



High School Student Employment Application

Milton Manor Pet Spa & Resort
 612 Route 29, Middle Grove NY 12850
 (518) 587-6673 (518) 584-1212 Fax (518) 691-4361

Name _____ Phone _____
 Home Address _____ City _____ Zip _____
 Emergency Contact _____ Phone _____ Relation _____

Work Experience (list most recent first) – include babysitting, dog walking, etc.

Employer _____ Phone _____
 Address _____ City _____ State _____ Zip _____
 Dates of Employment: From _____ To _____ Contact _____

What were your duties in this position?

Reason for leaving?

Employer _____ Phone _____
 Address _____ City _____ State _____ Zip _____
 Dates of Employment: From _____ To _____ Contact _____

What were your duties in this position?

Reason for leaving?

List any experience you have with dogs and cats (use back for more space)

References (Please list 4 references that are not friends or relatives)

Name _____	Phone _____	Relationship _____
Name _____	Phone _____	Relationship _____
Name _____	Phone _____	Relationship _____
Name _____	Phone _____	Relationship _____

Education

High School Attending _____ Grade Level _____ Projected Graduation Date _____

Other Education _____

Are you 16 years of age or older? Yes _____ No _____

• What are your reasons for seeking employment at Milton Manor Pet Spa & Resort? _____

• Have you ever encountered an aggressive dog? Yes _____ No _____ If yes, please explain what happened and what you did

• If you could describe dogs in one sentence what would you say?

Are you looking to work when school is in session? Yes _____ No _____

If you answered yes please answer the following questions:

Are you available to work (7am to 12pm and 3pm to 6pm)

Saturdays Yes _____ No _____

Sundays Yes _____ No _____

After school hours (3pm to 6pm)

Monday Yes _____ No _____

Tuesday Yes _____ No _____

Wednesday Yes _____ No _____

Thursday Yes _____ No _____

Friday Yes _____ No _____

How many hours are you looking to work while school is in session? _____

Are you looking to work when school is not in session (holidays, break times)? Yes _____ No _____

If you answered yes, please answer the following questions:

Are you available to work (6am to 12pm and 3pm to 6pm)

Saturday Yes _____ No _____

Sunday Yes _____ No _____

Monday Yes _____ No _____

Tuesday Yes ___ No___
Wednesday Yes___ No ___
Thursday Yes___ No___
Friday Yes ___ No___

Are you available to work the following peak periods:

Thanksgiving Break Yes ___ No___
Christmas/New Years Break Yes ___ No___
February Winter Break Yes___ No ___
April Spring Break Yes___ No___
Memorial Weekend Yes ___ No ___
Labor Day Weekend Yes ___ No___

Are you available to work the following holidays: Shorter Hours generally 6am – 9am & 3pm to 5pm

Thanksgiving Day Yes___ No ___
Christmas Eve Yes___ No ___
Christmas Day Yes___ No___
New Years Eve Yes___ No___
New Years Day Yes___ No___
Easter Sunday Yes ___ No ___
Memorial Day Yes___ No ___
July 4th Yes ___ No ___
Labor Day Yes___ No___

How many hours are you looking to work when school is not in session? _____

Please explain any information we may need to know about your availability (ie restrictions due to sports, another job, planned vacations that would interfere with work etc):

Where do you see yourself in 1 year from today? If hired would you still be working for Milton Manor? _____

Where do you see yourself in 5 years from today?

• What position are you seeking? Receptionist _____ Kennel Assistant _____ Activities Coordinator _____

• What are your pay requirements? _____/hour

- Do you have a drivers license? Yes _____ No _____, Do you: ___ have your own car to take you to and from work, ___ require a ride from family or friend to be dropped off or picked up from work
- Do you have any allergies to dogs or cats? Yes _____ No _____
- Can you lift a 50 pound dog 4 feet off the ground? Yes _____ No _____
- What are your hobbies? _____

Do you have any required chores at your home? Yes ___ No__ If yes please describe:

Please describe what you expect your work day (daily duties) to be like at Milton Manor Pet Spa & Resort (use back of page for more space):

- Do you have any reactions or sensitivities to chemicals? Yes _____ No _____ If yes, please explain _____
- Do you have any problems cleaning up feces, urine or vomit? Yes _____ No _____
- Do you have any medical conditions we should be aware of? Yes _____ No _____ If yes, please describe _____
- Have you ever been convicted of a felony? Yes _____ No _____ If yes please give dates and details _____

The information I have supplied on this application is true and accurate. I understand that false information will be means for immediate dismissal if I am hired. Milton Manor Pet Spa & Resort has my permission to contact all employers and references I have listed on this application.

**Please include a copy of your last quarterly report card (we require our high school employees to keep an overall average of 80%).

**Please include a copy of your working papers.

**Please include a signed copy of the Milton Manor Pet Spa & Resort Employment Disclaimer form.

AN INCOMPLETE APPLICATION WILL NOT BE CONSIDERED FOR HIRE.

Applicant's Signature

_____ Date _____

E-mail address (required)

Office Use Only Comments

Interviewed By: _____ Date _____

_____ Keep for future possible hire or Hire Date _____