



## भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल

### No Dues Certificate

Date:

Name of Employee:		P.F. No.:
Designation:		Dept./Section/Unit:
Reason for "No Dues":		

This is to confirm that there are no dues pending against my name at any department of the Institute. I undertake to return all belongings of the institute issued in my favour, if found at a later date.

**Signature of Employee**

*No-dues certificate be forwarded to DOFA/DORD/Registrar Officedirectly, as applicable.*

Sr. No	Dept./Section/Unit	Details of the Dues, if any	Date	Sign. of Dealing Asstt.	Sign. of HOD
1	Department at which posted				
2	Central Library				
3	Computer Centre (a) Email (b) Telephone Instrument				
4	T A /Adv. /Imprest				
5	Salary /LTC/Medical Advance				
6	IDCard(RO/DOFA/DORD)				
7	Stores & Purchase (Laptop/Desktop/Printer)				
8	Estate Office (House/Electricity)				
9	S B I, in case of loans				

#### **For the office use of DOFA/DORD/Registrar Office only**

Verified and submitted for approval for processing for final payment	Forwarded	Approved for release of final payment
Dealing Assistant DOFA/DORD/Registrar Office	Supdt./AR	DOFA/DORD/Registrar

