



AFGE Local 2449



DATE:

Request for Union Support

Name of Employee: LAST FIRST

Job Title: Organization: e.g. J/D Code Location: e.g. HQC, 4534

How should we contact you?

Work Phone: Extension: Is it ok to leave a message on Work Phone? Yes No

Personal Phone: Is it ok to leave a message on Personal Phone? Yes No

Work Email: Personal Email:

What is your Issue or Concern?*

(Please briefly describe your issue. If you have more than one issue, please complete a separate form for each issue.)

**Is there a Suspense Date? Yes No If yes, Suspense Date:

Is there a pending Action? Yes No If yes, what type of Action?

(Please indicate if there is a pending action such as a Proposed Letter of Reprimand, etc.)

Have you discussed this issue with your supervisor? Yes No

Supervisor's Name: LAST FIRST

Supervisor's Location: e.g. HQC, 4534 Supervisor's Work Phone: Extension:

Have you met with your Supervisor regarding this issue? Yes No No, but a meeting is scheduled

Please indicate the date and time of the meeting (if you answered yes), OR, the scheduled date and time if there is a meeting scheduled

Date:

Time:

Use the 24-hour Clock, e.g. for 2:30 PM enter 1430

Do you have any documentation for this issue? Yes No

Please be prepared to provide copies of documentation to this Local, if requested, in order to assist you.

AFGE Local 2449 Request for Union Support (Continued)

Have you discussed this with anyone else in Management in your Chain of Command? Yes No
(i.e. *other than* your first-line/direct Supervisor)

If yes, identify who and when:

NAME Date:

Have you discussed this with anyone else in Management of another organization (e.g. HR or EEO)? Yes No

If yes, identify who and when:

NAME Date:

Do you have any past history of actions? Yes No If yes, please provide background information and describe the final outcome of the situation.

What remedies are you seeking?

Are you asking for this Local to support and assist you with this issue? Yes No

If yes, what specifically are you asking this Local to assist with?

Are you a member of this Local?

Yes No

You are a member of this Local if you have registered and pay dues; otherwise, you may still be part of the represented bargaining unit, but not a Union member.

Do you know what rights the bargaining unit has through representation by this Local? Yes No Some

Do you know the benefits of being a Union member? Yes No Some Would you like to join? Yes No

Signature:

DATE:

[\(click here to...\)](#) Submit