

BRECKLAND COUNCIL Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE

Application for a personal licence

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

1. Your perso	nal details		
TITLE Plea	ase tick		
Mr 🗌 Mrs 🔲 I	Miss 🗌 Ms 🗌 Other (pleas	e state)	
Surname			
Forenames			
PREVIOUS NAMES (if relevant) please enter details of any previous names or			
	es. Please continue on a se se tick	parate sheet if necessary	•
Mr Mrs I	Miss Ms Other (pleas	e state)	
Surname			
Forenames			
I am 18 years	old or over. Please tick		Yes No
	HERE ORDINARILY RESID		
Post town	P	ost code	
TELEBUONE	NUMBERO		
TELEPHONE Daytime	NUMBERS		
Evening			
Mobile			
FAX NUMBER	₹		

E-MAIL ADDRESS (if you would prefer us to correspond with you by e-mail)			
Address for cortine address abo	=	n this application (if different to	
Post town		Post code	
TELEPHONE NU	IMPEDO		
Daytime	INDERS		
Evening			
Mobile			
	00 (:5		
E-MAIL ADDRES	55 (If you would prefer us to	correspond with you by e-mail)	
	1161 41		
2. Your licensing Read Note 1	g qualifications	Please tick y	, , ,
			CO
	elow which one of these stater	ments applies to you:	
Please indicate b	elow which one of these stater dited licensing qualification	nents applies to you:	1
Please indicate b	dited licensing qualification	ments applies to you:	
Please indicate b 1. I hold an accre 2. I hold a certifie 3. I hold an equiv	dited licensing qualification d qualification alent qualification	ments applies to you:	
Please indicate b 1. I hold an accre 2. I hold a certifie 3. I hold an equiv 4. I am a person	dited licensing qualification d qualification alent qualification of prescribed description		
Please indicate b 1. I hold an accre 2. I hold a certifie 3. I hold an equiv 4. I am a person of the please enclose years.	dited licensing qualification d qualification alent qualification of prescribed description I either of statements 1, 2 or 3 be box below (name of qualification with your appliance) I statement 4, please provide 6	please provide details of your tion, date of issue, issuing body) ar	nd

3. Previous or outstanding applications for a personal licence			
Note: You may only hold one personal licence at a time. Please tick			tick
Do you currently hold	d a personal licence?	Yes	No
licence, with this or any other licensing authority?			No
years?	ence held by you been forfeited in the last 5	Yes	No
Licensing Authority			
Licence number			
Date of issue			
Date of expiry			
Any further details			
4. CHECKLIST:			
I have	Ple	ease tick	yes
 enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a solicitor or notary, a person of standing in the community or any individual with a professional qualification enclosed any licensing qualification I hold or proof that I am a person of prescribed description enclosed a criminal conviction certificate or a criminal record certificate or the results of a subject access search of the police national computer by the National Identification Service enclosed a completed disclosure of criminal convictions and declaration form (Schedule 3) made or enclosed payment of the fee for the application 			
5. Declaration			
and belief. It is an offence knowing with an application for treated as making a finance use of a document of the prosecution and a finance a	ingly or recklessly to make a false statement in or the grant or renewal of a personal licence. (A personal that contains a false statement). To do so come not exceeding level 5 on the standard scale.	in conne erson is t otherwis	ction to be
SIGNATURE	DATE		

NOTES

Information on the Licensing Act 2003 is available on the website of the Department for Culture, Media and Sport

http://www.culture.gov.uk/alcohol and entertainment/default.htm or from your local licensing authority.

1. Licensing qualifications

Licensing qualifications are dealt with in section 120(8) and (9) of the Licensing Act 2003.



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Disclosure of convictions and declaration

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You may wish to keep a copy of the completed form for your records.

1. Your personal details		
TITLE Please tick		
Mr Mrs Miss Ms Other (please state)		
Surname		
Forenames		
PREVIOUS NAMES (if relevant) please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary.		
TITLE Please tick		
Mr Mrs Miss Ms Other (please state)		
Surname		
Forenames		
2. Forfeiture of a personal licence in the last 5 years		
Do not answer this question if you are applying under regulation 8 of the Licensing Act (Personal licences) Regulations 2005		
Please tick		
Has any personal licence held by you been forfeited in the last 5 years? Yes No If yes, please provide details below:		
Name of court		
Address of court		
Date of forfeiture		
Offence which resulted		
in the forfeiture		

Any additional details		
3. Relevant or foreign of	offences	
Read Note 1		Please tick
Have you been convicted	d of any relevant offence or for	reign offence? Yes No
	ed of any relevant offences yo	
	ite of conviction, the name and	
court, offence of which y	ou were convicted and the ser	ntence imposed:
If you have been convict	ed of any foreign offences you	must provide details for each
	conviction, the name and loca	
	e convicted and the sentence	
4. Declaration		
I declare that I have	not been convicted of a	any relevant offence or
any foreign offence		
SIGNATURE		DATE
	-	
		•
5. Declaration		

The information contained in this form is correct to the best of my knowledge and belief.

It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal of a personal licence. (A person is to be treated as making a false statement if he produces, furnishes, signs or otherwise makes use of a document that contains a false statement). To do so could result in prosecution and a fine not exceeding level 5 on the standard scale.

SIGNATURE	DATE	

NOTES

Information on the Licensing Act 2003 is available on the website of the Department for Culture, Media and Sport

(http://www.culture.gov.uk/alcohol and entertainment/default.htm) or from your local licensing authority.

1.Relevant or foreign offences

Relevant offences are the offences listed in Schedule 4 to the Licensing Act 2003:

The meaning of **foreign offence** is dealt with in section 113 of the Licensing Act 2003.

If you are the holder of a justices' licence and you are applying for a personal licence under regulation 8 of the Licensing Act (Personal licences) Regulations 2005 see paragraphs 23 and 28 in Part 3 of Schedule 8 to the Licensing Act 2003 for the information you are required to give.

If you are convicted of any relevant or foreign offence during the period between when your application is made and when your application is determined or withdrawn, you must notify the authority to which your application was made. Failure to do so without reasonable excuse could lead to prosecution and a fine not exceeding level 4 on the standard scale.



Making a payment for your Breckland Council Services



Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE

By paying by debit card we can process your application more quickly.

To pay by Debit Card please complete this form and return with the fully completed application to: Breckland Council, Elizabeth House, Walpole Loke, Dereham, Norfolk NR19 1EE

This form will be destroyed once the card has been debited. You will receive acknowledgement once the application has been registered.

Debit Card Details		
Cardholder's name: Cardholder's telephone number: Cardholder's address:		
	Postcode:	
Acceptable Card Type ((please circle) Visa Debit Delta Maestro Electron	
Amount to debit £_		
Card Number		
Valid From		
Expires End		
Security Number	What is the Security Number?	
Card Issue Number* *Maestro/Electron only		
Cardholder's Signature:	Date:	
Alternatively you can pay by bank transfer, cheque or postal order		
For Office Use Only		
Card Authorised 🚨		
Card Declined		
Destroy card det	tails once the card has been debited and the application registered.	