

How to Fill Wasiyyat Application Form

Note:

1. *This document is intended to assist prospective Moosies that are members of the Ahmadiyya Muslim Jama'at, USA to fill out their Wasiyyat application forms.*
 2. *Subject to updates.*
- For questions/clarifications please contact Secretary Wasaya, 15000 Good Hope Road, Silver Spring, MD 20905. (Phone: 301-879-0110; Fax: 301-879-0115)*
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General Instructions:

1. All writings should be clear and legible.
 2. Leave no entry doubtful or unexplained.
 3. Use only one ink (black or blue).
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Page #1 of Application Form

- **Name:** print full name (do not use abbreviations)
- **Son/Daughter/Wife of:** write whichever applicable. Do not abbreviate.
- **Cast:** optional
- **Occupation:** give exact name of profession (e.g. *Teacher, Lawyer, House Maker, Student, Realtor*)
- **Date of birth:** give date of birth (month/day/year).
- **Age:** give age in years.
- **Date of Bai'at:** write 'Ahmadi by Birth' - if you are born Ahmadi; otherwise write date of initiation.
- **Current Address:** give complete address including street, city, state and zip code.
- **Permanent Address:** give complete address including street, city, state and zip code.
- **Country:** U.S.A.
- **Date of making the Will (Wasiyyat):** write day, month and year (e.g. 1st of January 2008)

Page #1: Item #1. (read only)

Page #1: Item #2. (read only)

Page #1: Item #3. (read only)

Page #1: Item #4. (read only)

Page#1: Item #5: Please pay, according to your means, for subscription (*First Condition/Shart Awwal*) as well as for announcing the Wasiyyat (*I'lan-e-Wasiyyat*). These are 'one time only' compulsory payments for which there is no fixed prescribed amount.

How much to pay? The simple answer is 'according to your means or economic status' keeping Taqwa (righteousness) in view since Wasiyyat is all about Taqwa. (*Suggestion: people with annual household income of, for example, \$30,000 may pay between \$25-\$50 (or more) for First Condition/Shart Awwal, and \$25-\$50 (or more) for I'lan-e-Wasiyyat. (Student, for example, can pay between \$5-\$10 towards First Condition and \$5-\$10 towards I'lan-e-Wasiyyat).*)

Write receipt number (& date) vide which you have made these payments. Also, write name of Local Jama'at where the payments were made. *It is not necessary to attach photocopy of the receipt with the application form if you have already mentioned its number, date and amounts paid in the spaces provided.*

Page #1 of Application Form (contd.)

Note: Read carefully the ‘Note’ given under item #5 (page 1, lower part). Write down portion of your property (minimum 1/10; maximum 1/3) that Sad’r Anjuman Ahmadiyya Rabwah (Pakistan) or Qadian (India) will become owner of at the time of your death.

In case you own some property e.g. home, jewelry, land, cattle, bank deposits, stocks, shares, bonds and investments, etc. give details in the space provided under this paragraph. *If this space is not enough, go to page #6 of the application form and give details under “Additional Property Information (continued from page 1)” heading.* In case you do not own any property at this time, please underscore last part of the declaration.

Property:

1. If you own a home &/or land (e.g. agricultural) give complete address, area (square footage/acreage) and approximate current market value of each property. (*The actual evaluation of property occurs after approval of Wasiyyat application according to specific Wasiyyat rules.*)
2. In case you own building(s) please write type e.g., house, apartment or condominium along with number of bedrooms. Also, give details of address, area and current value as mentioned above.
3. A Wasiyyat which includes immovable property should, as far as possible, be attested by the heirs/partners of the prospective Moosi/Moosiah.

Home Ownership:

- Per Markaz’s instructions, a spouse who is a co-signer *according to country’s law only* in the purchase of a home but has actually not invested any of his/her money in its purchase will not be regarded as a ‘joint owner’ for purposes of Majlis Karpardaz Bahishti Maqbarah. In case both spouses have contributed towards the purchase, give percentage of each spouse’s contribution (e.g. husband’s share = 60%; wife’s share = 40%). Each spouse will then be considered as owner of respective share/percentage of their contribution.

Jewelry:

- Give details including kind (bangles/necklace/rings, etc.) type (*diamond/gold/silver*), weight (Grams/Tolas) and current market value of individual jewelry items. For example: two bangles (gold) weighing 2 Tolas with current value of \$/Rs---. However, if you do not know exact weight of individual items, write down approximate weight.

In order to find out up-to-date value of gold (Pakistan only) following are some recommended websites. <http://www.dawn.com>. Click on *Forex & Gold*; <http://www.brecorder.com/> or <http://www.forexpk.com/>. (*One Pakistani Tola = 12 Grams*) (*One Indian Tola = 10 Grams*).

Haq Mahr:

- Haq Mahr is regarded as married woman’s property.
- Write clearly amount of Haq Mahr here (bottom of page #1; *property declaration in case of married woman*) (*also in the Haq Mahr section on page #6 of your application form - a declaration to be made by husband*).
- If the Haq Mahr is payable by the husband, a note must be given in this regard.
- If the prospective Moosiah has already received the Haq Mahr and consumed it, this fact must be mentioned in the Wasiyyat application form.

Member Code & Phone Number: write down your USA Jama’at member code (Tajneed) number and most recent phone number (*home*) in spaces shown at the bottom (of page #1) for quicker processing and better contact.

Page #2 of Application Form (Upper part)

First Paragraph:

- **Sentence #1:** Write amount that you receive monthly/yearly as income/pocket money/pension, etc. *Minimum standard of income for non-earning members in the USA has been fixed at \$250.00 (two hundred & fifty dollars) per month.*
 - **House Wife:** if you are a house wife with no independent source of income, ask your husband to fix a reasonable amount of pocket money for you (according to his income) keeping Taqwa in mind. Write this amount (or \$250) here.
 - **Student:** there is no fixed amount (for income) for students. However, depending upon parent's financial status, students can fix some amount (e.g. \$50 or more per month) as pocket money for themselves.
- Minimum age to initiate Wasiyyat (the Will) is 15 years. However, at age 18 Wasiyyat shall be renewed after attainment of majority, according to law of the land.*
- **Sentence #2:** Write portion of your monthly/annual income (e.g. 1/10 or more, that you have earlier declared on page 1 of your Wasiyyat application form) that you promise to pay to Sad'r Anjuman Ahmadiyya Rabwah (Pakistan) or Qadian (India).
 - **Last sentence:** check appropriate box to indicate your choice of date from which your Wasiyyat (Will) should be considered binding (either from the date of writing or the date of acceptance by Markaz).

Page #2: Signatures & Thumb Impressions:

- Thumb impressions and signatures of the applicant as well as of two witnesses (male members, preferably heirs) are required. (Do not forget). A married woman's husband should preferably be a witness if he is alive (not applicable when the woman applicant is divorced). *Any Ahmadi member who is 18 years or older can be a witness.*
- Men shall affix left thumb impression while women shall affix right thumb impression.
- Fill out all three columns for name, father's name and complete address for the applicant and both witnesses.

Page #2.

ATTESTATION section.

- **First line:** fill out all relevant data (name, address, etc.) about the applicant.
 - Give signatures of two (male) attestators. *A person who has signed as witness in the upper part of this page can also be an attestator in this part.*
 - In case the applicant is a woman, Local Sad'r (President) Lajna Ima'illah must sign and complete the columns on the right hand side.
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Page #3 of Application Form

(ATTESTATION OF PARTICULARS OF PROSPECTIVE MOOSI section)

- Fill out all columns (do not leave any column blank). *All statements/answers must be complete & unambiguous.*

Column #11: minimum expenses per head per month in the USA: \$250. (Do not write less than this).

Page #4 of Application Form

CERTIFICATE ABOUT CHANDA JAT section

Page #4

Item #1: Local Jama'at President/Finance Secretary should state time (year) since the applicant (prospective Moosi/Moosiah) started to pay Chanda in the Local Jama'at.

Page #4

- Item #2:** a). Please have your Local Jama'at President & Secretary Maal (Finance) sign this section.
- b). Signature of Head of Auxiliary Organization:
- If you are a Lajna member: Local Sad'r Lajna Ima'illah will sign here.
 - If you are a member of Majlis Ansarullah: local Zaeem Ansarullah will sign here.
 - If you are member of Majlis Khuddamul Ahmadiyya: local Qaid Khuddamul Ahmadiyya will sign here.
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Page #5 of Application Form

Undertaking of the Husband in Connection With Haq Mahr:

- *This section is to be filled only when the applicant is a married woman. In case the applicant is an un-married woman/girl, please write down 'NOT APPLICABLE'.*
- *In case the husband has passed away, write down 'HUSBAND DECEASED'.*
- *In case the woman is divorced (and has not re-married) write down 'DIVORCED'.*

Page #5

First Paragraph:

1. Print full name of wife.
2. Print name of currency of Haq Mahr e.g., *US dollars (\$) or other.*
3. Check box for husband's monthly/yearly income (*check only one box*).
4. Give signature of Witness #1, Husband, and Witness #2 (*all witnesses should be male*).
5. Complete columns for Name, Father's name and Complete Address for Witness #1, Husband and Witness #2.

Page #5

Second Paragraph:

- Under the '**Additional Property Information (continued from Page 1)**' give details of any property that you were not able to write on page 1 because of lack of space. Otherwise do not write anything here.
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Note: Wasiyyat application form can be downloaded from the <http://www.ahmadiyya.us/> website - click on Departments, then Wasiyyat and then on Wasiyyat Forms. Download the form - PDF or Word doc. The Word document can be filled and saved on computer hard drive. (Do not change or tamper with the format as that will result in unnecessary delay in the acceptance of your application). Print. Add signatures and thumb impressions. Send completed form to Secretary Wasaya, Baitur Rahman Mosque, 15000 Good Hope Road, Silver Spring, MD 20905.