

2013 IRS Form 1098-T IMPORTANT INFORMATION

Brandman University has outsourced the production and all customer service calls for 2013 IRS 1098-T forms to Educational Computer Systems, Inc. (ECSI) which is a private company independent from Brandman.

Students will receive a paper 1098-T via USPS by January 31, 2014. In addition, students who have provided consent for electronic version of the form last year, will receive an e-mail from ECSI that will include the PIN number and instructions necessary to access an electronic copy of their 1098-T on ECSI's website.

To access your 2013 1098-T information online, go to <http://www.ecsi.net/1098T>. You will need the following three pieces of information:

School Code	=	OT
Account	=	SSN without dashes
Password	=	PIN number assigned by ECSI

Note: If you do not have a SSN or ITIN on file with Brandman University, your account number will be your Student ID.

If you lose your PIN number, you must contact the ECSI 1098-T Hotline: 1-866-428-1098

If you have questions regarding your 2013 1098-T Forms that were sent to you by ECSI, or you are missing a form, please contact ECSI at 1-866-428-1098 or <http://www.ecsi.net/myacct>.

ECSI is a private company completely independent from the college and universities that contract with it to provide Federal Tax Reporting.