Application for Offering a Course Using a Distance Education Format

1.   Course Prefix and Number: SPA 101

Course Title: Elementary Spanish I

Course Description: This course is designed to introduce basic modes of communication in Spanish. The emphasis is on everyday language which the students will learn by applying essential grammatical structures to vocabulary. Both listening and reading comprehension are stressed. The textbook provides instructional assignments and self-correctional exercises. Not open to students who have credit for SPI 141.

Course Objectives/Competencies:

A. COMMUNICATE   EFFECTIVELY
   1**.**   Read and listen with comprehension.
   Course objective: advance critical reading and comprehension skills.
   Instructional objective: students will read and hear passages involving their identity, their studies, their family and daily routines and habits. They will learn strategies to help them read and listen better.
   3.   Interact cooperatively with others using both verbal and non-verbal means.
   Course objective: participate actively in conversations in Spanish in informal and formal settings on topics of personal and public interest.
   Instructional objective: students will participate in group and paired activities in class.

   B.   THINK CRITICALLY
   1.   Make connections in learning across the disciplines and draw logical conclusions.
   Course objective: Assert opinions on topics of current relevance in modern society.
   Instructional objective: students will work in class and do homework assignments to further advance the simultaneous use of mixing proper grammar and vocabulary.
   2.   Demonstrate problem solving through interpreting, analyzing, summarizing, and/or integrating a variety of materials.
   Course objective: deal effectively with unanticipated complications through a variety of communicative and coping devices
   Instructional objective: students will practice a variety of communicative and coping devices in class, through conversation and written exercises with direction from the instructor.

C. LEARN INDEPENDENTLY
1. Use appropriate search strategies and resources to find, evaluate, and use information.
   Course objective: develop knowledge of search strategies and resources that contain accurate information on Hispanic heritage and cultures.
   > **Instructional objective: the students will be encouraged to read articles about the culture in magazines, newspapers, and the web.**

D. EXAMINE RELATIONSHIPS IN DIVERSE AND COMPLEX ENVIRONMENTS
1. Recognize the relationship of the individual to human heritage and culture.
   Course objective: Articulate new knowledge of the cultures represented in the Hispanic world.
   > **Instructional objective: students will become aware of the diversity of cultures within the Hispanic world, the differences and similarities of the American and Hispanic cultures by means of class discussions, readings, videos and assignments**
2. Develop an awareness of self as an individual member of a multicultural global community.
   Course objective: Articulate new knowledge of the cultures represented in the Hispanic world.
   > **Instructional objective: the students will demonstrate reflection, understanding and acknowledgement of cultural perspectives other than their own.**
   >
   > **Instructional objective: students will discuss and synthesize ideas and information in an original way.**

2. Effective date (semester and year): Spring 2009

3. Describe the type of distance learning delivery method to be used. This course will be taught via the internet using one or more online course management systems.

4. Describe how the course will achieve, in new ways, the same learning outcomes as when the course is taught by traditional delivery methods.
   Course Content:
   Lecture material will be delivered in modules via word processing documents, presentation software (such as Microsoft Power Point), threaded discussion, and/or compressed video.

   Written Assignments:
   Written assignments will be submitted via the course management system. The instructor will correct or make comments on the written assignments to help students deepen and

expand their understandings of the course content.

Exams/ Tests/Assessments:
Exams may be administered online, at the local college, or at an approved proctored location.

Discussion Board:
Students will participate in threaded discussions of course content via asynchronous discussion board activities.

Online voice chat:
Online voice chat sessions may be used to allow students to practice their Spanish speaking skills.

Voice recording:
Voice recording software may also be used as a means by which to measure student pronunciation of vocabulary or practice interview questions.

Integrated Video Clips:
Video clips addressing course content may be used.

5.   Describe the availability of related services such as labs, library, research, and supplemental information.

    1   Students will have access to the Kentucky Virtual Library (KYVL) that provides access to a large database for periodicals and books.
    2   The World Wide Web will be used as a tool for research.
    3   Online access to the BCTC Learning Resource Center and inter-library loan service is available to online students
    4   Additional resources for research may be supplied by the textbook publisher or instructor

6.   Describe how ADA compliance has been assessed to ensure accessibility of course content for students with disabilities.
    The course will be screened for ADA compliance using the accessibility guidelines provided by BCTC. Students with disabilities that would have an impact on their access to the online course will be encouraged to contact the Disability Support Services at their home campus.

7.   Describe how appropriate levels of faculty-student and student-student interaction will be achieved.

    Discussion boards will be used as a means for interaction for topics related to the text or current events.   In addition, regular "voice chat room" sessions may be used in which

both the instructor and multiple students will participate. The course may also utilize other synchronous chats between instructor and students and email.

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8.   Describe any technical requirements for remote sites (ITV, computer hardware/software, and special equipment).

Students are expected to have regular access to a personal computer and a reliable high-speed internet connection. Basic productivity software such as word processing, presentation software, portable document software, and multi-media software will be required. Some software may be supplied or available for free download. In addition, students will be required to have a working microphone and speakers in order to participate in regular online voice chat sessions as well as for recording their pronunciation of vocabulary.

9.   Within the department, who should be contacted for further information about the proposed course:

Name: Joshua Hoekstra – Foreign Language Area Coordinator

Phone: 246-6311
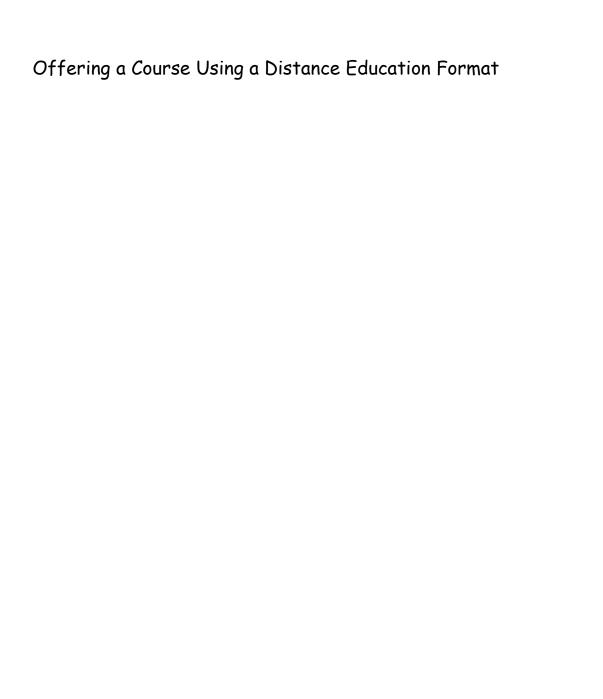
Email: Joshua.hoekstra@kctcs.edu

Approved 9/2/05

Application for Offering a Course Using a Distance Education Format
(To be completed when the instructor and the
student are not in the same location for at least
50% of the traditional class meeting time.)

1.   List the official course title and description as found in the Catalog.   List the course objectives/competencies approved by the program/area.

3.   Specify the distance learning delivery method(s) – such as telecourse, interactive TV, web-based instruction – and whether traditional methods are also used.

4.   Discuss how you will determine that the students are meeting the same competencies – do the students complete the same assignments, do they have any proctored tests?

6.   Discuss how you will ensure accessibility of course content for students with disabilities.

7.   State the opportunities that will be provided for students to interact with the instructor and with the other students, and whether any of these are required.

8.   List the technical requirements, and then state whether these are currently in place.

Complete a separate Application for Offering a Course Using a Distance Education Format form for each different topic taught under a Selected Topics course number.

**Signatures of Approval
for
Distance Education Proposals**

Program/Area Coordinator:

_____   Date: _____

Division Curriculum Review Committee Chair:

_____   Date: _____

Assistant Dean/Division Chair:

_____   Date: _____

College Curriculum Review Committee Chair:

_____   Date: _____

Date Faculty Council notified _____

Date Registrar notified   _____

Approved 5/6/06

Internal Approval Process for

Offering a Course Using a Distance Education Format

Approved 5/05/06