

# The University of Edinburgh

College of Humanities and Social Sciences  
Visiting Student Application Form

FOR OFFICE USE ONLY :

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# THE UNIVERSITY OF EDINBURGH

College of Humanities and Social Sciences

Visiting Student Application Form

2009 / 2010



www.hss.ed.ac.uk

Adobe reader 6.0.2 or above is required for this form to work interactively. Get it at [www.adobe.co.uk](http://www.adobe.co.uk).

Please complete this form electronically then print and sign. If this cannot be done please print and complete in block capitals with black ink.

International students deadline is 1st July for September entry or 1st November for January entry. EU students must apply for the full academic year. The deadline for application is 1st March. If you are **an exchange or an ERASMUS student do not** complete this form. You must contact your Study Abroad Advisor for advice.

Duration of study :  Semester 1  Semester 2  Full Year See note 8 for semester dates

Are you applying through Arcadia or IFSA Butler ?  Arcadia  Butler  Independent

Name of your home university :

Major / intended major discipline :

Gender :  Male  Female

First name :

Family name :

Country of birth :

Nationality :

Country of domicile :

Birth date e.g. 01-JAN-1981 :

Current Address :

Permanent Address if different :

Tel :

Tel :

Valid Until :

E-mail :

Current year of study (e.g. 1,2,3 etc) :

Cumulative GPA if applicable :

Course choice at the University of Edinburgh (see note 2). The normal academic load is 120 credits per year or 60 per semester. Please include alternative course choices.

	Course Code	Course Name	List in order of preference Mark essential courses with an asterisk *	Number of Credits	Office Use Only
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Is English your native language? :  Yes  No

If not, please enclose your IELTS / TOEFL certificates (see note 5).

University contact we can send your transcript to (a copy will also be sent to your permanent address) :

Name :

Address:

Please list the courses you are currently taking at your home institution :

Disability code (see note 3) :

In what format do you require information ?  Large print  Audio tape  Braille  Computer disc

If you require specific arrangements or facilities, please detail these on a separate sheet and enclose with your application.

Do you have any criminal convictions (see note 4) ?  Yes  No

If yes, please give details on a separate sheet and enclose with your application . If you have any concerns you can contact us prior to application. Please note that spent convictions and convictions for driving / minor offences are unlikely to be considered relevant to the admissions decision.

How did you hear about the University of Edinburgh ?

- |  |   |
|--|---|
| <input type="checkbox"/> Browsing the web        | <input type="checkbox"/> Recommendation from your school / university           |
| <input type="checkbox"/> Advertisement           | <input type="checkbox"/> Reading a University of Edinburgh prospectus           |
| <input type="checkbox"/> Personal recommendation | <input type="checkbox"/> A member of our staff visited your school / university |

How will you pay your tuition fees ?

- I will pay my own fees to University of Edinburgh  
 My University / Agent will pay my fees to University of Edinburgh

Please confirm which of the documents you have enclosed; all are required to complete your application :

- Academic Transcript  Personal Statement  Letter of Reference

Please confirm that you have read and understood the notes accompanying this application

Please confirm that you have supplied a university contact address for your transcript to be sent to

I certify that the information I have provided here is true and correct and understand that the University has the right to withdraw any offer made or cancel registration if any of these statements prove to be incorrect. I accept full responsibility for the information I have provided on this form.

Signature :

Date :

**College of Humanities & Social Science  
Visiting Student Application Form**

**Please read these notes before completing your application form**

**1. Application & Admission**

Admission to the College is for a **full academic year** (September to May) or for a **semester only** (September to December or January to May).

Please state your intended duration of study by ticking the appropriate box.

Admission is dependent on a strong academic record (US students should have a GPA of 3.0 or over on a 4.0 point scale) and a good academic reference from your home institution. You must arrange for a reference from an academic referee to be sent under confidential cover.

Your completed form must also be accompanied by a current official transcript (if your official transcript is not in English we will require a translated version, as well as the original non-translated version).

Please include a personal statement of about 500 words with your application. Your personal statement should explain why you wish to study at the University of Edinburgh and provide any additional information (interest in and suitability for chosen courses, extra-curricular activities, etc) which you feel may support your application.

Your completed application, including transcript and references, should be sent to:

The International Office  
The University of Edinburgh  
57 George Square  
Edinburgh  
EH8 9JU  
Scotland

**2. Courses & Credit**

You will normally be registered for courses worth **60 credits** if you are applying for **one semester** and for **120 credits** if you are applying for a **full year**. You should choose courses from the online course finder (<http://www.ed.ac.uk/studying/visiting-exchange/courses>) which clearly indicates how many credits each course is worth.

It is your responsibility to agree any credit transfer and suitability of courses with your home university.

Please mark any essential courses with a \* and include alternative course choices.

Entrance to courses will be at the discretion of the Visiting Student Section and will be dependent on availability of places and pre-requisite study. Pre-requisite study is usually detailed in the course finder. For admission to an Honours (3rd year) level course we generally require a minimum of three to four courses at grade B or above in a specific subject area (e.g. History).

Every effort will be made to admit you to your chosen courses or find suitable alternatives, however we cannot guarantee entry to any course you have chosen. Please note that entry to Honours level courses in English Literature, History, Philosophy, Politics and Psychology is very competitive.

**3. Disability**

Please insert the applicable code on the application form and then enclose a separate sheet of paper to expand upon any specific arrangements that you require:

01 Specific Learning Difficulty e.g. Dyslexia	07	Unseen Disability e.g. Diabetes
02 Visual Impairment / Blind	08	Multiple Disabilities
03 Hearing Impairment / Deaf	09	Other Disability
04 Mobility Impairment	10	Autistic Spectrum Disorder e.g. Aspergers
06 Mental Health Problems		

#### **4. Criminal Convictions**

You must tick YES on the application form if you have any criminal convictions and enclose a separate sheet of paper giving details of your conviction. If you do not tick either YES or NO for this question we will not be able to process your application form. We will contact you and ask you to provide further information, however this will delay your application. If you are convicted of a criminal offence after you have applied you must inform us immediately.

#### **5. Language Requirements**

All applicants are required to demonstrate proficiency in English language. For non-native speakers we usually require one of the following (the test must be taken within 2 years prior to admission) to be included with your application:

- Overall IELTS score of 6.0 - 6.5 with 5.0 in each component (IELTS Academic module)
- TOEFL: 580 (paper based test), 237 (computer test), 88 (internet based test) min 21 in reading listening speaking and writing components

#### **6. Finance & Fees**

The University is not able to assist with finance for fees or accommodation. You must arrange to cover all the costs of your time in Edinburgh. A list of tuition fees and costs can be found on the International Office website : (<http://www.ed.ac.uk/studying/international/finance>)

#### **7. Accommodation**

If your application to study at the University is successful, you will receive information about how to apply online for accommodation. The majority of visiting students (full year and semester only) are offered University accommodation. More information is available on the Accommodation Services website (<http://www.accom.ed.ac.uk/>).

#### **8. Semester Dates 2009 / 2010**

Freshers' Week: 14 September - 18 September  
Semester 1: 22 September - 18 December\*  
Semester 2: 11 January - 28 May\*

\* Inclusive of Examination period

**10.** All data kept within the University is treated as confidential. The University maintains student data in secure conditions and processes and discloses data in accordance with the terms of its Data Protection notification. By completing this application form you consent to all personal data being made available for official purposes to academic and administrative staff at the University, but access to data is strictly confined to staff with relevant responsibilities. Should you become a student of the University of Edinburgh, you will be given further information about Data Protection and be asked to sign a statement of consent. Further details can be found at : [http://www.registry.ed.ac.uk/Student\\_Information\\_Pages/DataProtection.pdf](http://www.registry.ed.ac.uk/Student_Information_Pages/DataProtection.pdf). Please e-mail : [enquiries.international@ed.ac.uk](mailto:enquiries.international@ed.ac.uk) should you have any queries about Data Protection or completing this application form.

# UNIVERSITY OF EDINBURGH



## Equal Opportunities Monitoring Form 2009 / 2010

First name :

Family name :

College :

Gender :  Male  Female

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### DISABILITY

Please tick one of the boxes below. If you have concerns about stating your disability on the form, you may contact the Disability Office in confidence at : 3 South College Street, Edinburgh EH8 9AA, tel 0131 650 6828 (voice and text) or email : [disability.office@ed.ac.uk](mailto:disability.office@ed.ac.uk).

- |  |   |
|--|---|
| <input type="checkbox"/> 01 Specific Learning Difficulty e.g. Dyslexia | <input type="checkbox"/> 07 Unseen Disability e.g. Diabetes           |
| <input type="checkbox"/> 02 Visual Impairment / Blind                  | <input type="checkbox"/> 08 Multiple Disabilities                     |
| <input type="checkbox"/> 03 Hearing Impairment / Deaf                  | <input type="checkbox"/> 09 Other Disability                          |
| <input type="checkbox"/> 04 Mobility Impairment                        | <input type="checkbox"/> 10 Autistic Spectrum Disorder e.g. Aspergers |
| <input type="checkbox"/> 06 Mental Health Problems                     |   |
| <input type="checkbox"/> Information declined                          |   |

What format do you require information in ?

- Large print  Audio tape  Computer disc  Braille

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### ETHNIC ORIGIN

Please tick one of the boxes below to indicate your ethnic origin.

- |  |   |
|--|---|
| <input type="checkbox"/> 19 White                          | <input type="checkbox"/> 34 Asian - Chinese                 |
| <input type="checkbox"/> 21 Black - Caribbean              | <input type="checkbox"/> 35 Asian - Other Asian background  |
| <input type="checkbox"/> 22 Black - African                | <input type="checkbox"/> 41 Mixed - White & Black Caribbean |
| <input type="checkbox"/> 29 Black - Other black background | <input type="checkbox"/> 42 Mixed - White & African         |
| <input type="checkbox"/> 31 Asian - Indian                 | <input type="checkbox"/> 43 Mixed - White & Asian           |
| <input type="checkbox"/> 32 Asian - Pakistani              | <input type="checkbox"/> 49 Mixed - Other mixed background  |
| <input type="checkbox"/> 33 Asian - Bangladeshi            |   |

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The University of Edinburgh is committed to a policy of equal opportunities. In order to monitor the effectiveness of this policy it is necessary to collect certain information from all applicants. This form will be detached from your application, and the information you supply will not affect judgements about your academic suitability, and will be treated in confidence.

Please return this form to the International Office along with your application form