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# QuickBooks Advanced Inventory/Construction



**100% Satisfaction Guaranteed** or return to the next class for FREE.

Call for BEST prices on Software 800.475.1047 Ask the QuickBooks EXPERT Technical Support Line

Is your inventory out of control? Do you manage your job information in Excel? Learn how to setup inventory and job costing and best practice procedures you need to get your information under control. You will learn how to setup your system and record your information for peak performance. Become the office expert! Remember to bring your questions.

## QuickBooks Accounting Level 5 Manufacturing & Job Costing

### Preference Information

- Inventory Items / General / Ordering
- GL Accounts / Taxes / Custom Fields

### Inventory Items

- Inventory Type
- Inventory Assembly / Group Items
- Unit of Measure
- Notes / Custom Fields
- Attributes
- Serial Numbers
- Item Prices / Price Level Lists
- Quantity Discounts / Edit Markup
- Inventory Reorder Point / Site Info
- Change Inventory Item Name/Number

### Purchasing Inventory

- PO's / Select for PO
- Receiving a purchase order
- Enter Bills Receipts
- Subcontractors Insurance

### Inventory Transactions

- Issue Inventory
- Assemblies / Group Items
- Work Tickets
- Customizing Work Tickets
- Reports

### Selling Inventory

- Quotes / Orders / Invoices
- Tracking COGS / Profitability
- Items Sold to Customers

### Preference / Default Information

- Job Costing / General / Status
- Custom
- Burden / Payroll

### Jobs setup

- New Jobs / Phases / cost codes
- General / Budgets / Notes
- Notes / Attachments
- Change Job Numbers
- Recording Job Activity

### Purchases

- Issue Inventory to a job
- Payroll Labor Hours
- Time Ticket Hours
- Change Orders
- Work in Process

### Billing Jobs

- Percent of Contract
- Percent of Proposal
- Percent of Completion
- Billing Retainage

Questions and Answers

Payment in full is required for registration. You will receive confirmation for your requested class date once available space is confirmed as classes do fill up. DO NOT make travel arrangements until you have received confirmation from JCS. JCS is not responsible for any such expenses. Level 2 or experienced processing knowledge required. Advanced Bookkeeping skills will be included in this class. This class is taught by a Master certified trainer. Each class is a maximum of 6 students. Will include CPE credits and a certificate of completion. Course cancellation must be received in writing 5 days prior to course date. Refunds are subject to a \$50 administrative fee. The class may be rescheduled with no administrative fee.

**Lunch and FREE user guide are included with class**

**View dates or sign up [www.jcscomputer.com](http://www.jcscomputer.com)**

**Call Now Toll Free 800.475.1047**

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Class Date: \_\_\_\_\_

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