

**COUNTY OF SONOMA
AGENDA ITEM
SUMMARY REPORT**

Clerk of the Board Use Only
 Meeting Date _____ Held Until _____
 Agenda Item No: _____ Agenda Item No: _____

Department: Permit and Resource Management
Department

() 4/5 Vote Required

Contact:
Scott Briggs

Phone:
(707) 565-8351

Board Date:
August 11,
2009

Deadline for Board Action:

AGENDA SHORT TITLE:

Preservation Ranch; EIR Contract Amendment No. 1

REQUESTED BOARD ACTION:

Authorize the Board Chair to sign a contract amendment that would increase the original ENTRIX, Inc. (ENTRIX) agreement for Professional Services by \$1,272,908.75 to \$1,592,986.75, including contingencies and adopt the associated budget Resolution.

CURRENT FISCAL YEAR FINANCIAL IMPACT

EXPENDITURES

ADD'L FUNDS REQUIRING BOARD APPROVAL

Estimated Cost \$ 1,272,908.75

Contingencies \$
(Fund Name:)

Amount Budgeted \$ 1,272,908.75

Unanticipated Revenue \$
(Source:)

Other Avail Approp \$
(Explain below)

Other Transfer(s) \$
(Source:)

Additional Requested: \$

Add'l Funds Requested: \$

Explanation (if required):

Prior Board Action(s):

- June7, 2007: Approved contract with ENTRIX, Inc. for Phase 1 environmental consulting services for the Preservation Ranch project.

Alternatives - Results of Non-Approval:

ENTRIX will not be available to assist PRMD with preparation of Preservation Ranch EIR.

Background: On file with the clerk: Original Contract Agreement and proposed consultant contract amendment with ENTRIX, Inc. for signature.

On July 7, 2007 your Board authorized a contract with ENTRIX for \$256,048.00, plus a contingency of \$64,012.00 for a contract total of \$320,060.00 for Phase 1 environmental consulting services for the Preservation Ranch project. Under this contract ENTRIX reviewed project application materials and peer reviewed applicant-prepared environmental studies, developed a project description to serve as the basis of subsequent CEQA review, and prepared and submitted a CEQA Initial Study to PRMD on March 3, 2009. Following publication on March 29, 2009 of a public Notice of Preparation (NOP) to prepare a project EIR, ENTRIX assisted PRMD by attending two public scoping meetings, one in Santa Rosa on April 29, 2009, and the second in Annapolis on May 2, 2009.

Now that the EIR-scoping phase of this project is complete, PRMD has worked closely with the applicant, and with ENTRIX, to finalize a technical scope of work, schedule, and budget for Phase 2 services to prepare the project EIR. This First Amendment to the ENTRIX contract would increase the total contract budget by \$1,272,908.75, including a 25% contingency of \$254,581.75, to \$1,592,986.75. Exhibit A-1 to the First Contract Amendment includes a breakdown of the tasks for the additional work required for ENTRIX to complete the EIR process, and Exhibit B-1 includes a breakdown of the estimated costs. In accordance with PRMD's At-Cost policy for processing project applications through the CEQA process, the applicant has provided PRMD with a substantial initial deposit (\$700,000) to prepare the EIR, and has agreed to deposit subsequent funding installments with PRMD, as requested, during completion of the EIR process.

Recommendation: Authorize the Board Chair to sign a contract amendment with ENTRIX increasing the contract by \$1,272,908.75, including a 25% contingency of \$254,581.75, to \$1,592,986.75.

Attachments:

Budget Resolution

On File With Clerk:

Proposed consultant contract amendment with ENTRIX for signature.
Original contract agreement

CLERK OF THE BOARD USE ONLY

Board Action (If other than "Requested")

Vote: