

J.J. Hill Montessori PTO Volunteer Opportunities

J.J. Hill needs you, your time and your talents! Parents and family volunteers are a vital part of the success of J.J. Hill. Volunteering is great way to stay involved in your child's education, meet other J.J. Hill parents and staff.

PTO committees, activities and events are important to the overall success of J.J. Hill and the education it provides our children and are directly dependent on the support we receive from our families.

We need every family to pitch in.

There are many volunteer opportunities available throughout the year. Whether you can help out for single events or can contribute your time on a regular basis we have a volunteer opportunity for you!

Please look at the list below and choose at least one way you can contribute. Of course feel free to choose as many as you like!

After you have completed the form below, please return in your child's folder or to the PTO box in the school office. *Thank you in advance for your support.*

Please contact Nina Tuttle with any questions you may have. ninatuttle@gmail.com

Family Information

Name _____

Phone _____ Best time to call: Daytime / Evening

Email _____ Is EMAIL or PHONE the best way to contact you? (please circle)

Would you prefer to volunteer during the DAY or at an EVENING event?

Are there other family members interested in volunteering (grandparents, etc.) _____?

Please list the names of your children and their teachers:

Activities and Events – PLEASE read descriptions on back of this sheet

- | | |
|--|---|
| <input type="checkbox"/> All School Social | <input type="checkbox"/> Playground/ Garden improvement |
| <input type="checkbox"/> Innisbrook Wrapping Paper Sales | <input type="checkbox"/> Fun Fair |
| <input type="checkbox"/> Scholastic/ Red Balloon Book Fair | <input type="checkbox"/> School Promotion |
| <input type="checkbox"/> Artist in Residence | <input type="checkbox"/> Library |
| <input type="checkbox"/> Art Adventure | <input type="checkbox"/> Art Displays |
| <input type="checkbox"/> Box Tops/ Soup Labels | <input type="checkbox"/> Call when you need help |
| <input type="checkbox"/> School Beautification | |
| <input type="checkbox"/> Baked Goods/ Refreshments at events such as Teacher Conferences, Fairs etc. | |

OTHER _____

Questions??? Contact:
Nina Tuttle: 293-0246
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Yvonne Anderson 699-6309
4.a.clym@gmail.com

Descriptions of Volunteer Opportunities

All School Social

Purpose: This is an event that welcomes new and returning families to J.J. Hill. We serve a light dinner and frozen treat. **Timeframe:** This event takes **Sept. 18th**. **Volunteer needs:** Promotion, setting up/cleaning up, serving food, greeting people.

Innisbrook Wrapping paper:

Purpose: This is the largest fundraiser and it involves selling high quality wrapping paper, chocolates etc. **Timeframe:** The sale lasts 2 weeks **September/October** and distribution is in **November**. **Volunteer Needs:** Small and larger jobs. Promoting the event, calculating sales and unloading and distributing products.

Scholastic Book Fair/Red Balloon Book Fair

Purpose: It is a great opportunity to encourage reading and get books into children's hands. **Timeframe:** The book fairs are held during school conferences in **November** (Scholastic) & **March** (Red Balloon). **Volunteer needs:** We need help with promotion, set up/break down of the fair, daily book sales. Creative ideas are always welcome.

Fun Fair:

Purpose: This is a great community event that brings families together for games, food and fun. **Timeframe:** The event is held in late **April**, with planning for the event throughout the year. **Volunteer needs:** This event needs many volunteers but the sub committees make the tasks manageable. We need help with promotion, gathering prizes for raffles, set up/break down, food service, and game management. New and different ideas are welcomed.

Beautification Committee:

Purpose: To create a welcoming and informative spaces for students and the community. **Timeframe:** Meetings ongoing throughout the year. **Volunteer needs:** Devise beautification needs for the school areas, help with design, implementation and installation of changes.

Library:

Purpose: Assist the librarian in maintaining the library. **Timeframe:** These needs are ongoing throughout the year; duties are needed Monday - Friday, training is available. **Volunteer needs:** Assisting with re-shelving books, book check out, book repair and cataloguing.

Art Adventure:

Purpose: Presenting art masterpieces to classrooms. (Training provided through the Minneapolis Institute of Art.) **Timeframe:** Presentation dates varying by grade level, training sessions dates will be posted soon. **Volunteer needs:** Giving presentation(s) to a classroom(s), possibly organizing and assisting with an art project.

Art Displays:

Purpose: Making our school halls beautiful with art work by our students. **Timeframe:** These needs are ongoing throughout the year. **Volunteer needs:** Assisting the art teacher with hanging art work around the school.

Playground/Garden improvement:

Purpose: To help redesign and improve the garden /playground area at J.J. Hill. **Timeframe:** Committee meetings periodically during the year. **Volunteer needs:** Grant writing, designing improvements and implementing them for the garden and playground. Working with teachers and the community to make this happen.

Artist in Residence:

Purpose: The residency will focus on using photography to tell a story. **Timeframe:** Residency dates TBD. **Volunteer Needs:** Assisting in the classroom while artist works with students. *More details to come.*

Product redemption collection

Purpose: Way to earn money for our school through everyday products we use. **Time frame:** Throughout the year. **Volunteer needs:** Collect milk lids, soup labels and box tops from school and send in to company for reimbursement.

School Promotion:

Purpose: Promoting our school within the community. **Timeframe:** Throughout the year and at the School Choice Fair in January. **Volunteer Needs:** Welcoming families who are touring the school, talking with parents at District School Fair, and distributing school flyers to area preschools.

BE A COMMITTEE MEMBER:

PTO: Organize and support fundraising events and volunteer opportunities. (meeting 2nd Monday- 6pm)

Site Council- Group advises the principal on school issues. (meeting 1st Thursday-5pm)

HEART: (Hill Educational Art Resource Team) Organize and support supplemental art opportunities for students. (meeting 2nd Monday-4pm)

Committees are parents and teachers and they meet once a month