5g@Virginia.edu

Who to contact about your rights in the study:

Dr. Luke Kelly, Chairman, Institutional Review Board for the Behavioral Sciences, Washington Hall, University of Virginia, Charlottesville, VA 22906. Telephone: (434) 924-3606

Agreement:

I agree to participate in the research study described above.

Signature: _____ Date: _____

You will receive a copy of this form for your records.

Please read this consent agreement carefully before you decide to participate in this project.

If you would like to place any further restrictions, please note them below (use the back of this sheet for additional space):