

**Biosecurity Act 2015**  
**Draft Biosecurity Subordinate Legislation Submission**  
**Cover Sheet**

Please complete and submit this form with your submission:

By email: [humanquarantine@health.gov.au](mailto:humanquarantine@health.gov.au)

Or by post: **Border Health Section MDP 140**  
**Health Emergency Management Branch**  
**Australian Government Department of Health**  
GPO Box 9848  
CANBERRA ACT 2601

Contact Name:

Position:

Organisation:

Address:

Suburb/City:

State:

Postcode:

Phone:

Mobile:

Email:

**Is ALL of your submission confidential?**

(the whole submission is provided 'IN CONFIDENCE')

Yes

No

**Is PART of your submission confidential?**

(relevant part provided under separate cover sheet and clearly marked)

Yes

No

**Do you agree to your submission being made publicly available?**

*This means your name, organisation, and state or territory may also be published in association with this submission.*

Yes

No

**If no, do you agree to your name and state/territory only being listed?**

Yes

No

**Please let us know if you do not wish to be contacted by the Department of Health about your submission.**

**This submission provides comment on the following draft subordinate legislation:**

- *Biosecurity (Human Health) Regulation 2015*
- *Biosecurity (Ship Sanitation) Regulation 2015*
- *Biosecurity (General) Regulation 2015: Quarantine Signals*
- *Biosecurity (Entry Requirements) Determination 2015*
- *Biosecurity (General) Regulation 2015: First Points of Entry*

**Please note:**

- For submissions made by individuals, no address details, except your name and state or territory, will be published.
- At the discretion of the department, submissions may be placed on the Department of Health website unless marked confidential or accompanied by a request to delay release. In circumstances where a submission is marked confidential but the Department of Health wishes to publish the submission you will be consulted.
- Confidential material should be provided under a *separate cover sheet* and clearly marked 'IN CONFIDENCE'.
- Copyright in submissions resides with the author(s), not with the department.
- Submissions cannot be accepted unless accompanied by this cover sheet.

## Guidelines on preparing a submission

Your submission on the *Biosecurity Act 2015* draft Biosecurity subordinate legislation can be a short letter outlining views on the specific human health related subordinate legislation, or a more detailed document covering a wider range of issues.

The department encourages early comment and submissions on the instruments from the public, industry and any other interested parties.

There is no limit on the length of a submission. However, if the submission is more than 3 pages in length, please include a summary of your key comments and suggestions.

### Email lodgement is preferred

Submissions lodged by email must be accompanied by the *Submission Cover Sheet*. The preferred format for emailed submissions is Microsoft Word. If providing hard copies, they should be typed or clearly written on A4 paper.

### Confidentiality and publication of submissions

- Submissions may be published on the [Department of Health](http://www.health.gov.au/internet/main/publishing.nsf/Content/ohp-human-health-provisions-biosecurity-bill) website ([www.health.gov.au/internet/main/publishing.nsf/Content/ohp-human-health-provisions-biosecurity-bill](http://www.health.gov.au/internet/main/publishing.nsf/Content/ohp-human-health-provisions-biosecurity-bill)) unless you request otherwise.

Please indicate clearly on the submission coversheet if you wish for it to be treated as confidential, either in full or part. Confidential material should be provided under a *separate cover sheet* and clearly marked 'IN CONFIDENCE'.

The Australian Government reserves the right to refuse to publish submissions, or parts of submissions, which contain offensive language, potentially defamatory material or copyright infringing material. A request may be made under the *Freedom of Information Act 1982* for a submission marked confidential to be made available. Such requests will be determined in accordance with provisions under that Act.

Personal information provided by you in your submission will be used by the department for the purposes of the review. Contact information, other than your name and organisation (if applicable) will not be published. Your name and organisation may be published on the department's website to identify your submission. See the department's [privacy policy web page](http://www.health.gov.au/internet/main/publishing.nsf/Content/privacy_security) ([www.health.gov.au/internet/main/publishing.nsf/Content/privacy\\_security](http://www.health.gov.au/internet/main/publishing.nsf/Content/privacy_security)) to learn more about how the department collects, uses and stores personal information.

Where you provide personal information about an individual other than yourself, you must ensure that you notify the individual that you have provided their personal information to the department, make that person aware of this privacy notice and draw their attention to the department's privacy policy.

### Lodging submissions

The closing date for submissions on the draft regulations will be advised on the [Department of Health website](http://www.health.gov.au).

The email and postal addresses for submissions are provided at the top of the cover sheet.

## Further information

Further information on the new biosecurity legislation can be found at the [Department of Health website](#).

If you require further information on making a submission contact the Border Health Section by email at [humanquarantine@health.gov.au](mailto:humanquarantine@health.gov.au).

## Privacy Notice

*Personal information* means any information or opinion about an identified, or reasonably identifiable, individual.

The collection of personal information by the Department of Health in relation to this *submission* is for the purposes of *gathering opinions on the draft regulations to support the new biosecurity legislation and related purposes* (the purpose). You are under no obligation to provide personal information, but if you do not, the department will be unable to contact you to discuss or respond to your submission.

Under the *Freedom of Information Act 1982*, submissions marked confidential may still be made available in appropriate circumstances. Such requests will be determined in accordance with provisions under that Act. If a submission that you have marked as confidential is required to be made publicly available you will be consulted, under the proviso that you have provided your contact details.

Personal information may be published on the department's website, disclosed to other Australian agencies, persons or organisations where necessary for the purpose, provided the disclosure is consistent with relevant laws, in particular the [Privacy Act 1988](#). Your personal information will be used and stored in accordance with the Privacy Principles.

The department's Privacy Policy, including information about access to and correction of your personal information is available on the [departmental website](#).

To contact the department about your personal information or to make a complaint:

**Telephone:** Switchboard 1800 020 103

**Email:** [humanquarantine@health.gov.au](mailto:humanquarantine@health.gov.au)

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