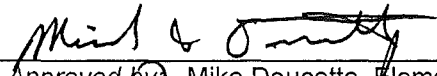


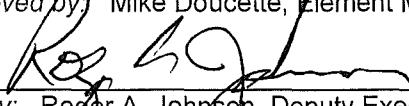


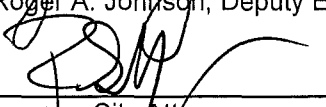
Los Angeles World Airports


Item Number
here

Report to the BOARD OF AIRPORT COMMISSIONERS


Approved by: Mike Doucette, Element Manager


Reviewed by: Roger A. Johnson, Deputy Executive Director


City Attorney


Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	04/14/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	04/14/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	RW
CEQA	4/14/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	04/13/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TJ

SUBJECT: Approve Bradley West Gates Change Orders to Contract No. DA-4337

Airports Development Group staff requests approval of change orders to Contract No. DA-4337 with Walsh Austin Joint Venture (WAJV) for the "Bradley West Gates" project at Los Angeles International Airport in the not-to-exceed amount of \$4,585,809.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.i. of the Los Angeles City CEQA Guidelines.
3. APPROVE the change orders to Contract No. DA-4337 with Walsh Austin Joint Venture (WAJV) required to complete the work for the "Bradley West Gates" project at Los Angeles International Airport in the not-to-exceed amount of \$4,585,809.
4. AUTHORIZE the Executive Director to execute the change orders.

DISCUSSION:

1. Executive Summary

Airports Development Group (ADG) staff requests approval of change orders to Contract No. DA-4337 with Walsh Austin Joint Venture (WAJV) for costs associated with various changes for the Bradley West Gates project at Los Angeles International Airport (LAX). The changes include Design Evolution Electrical Change, Roof Gutter Backup Steel, and Added Ceilings for Level 3 Piers.

This action requests additional project appropriation in the not-to-exceed amount of \$4,585,809 to cover the cost of the items included in these change orders.

2. Prior Related Actions

On April 21, 2009, the Los Angeles World Airports (LAWA) Board of Airport Commissioners (Board) awarded Contract No. DA-4337 to WAJV for pre-construction services and construction of the Bradley West Gates project using a Construction Manager at Risk (CMAR) construction delivery methodology. At the time of award, the Board authorized only the pre-construction services task for a period of one year and a not-to-exceed amount of \$10,978,000. The contract was approved by the Los Angeles City Council on June 3, 2009 by Council File No. 09-1079.

On October 19, 2009 the Board exercised the contract's Construction Services Option which extended the contract term from one year to a period expiring December 31, 2014 and established a contract amount of \$545,550,000 with a budgeted owner's contingency of \$61,410,000 subject to change order authority.

To date, the Board has appropriated for expenditure \$504,135,658.00 in funding for CGMPs 01-14, and \$55,513,319 in owner's contingency.

The following table lists the current cumulative approved change orders for Contract DA-4337, by category.

Change Order Type	Total Approved Changes as of April 13, 2011	% of Contract Value (\$545.5M)
Design Evolution	\$ 28,977,548	5.31%
Document Correction	4,129,978	0.76%
Field Conditions	1,422,655	0.26%
Owner Betterment	388,627	0.07%
Code/Third Party Requirement	289,946	0.05%
TOTAL	\$ 35,208,754	6.45%

3. Current Action

Staff requests approval of three change orders for work that was changed due to design evolution. The combined total of these change orders is for an amount not to exceed \$4,585,809 for the work as follows:

- Bulletin 5 Electrical - This change covers additional electrical changes that include, but are not limited to, additional conduits for escalators and moving walkways, power for obstruction lights, added scope for light fixtures, circuit panels, power for window-washing equipment, and power for switchgear in the not-to-exceed amount of \$2,030,033. The Board previously approved this change for \$1,500,000; however, this amount was based on an early estimate and the change came in higher than anticipated. This was originally taken to the board based on an estimate in order to help maintain the schedule.
- Roof Gutter Backup Steel – This change covers the installation of roof gutter backup steel bent plate in a not-to-exceed amount of \$1,012,366.
- Added Ceiling at Level 3 of Piers – This change covers the addition of acoustical metal pan ceilings to the Piers at Level 3 in a not-to-exceed amount of \$1,543,410. As a result of value engineering, the addition of the ceilings was shown to be a cleaner and more cost effective method for concealing exposed mechanical systems rather than wrapping the exposed piping.

Staff requests that the BOAC approve the change orders in the not-to-exceed amount of \$4,585,809 that will be funded through previously appropriated owner's contingency and incorporated into the previously approved CGMPs associated with Contract No. DA-4337.

4. Alternatives Considered

There are no other viable alternatives. These change orders are necessary to complete the work.

FISCAL & ECONOMIC IMPACT STATEMENT:

"Bradley West Gates" is a BOAC approved capital project at LAX. The BOAC previously approved the Bulletin 5 Electrical Change Order in the amount of \$1,500,000 and approval of this action will supersede the BOAC's previous approval of this change order as it has increased to \$2,030,033. The amount of \$2,030,033 is included in the total change order amount of \$4,585,809 as well as the Roof Gutter Backup Steel Change Order of \$1,012,366 and the Piers Change Order of \$1,543,410. Funding for these change orders in the amount not-to-exceed \$4,585,809 is available under WBS Element 1.08.10-700 (Bradley West) in the previously appropriated owner's contingency of \$55,513,319. Therefore, no additional funds are required at this time.

STANDARD PROVISIONS:

1. The execution of contracts for which the underlying project has previously been evaluated for environmental significance and processed according to the requirements of the California Environmental Quality Act (CEQA) is exempt from further review pursuant to Article II, Section 2.i of the Los Angeles City CEQA Guidelines. A project-level tiered EIR was prepared and certified by the Board of Airport Commissioners for this project on September 21, 2009 (Resolution No. 23891).
2. The underlying contract was approved as to form by the City Attorney.
3. Action taken on this item by the BOAC will become final pursuant to the provisions of the Los Angeles City Charter Section 245.
4. This action is not subject to the provisions of the Living Wage/ Service Contractor Worker Retention Ordinances.
5. Procurement Services Division has reviewed this item and established a 20% combined Minority/Women Business Enterprise (M/WBE) level of participation for the Pre-Construction Services and established a 14% combined M/WBE level of participation for the Construction Services of this contract. WAJV committed to 20% M/WBE level of participation for Pre-Construction Services and 14% M/WBE level of participation for Construction Services and has achieved 31% combined M/WBE for Pre-Construction Services and 13% for Construction Services.
6. This action is not subject to the provisions of the Affirmative Action Program.
7. This action does not require a Business Tax Registration Certificate.
8. This action is not subject to the provisions of the Child Support Obligations Ordinance.
9. This action is not subject to the Insurance requirements of the City of Los Angeles.
10. This action is not subject to the provisions of Charter Section 1022 (Use of Independent Contractors).
11. This action is not subject to the provisions of the Contractor Responsibility Program.
12. This action is not subject to the provisions of the Equal Benefits Ordinance.
13. This action is not subject to the provisions of the First Source Hiring Program.



Los Angeles World Airports

Item Number **2**

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Gina Marie Lindsey – Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

City Attorney

Gina Marie Lindsey - Executive Director

Reviewed for	Date	Approval Status	By
Capital Budget	MM/dd/YY	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RY
Operating Budget	MM/dd/YY	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RY
CEQA	4/13/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	04/18/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	MT

SUBJECT: Contract Amendment with Paslay Management Group, L.P.

Approve Second Amendment to Contract DA-4324 with Paslay Management Group, L.P. for Executive Program Advisor Services for the Capital Improvement Program at Los Angeles International Airport and appropriate \$2,000,000 in additional funds.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. FIND that the work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE a Second Amendment to Contract DA-4324 with Paslay Management Group, L.P. for Executive Program Advisor Services for the Capital Improvement Program at Los Angeles International Airport.
5. APPROPRIATE funds not-to-exceed \$2,000,000 for the Second Amendment to Contract DA-4324 with Paslay Management Group, L.P. Total contract award will be for a not-to-exceed amount of \$6,346,189.

6. AUTHORIZE the Executive Director to execute the Second Amendment to Contract DA-4324 with Paslay Management Group, L.P. for Executive Program Advisor services for the Capital Improvement Program at Los Angeles International Airport after approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests the Board of Airport Commissioners approve the Second Amendment to contract DA-4324 between Los Angeles World Airports (LAWA) and Paslay Management Group (PMG). This amendment will appropriate funds of \$2,000,000 to the contract and bring the total amount of the contract to \$6,346,189. Funding to date for contract DA-4324 has covered the first two years. Funding requested will cover the remaining nine months of the current contract term through March 1, 2012.

The Executive Program Advisor has served the last two years advising LAWA Executive Management and the Board on the 10-year Capital Improvement Program (CIP) at Los Angeles International Airport (LAX) estimated at \$6.5 billion.

The Executive Program Advisor acts as a representative of the Executive Director and Board of Airport Commissioners in the management of LAWA's CIP. As such PMG:

- Provides third-party review of the CIP and LAX Development team performance, process and procedures
- Assists in the design, implementation, and monitoring of an internal audit program specific to the CIP
- Participates in dialogue with elected officials, airlines, tenants, regulatory agencies and other stakeholders
- Provides oversight of management staffing for Project Controls and Construction Management

2. Prior Related Actions

The Board, by Resolution No. 23512 dated March 3, 2008, approved the release of a Request for Proposals (RFP) and authorized LAWA to negotiate a contract for an Executive Program Advisor for the CIP at LAX.

By Resolution No. 23708 dated February 9, 2009, the Board approved a three-year contract with PMG with an amount not to exceed \$1,906,635.

By Resolution No. 24031 dated February 16, 2010, the Board approved the First Amendment to Contract DA-4324 with PMG in the amount of \$2,439,554.

3. Current Action

PMG has played a defining role as advisor to the Executive Director and the Board of Airport Commissioners on the LAX Capital Improvement Program since 2009. In the last two years, PMG has:

- Identified and supported implementation of alternative delivery methods
- Developed and managed project control systems in support of the alternative delivery methods for executing a major capital program
- Developed and implemented an owner-driven program management organization with the appropriate checks and balances required in a public sector environment
- Developed and implemented regular, formal and consistent reporting systems to ensure appropriate transparency at all levels of the organization
- Continued its assessment of project delivery and advice on course corrections needed to regain goal performance as situations are encountered in project delivery

PMG was given \$1,906,635 for first-year funding. During the first year of the contract, PMG's management responsibilities expanded significantly as they were assigned oversight of Project Controls for the entire CIP program. PMG led work on document standardization in Airports Development that streamlined key contract and project controls elements, yielding savings in time and material costs. In addition, the Executive Director requested PMG to increase its role in Construction Management for the Bradley West project. During Bradley West construction, PMG has provided staff to help mitigate delays and gain consensus on key decisions to allow continued progression of the project.

Beyond Bradley West, the addition of new terminal development projects has been added to PMG's responsibilities. Based on both the increased role in controls and construction management and the new staffing necessary to meet the new responsibilities, second-year funding for the PMG contract was \$2,439,554.

Maintaining the current staffing level from PMG is necessary because current duties and responsibilities have not diminished. The additional funds requested will allow staffing for the next nine months to meet the role of PMG in assisting as Executive Program Advisor.

DA-4324 Original Contract Value	\$1,906,635
DA-4324 First Amendment Value	\$2,439,554
<u>DA-4324 Second Amendment Value</u>	<u>\$2,000,000</u>
Total Contract Value	\$6,346,189

Staff recommends that the Board approve the Second Amendment for Contract DA-4324 with PMG to continue providing professional consultant services to serve as Executive Program Advisor for the CIP at LAX in an amount not-to-exceed \$2,000,000 and with a revised total contract amount not-to-exceed \$6,346,189.

4. Alternatives Considered

Not Award Contract Amendment

LAWA considered not awarding a contract amendment to PMG for Executive Program Advisor services, however, current funding would end in June 2011, and would leave the Department vulnerable to risk as LAWA would lack independent, third-party oversight to guide and advise

Management on the remaining implementation of a multi-billion dollar CIP in an efficient and cost-effective manner.

FISCAL & ECONOMIC IMPACT STATEMENT:

Staff requests that funds for the second amendment to the Executive Program Advisor services contract in the amount not-to-exceed \$2,000,000 be appropriated from the LAX Airport Revenue Fund to WBS Elements 1.08.10-700 (Bradley West), 1.09.02-700 (ARCC formerly AOC Facility), 1.09.03-700 (Central Utility Plant Replacement Program-CUP Side), 1.09.04-700 (Central Utility Plant Replacement Program – Terminal Side), 1.09.05-700 (Central Utility Plant Replacement Program – Utilidor & Piping Upgrades), 1.09.11-700 (Elevators and Escalator Systems Upgrades Program), 1.09.39-700 (Airport Pavement Mgmt and Pavement Design Program), 1.09.42-700 (IT Infrastructure Construction), from the LA/ONT Airport Revenue Fund to WBS Element 2.09.05-723 (Airport Pavement Mgmt and Pavement Design Program), from the VNY Airport Revenue Fund to WBS Element 3.09.02-701 (Airport Pavement Mgmt and Pavement Design Program) and additional WBS Elements as may be required.

STANDARD PROVISIONS:

1. This action, as a continuing administrative activity, is exempt from the requirement of the California Environmental Quality Act pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. The City Attorney will approve the contract amendment as to form.
3. Action taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of the Los Angeles City Charter Section 245.
4. PMG will comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this action (File 4324) and established a 10% combined Minority/Women Business Enterprise level of participation for this project. PMG committed to 10% combined M/WBE levels of participation and has achieved 17% participation to date.
6. PMG is required to comply with the provisions of the Affirmative Action Program.
7. PMG has been assigned Business Tax Registration Certificate number 0002321292-0001.
8. PMG is required by contract to comply with the provisions of the Child Support Obligations Ordinance.
9. PMG has approved insurance documents, in the terms and amounts required, on file with Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined that work specified on this contract can be performed more feasibly and economically by Independent Contractors than by City employees.

11. PMG has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with the provisions of the Contractor's Responsibility Program.
12. PMG has been determined by Public Works, Office of Contract Compliance to be in compliance with the provisions of the Equal Benefits Ordinance.
13. PMG will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport Jobs.

SUB-CONTRACTOR UTILIZATION STATUS

Executive Program Advisor Services/Capital Improvement Program

BOARD REPORT SUBJECT/PROGRAM

PASLAY MANAGEMENT GROUP, L.P.

PRIME CONTRACTOR

Sub-Contractor Information		Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gross Receipts)	% Utilized to-date	Brief Description of Project Services
		Yes (Profile Information)*	No				
Name	IGPC Services, Inc.	Group:	MBE				
Address	11993 Eberle Street	Ethnicity:	Asian				
City/State/Zip	Cerritos, CA 90703	Gender:	Male	10	599,768.00	17	Project Controls Related Services
Contact Name/No.	(310) 864-8718	NAICS:	541690				
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					

NOTE THAT THIS FORM MUST BE SIGNED BY THE PRIME CONTRACTOR

*** Profile Information:**

Use appropriate classification from list below:

- Group – MBE, WBE, DBE, OBE, ACDBE
- Ethnicity – Asian, Black, Caucasian, Hispanic, Native American
- Gender – Female, Male
- NAICS – North American Industry Classification System

R. Clay Paslay (916) 874-0429 cpaslay@pmgpl.com

Prime Contractor Contact Name, Tel No./Email


 Signature



Los Angeles World Airports

3

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Cynthia Guidry, Chief of Airport Planning II

Reviewed by: Michael D. Feldman, Deputy Executive Director

City Attorney

Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☒ Pending
☐ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	01/07/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	DS
Operating Budget	03/11/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	03/14/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	03/09/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	MT

SUBJECT: First Amendment to Contract with M. Arthur Gensler Jr. & Associates, Inc.

First amendment to Contract DA-4287 with M. Arthur Gensler Jr. & Associates, Inc. for on-call aviation professional services by adding one year for a total contract term of four years at Los Angeles World Airports

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. FIND that the work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE the first amendment to Contract DA-4287 with M. Arthur Gensler Jr. & Associates, Inc. for On-call Aviation Professional services by adding one year for a total contract term of four years at Los Angeles World Airports.
5. AUTHORIZE the Executive Director to execute the First Amendment upon approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests authority to amend Contract DA-4287 with M. Arthur Gensler Jr. & Associates, Inc (Gensler) for on-call aviation professional services at the Los Angeles World Airports (LAWA) by extending the contract one (1) year for a total contract term of four (4) years. Gensler's contract expires in June 2011 and this amendment allows sufficient time for Gensler to complete all current tasks.

2. Prior Related Actions

On June 2, 2008 the Board of Airport Commissioners (BOAC) approved Resolution No. 23580, establishing an On-Call Aviation Professional Services list comprised of six (6) firms for various projects at Los Angeles International Airport (LAX), LA/Ontario International Airport (LA/ONT) and Van Nuys (VNY) as follows: Gensler, Gin Wong Associates (GWA), Hellmuth Obata+Kassabaum, Inc. (HOK), HNTB Corporation, STV Inc. and URS Corporation. Also, by the same resolution, the BOAC awarded the first two on-call contracts, DA-4286 to GWA and DA-4287, to Gensler for a not-to-exceed amount of \$6.0 million each.

3. Current Action

Staff recommends that the BOAC approve the first contract amendment with Gensler to extend the term of their contract by an additional year for a total contract term of four years to finish current work.

Gensler has completed over 19 tasks and is working on several project tasks that will extend beyond their June 2011 contract expiration date. Gensler provides on-call aviation professional services to LAWA based on the needs and improvements identified by LAWA that are critical to improving operations, safety and customer service at our airports. Gensler's basic scope of services provides planning, project definitions, architectural and engineering design documents for airport related projects. Through this contracting vehicle, LAWA is able to quickly respond to design requests, emergency needs, studies or analysis of prospective improvements by issuing tasks orders on an as-needed or emergency basis.

Gensler is working on several vital designs, project definitions and proposed infrastructure improvements that will improve LAX. However, Gensler needs additional time to complete current work tasks initiated with the last year, and identified below:

- Verify available electrical capacity for upcoming concessionaire improvements in Terminals 4 through 8
- Prepare design plans and perform construction administration for the renovation of the existing Airport Police Badging Office.
- Assist LAWA staff in completing architectural design review for current tenant terminal improvements, and developing standard review processes and checklists
- Construction Administration, including close out project documentation, for the Airport Response Coordination Center project
- Complete update of LAWA's Concession Design Guidelines used by design firms for LAWA tenants

- Complete design plans for relocation of the security baggage screening equipment out of the existing lobby location in Terminal 2
- Complete design plans for aesthetic and minor signage improvements in Terminal 2

At LAWA's direction, Gensler began working on these projects within the last year of the contract, but is able to finish the work in the next 12 months.

As of April 2011, approximately \$4.5 million or 75% of the contract capacity is expended to date, and no additional funds are needed to close out the current work. Therefore, staff recommends the BOAC authorize the Executive Director to execute an amendment to the Gensler contract and extend the contract term by an additional year.

4. Alternatives Considered

▪ Use Existing City Staff

Staff considered using City Personnel to perform these services. Consequently LAWA prepared a Charter Section 1022 determination report and concluded that the work specified can be performed more feasibly or economically by an independent contractor than by City employees.

▪ Do not Amend Contract

Staff considered not amending the contract with Gensler. However, existing staff are unable to fully meet the needs for on-going work effort and there are several priority projects, planning studies, design projects, and construction support services on which Gensler is providing valuable assistance. Without an amendment to the Gensler contract, many of the important current tasks will not be completed before the expiration date of their contract.

Staff also considered issuing a new contract. Although staff initiated procurement for new professional services contracts, new and available contracts will not be available until the end of the year and will also delay completing current tasks.

FISCAL & ECONOMIC IMPACT STATEMENT:

Approval of this item is an administrative action and will have no impact on the FY 2010-2011 Los Angeles World Airports Operating Budget. This contract amendment will extend the term of the contract by one year but will not increase the contract authority. Funding for subsequent years will be requested as part of the annual budget process. No allocation of capital funds is required at this time.

STANDARD PROVISIONS:

1. This item as a continuing administrative and personnel-related activity is/are exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles CEQA Guidelines.
2. The City Attorney will approve the contract as to form.

3. Action taken by the Board of Airport Commissioners will become final pursuant to the provisions of the Los Angeles City Charter Section 373.
4. Gensler will comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this action (File 5027) and established a 25% combined Minority/Women Business Enterprise level of participation for this project. Gensler committed to 25% combined MBE/WBE level of participation and has achieved 22% participation to date.
6. Gensler have submitted an Affirmative Action Plan and will comply with the provisions of the Affirmative Action Program.
7. Gensler has been assigned Business Tax Registration Certificate No. 886305.
8. Gensler has submitted the Certificate of Compliance with Child Support Obligations and will comply with the provisions of the Child Support Obligations Ordinance.
9. Gensler has approved insurance documents, in the terms and amounts required, on file with Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined that the work specified can be performed more economically or feasibly by independent contractors than by city employees.
11. Gensler has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Gensler has been determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance prior to execution of the contracts.
13. Gensler will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs once the program is fully implemented by LAWA.

Attachment: Subcontractor Utilization Status Report

SUB-CONTRACTOR UTILIZATION STATUS**ON-CALL AVIATION PROFESSIONAL SERVICES**

BOARD REPORT SUBJECT/PROGRAM
M. ARTHUR GENSLE JR. & ASSOCIATES

PRIME CONTRACTOR

Sub-Contractor Information		Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gross Receipts)	% Utilized to-date	Brief Description of Project Services
		Yes (Profile Information)*	No				
Name	Sindik Olson	Group: WBE		0	143,005.00	4%	Interior Space planning
Address	606 S Olive Street #19000	Ethnicity:					
City/State/Zip	Los Angeles, CA 90014	Gender: Female					
Contact Name/No.	Branka Olsen	NAICS: 541410					
Name	S&K Engineers	Group: MBE		7%	582,239.00	16%	MEP Engineering
Address	421 E Huntington Drive	Ethnicity: Indian					
City/State/Zip	Monrovia, CA 91016	Gender: Male					
Contact Name/No.	Manojit Sinha	NAICS: 541330					
Name	PBS Engineering	Group: MBE		7%	40,462.00	1%	MEP Engineering
Address	2100 E Route 66	Ethnicity: Asian					
City/State/Zip	Glendora, CA 91740	Gender: Male					
Contact Name/No.	Kunal Shah	NAICS: 541330					
Name	Saiful Bouquet Structural Engineers	Group: MBE		0%	45,035.00	1%	Structural Engineers
Address	150 E Colorado Blvd, Suite 350	Ethnicity: Indian					
City/State/Zip	Pasadena, CA 91105	Gender: Male					
Contact Name/No.	Thomas Bouquet	NAICS: 541330					
Name	TransSolutions	Group: WBE		2%	0	0%	Simulations
Address	14600 Trinity Blvd, #200	Ethnicity:					
City/State/Zip	Fort Worth, TX 76155	Gender: Female					
Contact Name/No.	Belinda Hargrove	NAICS: 541614					
Name	Lynn Capouya, Inc	Group: WBE		2%	0	0%	Landscape Architecture
Address	2995 Airway Ave	Ethnicity:					
City/State/Zip	Costa Mesa, CA 92626	Gender: Female					
Contact Name/No.	Lynn Capouya	NAICS: 541324					
Name	Anil Verma Associates, Inc.	Group: MBE		5%	0	0%	Architectural Support
Address	444 S. Flower St., Ste. 1688	Ethnicity: Asian					
City/State/Zip	Los Angeles, CA 90071	Gender: Male					
Contact Name/No.	Anil Verma	NAICS: 541320					
Name	Diaz Yourman	Group: DBE		2%	0	0%	Geotechnical Engineering
Address	1616 17 th Street	Ethnicity: Asian/Hispanic					
City/State/Zip	Santa Ana, CA 92705	Gender: Male					
Contact Name/No.	Allen Yourman	NAICS: 541330					

SUB-CONTRACTOR UTILIZATION STATUS**ON-CALL AVIATION PROFESSIONAL SERVICES**

BOARD REPORT SUBJECT/PROGRAM

M. ARTHUR GENSLE JR. & ASSOCIATES

PRIME CONTRACTOR

Sub-Contractor Information	Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/ Gross Receipts)	% Utilized to-date	Brief Description of Project Services
	Yes (Profile Information)*	No				
Name: U.S. Cost Address: 8585 N. Stemmons Fwy. Ste. 325-S City/State/Zip: Dallas, TX 75247 Contact Name/No.: Trina Freeman	Group: Ethnicity: Gender: NAICS:	X	2%	47,395.00	1%	Cost Estimating
Name: Walter P. Moore Address: 11900 W. Olympic Blvd., Ste. 750 City/State/Zip: Los Angeles, CA 90064 Contact Name/No.: Joseph Ales Jr.	Group: Ethnicity: Gender: NAICS:	X	15%	198,362.00	5%	Structural Engineering
Name: URS Address: 8181 E. Tufts Ave. City/State/Zip: Denver, CO 80237 Contact Name/No.: Steve Eldridge	Group: Ethnicity: Gender: NAICS:	X	5%	0	0%	IT/Security
Name: Jacobs Carter Burgess Address: 4 Hutton Center Dr. Ste. 800 City/State/Zip: Santa Ana, CA 92707 Contact Name/No.: Dan Grubb	Group: Ethnicity: Gender: NAICS:	X	7%	0	0%	Civil Engineering
Name: AECOM Address: 201 Third Street NW City/State/Zip: Albuquerque, NM 87102 Contact Name/No.: Ted Wheaton	Group: Ethnicity: Gender: NAICS:	X	0%	78,722.00	2%	IT/Security

NOTE THAT THIS FORM MUST BE SIGNED BY THE PRIME CONTRACTOR*** Profile Information:**

Use appropriate classification from list below:

- Group – MBE, WBE, DBE, OBE, ACDBE
- Ethnicity – Asian, Black, Caucasian, Hispanic, Native American
- Gender – Female, Male
- NAICS – North American Industry Classification System

TIMOTHY SULLIVAN 310-449-5888

Prime Contractor Contact Name, Tel No./Email



Signature



Los Angeles World Airports

4

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Cynthia Guidry, Chief of Airport Planning II

Reviewed by: Michael D. Feldman, Deputy Executive Director

City Attorney

Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☒ Pending
☐ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	01/07/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	DS
Operating Budget	03/11/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	3/14/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	03/10/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> Cond	MT

SUBJECT: Second Contract Amendment with Gin Wong Associates

Second amendment to Contract DA-4286 with Gin Wong Associates for on-call aviation professional services by adding one year for a total contract term of four years at Los Angeles World Airports

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. FIND that the work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE the second amendment to the contract with Gin Wong Associates for On-Call Aviation Professional Services by adding one year for a total contract term of four years at Los Angeles World Airports.
5. AUTHORIZE the Executive Director to execute a second amendment contract with Gin Wong Associates for complete On-Call Aviation Professional Services upon approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests authority to amend Contract DA-4286 with Gin Wong Associates (GWA) for on-call aviation professional services at the Los Angeles World Airports (LAWA) by extending the contract one (1) year for a total contract term of four (4) years. GWA's contract expires in June 2011 and this amendment allows sufficient time for GWA to complete all current tasks.

2. Prior Related Actions

On June 2, 2008 the Board of Airport Commissioners (BOAC) approved Resolution No. 23580, establishing an On-Call Aviation Professional Services list of six firms for various projects at Los Angeles International Airport (LAX), LA/Ontario International Airport (LA/ONT) and Van Nuys (VNY) as follows: Gensler Corporation, GWA, Hellmuth Obata+Kassabaum, Inc., HNTB Corporation, STV Inc. and URS Corporation. Also, by the same resolution, the BOAC awarded the first two on-call contracts, DA-4286 to GWA and DA-4287 to Gensler, for a not-to-exceed amount of \$6.0 million each.

On February 16, 2010, the BOAC approved Resolution No. 24032 for first amendment to Contract DA-4286 with GWA to increase funding by \$2 million for a total not-to-exceed contract amount of \$8 million.

3. Current Action

Staff recommends that the BOAC approve the second contract amendment with GWA to extend the term of their contract by an additional year for a total contract term of four years to finish current work.

Since contract award, GWA's has completed over 55 tasks issued by staff, however GWA is currently working on several tasks that are expected to extend beyond their existing June 15, 2011 contract expiration date. GWA provides on-call aviation professional services based on the needs and improvements identified by LAWA that are critical to improving operations, safety and customer service at our airports. GWA's basic scope of services provides planning, project definitions, architectural and engineering design documents for airport related projects and enables LAWA to quickly respond to design requests, emergency needs, studies or analysis of prospective improvements on an as-needed or emergency basis.

When the first amendment funds were added to the contract, LAWA anticipated that GSA's work, including any new tasks, would be completed within the contract time period. However, based on the number of tasks, complexity of the work and time needed to complete those tasks, staff recommends and extension of GWA's contract. GWA's current work is for several locations throughout LAX Terminals and in the Central Terminal Area (CTA), and is identified below:

- Complete the mechanical, electrical and plumbing assessment in Terminal 7 and 8 Buildings
- Determine potential improvements for the Terminal 7 baggage flooring and space.
- Develop a work plan for several disabled access improvements in the CTA
- Determine potential improvements for the Terminal 1 security screening checkpoint and baggage areas

- Assess and recommend improvements for other Terminal baggage and checkpoint areas
- Prepare standard submittal requirements and checklists for projects requiring Building and Safety approval to expedite review for LAWA and tenant plans
- Determine design opportunities for a passenger connection between Terminal 1 and Terminal 2

At LAWA's direction, GWA began working on these projects, and is able to finish the work in the next 12 months. GWA's expertise, resources and design services are valuable in efficiently planning and programming LAWA improvements and proposed tenant projects.

As of April 2011, approximately \$7 million or 87% of the contract capacity has been expended to date and no additional funds are needed to close out the current work. Therefore, staff recommends the BOAC authorize the Executive Director to execute a second amendment to the GWA contract and extend the contract term by an additional year.

4. Alternatives Considered

▪ Use Existing City Staff

Staff considered using City Personnel to perform these services. Consequently LAWA prepared a Charter Section 1022 determination report and concluded that the work specified can be performed more feasibly or economically by an independent contractor than by City employees.

▪ Do not Amend Contract

Staff considered not amending the contract with GWA. However, existing staff are unable to fully meet the needs for the current work effort and there are several priority projects, planning studies, and design projects on which GWA is providing valuable assistance. Without an amendment to the GWA contract, there will be substantial delays in completing all current tasks.

Staff also considered issuing a new contract. Although staff initiated procurement for new professional services contracts, new and available contracts will not be available until the end of the year and will also delay completing current tasks.

FISCAL & ECONOMIC IMPACT STATEMENT:

Approval of this item is an administrative action and will have no impact on FY 2010-2011 Los Angeles World Airports Operating Budget. This contract amendment will extend the term of the contract by one year but will not increase the total contract authority. Funding for subsequent years will be requested as part of the annual budget process. No allocation of capital funds is required at this time.

STANDARD PROVISIONS:

1. This item as a continuing administrative and personnel-related activity is/are exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles CEQA Guidelines.

2. The City Attorney will approve the contract as to form.
3. Action taken by the Board of Airport Commissioners will become final pursuant to the provisions of the Los Angeles City Charter Section 373.
4. Gin Wong Associates will comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this action (File No. 5026) and established a 25% combined Minority/Women Business Enterprise level of participation for this project. Gin Wong Associates proposed 36% combined MBE/WBE level of participation has achieved 21.35% participation to date.
6. Gin Wong Associates have submitted an Affirmative Action Plan and will comply with the provisions of the Affirmative Action Program.
7. Gin Wong Associates has been assigned Business Tax Registration Certificate No. 037257.
8. Gin Wong Associates has submitted the Certificate of Compliance with Child Support Obligations and will comply with the provisions of the Child Support Obligations Ordinance.
9. Gin Wong Associates has approved insurance documents, in the terms and amounts required, on file with Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined that the work specified can be performed more economically or feasibly by independent contractors than by city employees.
11. Gin Wong Associates has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Gin Wong Associates has been determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance prior to execution of the contracts.
13. Gin Wong Associates will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs once the program is fully implemented by LAWA.

Attachment: Subcontractor Utilization Status Report

Sub-Contractor Utilization Status

Los Angeles World Airports – On-Call Aviation Professional Services

Board Report Subject/Program

Gin Wong Associates

Prime Contractor

Sub-Contractor Information				Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gros s Receipts)	% Utilized to-date	Brief Description of Project Services
				Yes (Profile Information)*	No				
Name	Diaz Yourman & Associates	Group:	DBE / SBE						
Address	1616 East 17 th Street	Ethnicity:	Hispanic/Asian			3%	\$5,530.00	0.07%	Geotechnical Engineering
City/State/Zip	Santa Ana, CA 92705	Gender:	Male						
Contact Name/No.	Allen Yourman / 714-245-2920	NAICS:	541380						
Name	Gurcinas & Associates Inc.	Group:	WBE						
Address	1606 West Mineral King Ave., Suite D	Ethnicity:	Caucasian			3%	\$165,200.00	2.10%	Electrical Engineering
City/State/Zip	Visalia, CA 93291	Gender:	Female						
Contact Name/No.	Rimas Gurcinas / 800-741-8424	NAICS:	541330						
Name	Kelar Corporation	Group:	WBE / DBE			0% Added after award	\$259,560.00	3.29%	CAD Consulting Services
Address	5777 West Century Blvd., Suite 1595	Ethnicity:	Unknown						
City/State/Zip	Los Angeles, CA 90045	Gender:	Female						
Contact Name/No.	Ed Maghboul / 310-862-1305	NAICS:	541340						
Name	PBS Engineers, Inc.	Group:	MBE						
Address	2100 E. Route 66, Suite 101	Ethnicity:	Asian			10%	\$561,634.00	7.12%	Mechanical/Plumbing Engineering, IT, & Electrical Engineering
City/State/Zip	Glendora, CA 91740-4671	Gender:	Male						
Contact Name/No.	Mona G. Shah / 909-542-7271	NAICS:	541330						
Name	S&K Engineers	Group:	MBE			0% Added after award	\$164,848.00	2.09%	Mechanical, Electrical & Plumbing Engineering
Address	421 East Huntington Drive	Ethnicity:	Asian						
City/State/Zip	Monrovia, CA 91016-3632	Gender:	Male						
Contact Name/No.	Manojit Sinha / 525-930-1383	NAICS:	541330						
Name	VCA Engineers	Group:	MBE						
Address	3951 Medford St.	Ethnicity:	Asian			5%	\$516,150.00	6.54%	Civil Engineering
City/State/Zip	Los Angeles, CA 90063	Gender:	Male						
Contact Name/No.	Virgil Aoanan / 323-729-6098	NAICS:	541330						
Name	Ah'Be" Landscape Architects	Group:	MBE						
Address	8729 Washington Blvd.	Ethnicity:	Asian			2%	\$0	0	Landscape Architecture
City/State/Zip	Culver City, CA 90232	Gender:	Male						
Contact Name/No.	Brian Mitchell / 310-838-0448 x17	NAICS:	541320						

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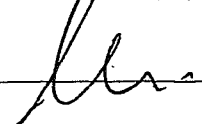
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- NAICS – North American Industry Classification System

Millard Lee (323)938-4422, millard@gwa-architects.com

Prime Contractor Contact Name, Tel No./Email


Signature

Sub-Contractor Utilization Status

Los Angeles World Airports – On-Call Aviation Professional Services

Board Report Subject/Program

Gin Wong Associates

Prime Contractor

Sub-Contractor Information		Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gross Receipts)	% Utilized to-date	Brief Description of Project Services
		Yes (Profile Information)*	No				
Name	Diana Ho Consulting Group	Group:	WBE				
Address	4712 Admiralty Way, #236	Ethnicity:	Asian		2%	\$0	0
City/State/Zip	Marina Del Rey, CA 90292	Gender:	Female				Community Outreach
Contact Name/No.	Diana Ho / 310-344-5556	NAICS:	541820				
Name	KOA Corporation	Group:	MBE				
Address	1055 Corporate Center Dr., #300	Ethnicity:	Asian		3%	\$0	0
City/State/Zip	Monterey Park, CA 91754	Gender:	Male				Transportation Engineering
Contact Name/No.	Joel Falter / 323-260-4703	NAICS:	541330				
Name	Merry Norris	Group:	WBE				
Address	1473 Oriole Dr.	Ethnicity:	Caucasian		2%	\$0	0
City/State/Zip	Los Angeles, CA 90069	Gender:	Female				Public Art Consultant
Contact Name/No.	Merry Norris / 310-276-6406	NAICS:	541430				
Name	SKA Design	Group:	MBE				
Address	900 Palm Avenue	Ethnicity:	Caucasian		2%	\$10,848.00	.14%
City/State/Zip	South Pasadena, CA 91030	Gender:	M				Signage & Graphics
Contact Name/No.	Joseph Stoddard / 626-303-5870	NAICS:	541430				
Name	Transsolutions, LLC	Group:	DBE				
Address	14600 Trinity Blvd., Suite 200	Ethnicity:	Caucasian		4%	\$0	0
City/State/Zip	Fort Worth, TX 76155	Gender:	Female				Aviation Planning, Modeling & Simulations
Contact Name/No.	Gloria Bender / 817-359-2954	NAICS:	541310				
Name	AECOM Services, Inc.	Group:	OBE				
Address	2777 East Camelback Road, Suite 200	Ethnicity:	Unknown	X	0% Added after award	\$14,748.87	.19%
City/State/Zip	Phoenix, AZ 85016	Gender:	Unknown				Audiovisual Systems
Contact Name/No.	Ted Wheaton / 505-889-4156	NAICS:	541490				
Name	Glover & Associates, Inc.	Group:	OBE				
Address	215 Estates Dr., Suite #3	Ethnicity:	Caucasian	X	1%	\$0	0
City/State/Zip	Roseville, CA 95678	Gender:	Male				Security Consultants
Contact Name/No.	Susan Giles / 916-786-3552 x229	NAICS:	541690				

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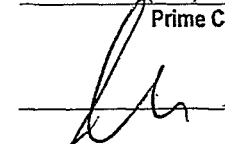
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Millard Lee (323)938-4422, millard@gwa-architects.com

Prime Contractor Contact Name, Tel No./Email



Signature

Sub-Contractor Utilization Status

Los Angeles World Airports – On-Call Aviation Professional Services

Board Report Subject/Program

Gin Wong Associates

Prime Contractor

Sub-Contractor Information		Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gross Receipts)	% Utilized to-date	Brief Description of Project Services	
		Yes (Profile Information)*	No					
Name	Hanscomb Faithful & Gould	Group:	OBE	X	2%	\$92,672.00	1.18%	Cost Estimating & Scheduling
Address	3020 Old Ranch Parkway, Suite 180	Ethnicity:	Unknown					
City/State/Zip	Seal Beach, CA 90740	Gender:	Unknown					
Contact Name/No.	Carin Rautenbach / 562-314-4202	NAICS:	541618					
Name	IMA Design Group	Group:	OBE	X	0% Added after award	\$38,041.50	.49%	Landscape Architect
Address	2500 Michelson Drive, Suite 125	Ethnicity:	Asian/Cauc					
City/State/Zip	Irvine, CA 92612	Gender:	Male					
Contact Name/No.	James Keenan / 949-250-0023	NAICS:	541320					
Name	International Parking Design	Group:	OBE	X	1%	\$0	0%	Parking Planning
Address	14144 Ventura Blvd., Suite 100	Ethnicity:	Caucasian					
City/State/Zip	Sherman Oaks, CA 91354	Gender:	Male					
Contact Name/No.	Shahin Azmoudeh / 818-986-1494	NAICS:	541330					
Name	Jacobs Consultancy	Group:	OBE	X	1%	\$0	0%	Aviation Planning, Modeling & Simulation
Address	555 Airport Blvd., #300	Ethnicity:	Caucasian					
City/State/Zip	Burlingame, CA 94010	Gender:	Male					
Contact Name/No.	Brian Nadreau / 650-375-5376	NAICS:	541310					
Name	John A. Martin & Associates Inc.	Group:	OBE	X	3%	\$197,500.00	2.51%	Structural Engineering
Address	950 South Grand Avenue, Forth Floor	Ethnicity:	Caucasian					
City/State/Zip	Los Angeles, CA 90015	Gender:	Male					
Contact Name/No.	Marcelo Cairo / 213-483-6490	NAICS:	541330					
Name	Koury Engineering & Testing, Inc.	Group:	OBE	X	0% Added after award	\$4,500.00	.06%	Ground penetrating Radar Service
Address	14280 Euclid Avenue	Ethnicity:	Unknown					
City/State/Zip	Chino, CA 91710	Gender:	Unknown					
Contact Name/No.	Dave Chisholm / 909-606-6111	NAICS:	541690					
Name	Lerch Bates	Group:	OBE	X	1%	\$0	0	Vertical Transportation
Address	2529 Foothill Blevd., Suite 206	Ethnicity:	Caucasian					
City/State/Zip	La Crescenta, CA 91214	Gender:	Male					
Contact Name/No.	D. Orion Pepin / 818-957-4524	NAICS:	541330					

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Prime Contractor Contact Name, Tel No./Email


 Signature

Sub-Contractor Utilization Status

Los Angeles World Airports – On-Call Aviation Professional Services

Board Report Subject/Program

Gin Wong Associates

Prime Contractor

Sub-Contractor Information	Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gross Receipts)	% Utilized to-date	Brief Description of Project Services
	Yes (Profile Information)*	No				
Name: Michael Blackman Address: 1106 Broadway City/State/Zip: Santa Monica, CA 90401 Contact Name/No.: Robert Reed / 310-656-1010	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 722310	X	0% Added after award	\$21,500.00	.28%	Food Service Contractor
Name: Newson Brown Associates Address: 2001 Wilshire Blvd., Suite 301 City/State/Zip: Santa Monica, CA 90403 Contact Name/No.: Martin Newson / 310-829-6343	Group: OBE Ethnicity: Caucasian Gender: Male NAICS: 541330	X	1%	\$0	0	Acoustical Engineering
Name: Psomas Address: 555 S. Flower Street, Suite 440 City/State/Zip: Los Angeles, CA 90071 Contact Name/No.: Matthew Rowe / 213-223-1400	Group: OBE Ethnicity: Caucasian Gender: Male NAICS: 541370	X	1%	\$191,000.00	2.42%	Surveying
Name: Rand Corporation Address: 1776 Main St. City/State/Zip: Santa Monica, CA 90407 Contact Name/No.: Julie Kim / 310-393-0411	Group: OBE Ethnicity: Caucasian Gender: Male NAICS: 541690	X	1%	\$0	0	Security Consultants
Name: Rivers & Christian Address: 11661 San Vicente Blvd., Suite 100 City/State/Zip: Los Angeles, CA 90049 Contact Name/No.: Steve Rivers / 310-826-8381	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 541310	X	0% Added after award	\$6,750.00	.09%	Architectural Design
Name: SH&E Address: 8338 N.E. Alderwood Rd., Ste 175 City/State/Zip: Portland, OR 97220 Contact Name/No.: Stephen Freibrun / 503-265-3217	Group: OBE Ethnicity: Caucasian Gender: Male NAICS: 541310	X	1%	\$0	0	Concession Planning & Programming
Name: Smart Design Group Address: 400-1788 West 5 th Avenue City/State/Zip: Vancouver, BC Canada V6J1P2 Contact Name/No.: Nick Baker / 604-662-7015 x290	Group: OBE Ethnicity: Caucasian Gender: Male NAICS: 541410	X	3%	\$819,539.20	10.39%	Retail Branding & Interior Design

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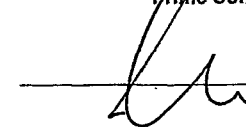
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Sub-Contractor Utilization Status

Los Angeles World Airports – On-Call Aviation Professional Services

Board Report Subject/Program

Gin Wong Associates

Prime Contractor

Sub-Contractor Information	Status Participation			Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gross Receipts)	% Utilized to-date	Brief Description of Project Services
	Yes (Profile Information)*	No					
Name: Vic Thompson Address: 2738 S.E. Loop 820 City/State/Zip: Fortworth, TX 76140-1029 Contact Name/No.: Christine Norton / 817-293-7600	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 541330	X		0% Added after award	\$72,754.00	.93%	Baggage System Design
Name: Perfect Polish Address: P.O. Box 151 City/State/Zip: Norris, TN 37828 Contact Name/No.: Larry Jones/ 865-494-7257	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 541330	X		0% Added after award	\$3,000.00	.04%	Concrete Floor Finish
Name: Veneklassen Associates Address: 1711 Sixteenth Street City/State/Zip: Santa Monica, CA 90404 Contact Name/No.: Jack Shimizu/310-450-1733	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 541330	X		0% Added after award	\$9,600.00	.13%	Acoustical Engineering
Name: Wallace Laboratories Address: 365 Coral Circle City/State/Zip: El Segundo, CA 90245 Contact Name/No.: Garn Wallance /310-615-0116	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 541380	X		0% Added after award	\$5,430.00	.07%	Soil Testing
Name: Western Allied Corporation Address: P.O. Box 3628 City/State/Zip: Santa Fe, Springs, CA 90670-1628 Contact Name/No.: Todd Buchanan /562 944-6341	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 238220	X		0% Added after award	\$19,740.00	.25%	Mechanical Equipment Evaluator
Name: Gardner Consulting Address: 4064 Westhaven Drive City/State/Zip: Westlake Village, CA 91362 Contact Name/No.: Douglas Gardner /805-750-0711	Group: OBE Ethnicity: Unknown Gender: Unknown NAICS: 541330	X		0% Added after award	\$80,000.00	1.02%	Land Use Planner

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Gin Wong Associates

Prime Contractor

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		Yes (Profile Information)*	No					
Name	Parsons Brinckerhoff	Group:	OBE	X	0% Added after award	\$30,307.50	.39%	Recycled water and wet utility Consultant
Address	444 South Flower St., Ste.3700	Ethnicity:	Unknown					
City/State/Zip	Los Angeles, CA 90071	Gender:	Unknown					
Contact Name/No.	Baron Miya /213-362-9477	NAICS:	541330					
Name	Izor and Associates, Inc.	Group:	OBE	X	0% Added after award	\$7,058.75	.09%	California Certified Access Specialist
Address	P.O. Box 460761	Ethnicity:	Unknown					
City/State/Zip	Escondido, CA 92046-0761	Gender:	Unknown					
Contact Name/No.	Greg Izor/760-489-5892	NAICS:	541310					
Name	Richard Ottelle	Group:	OBE	X	0% Added after award	\$195,390.00	2.48%	Aviation Facilities and Infrastructure Planner
Address	2213 Overview Drive N.E.	Ethnicity:	Unknown					
City/State/Zip	Tacoma, WA 98422	Gender:	Unknown					
Contact Name/No.	Richard Ottelle/253-927-1565	NAICS:	541330					
Name	Gibson Transportation Consulting Inc.	Group:	OBE	X	0% Added after award	\$34,340.00	.44%	Traffic Engineers
Address	660 S. Figueroa St., Suite 1120	Ethnicity:	Unknown					
City/State/Zip	Los Angeles, CA 90017	Gender:	Unknown					
Contact Name/No.	Sean Mohn/213-683-0088	NAICS:	541330					
Name	Hirsh Associates	Group:	OBE	X	0% Added after award	\$88,907.50	1.13%	Programming and Planning
Address	17 Clayton Place	Ethnicity:	Unknown					
City/State/Zip	Ridgefield, CT 06877-1906	Gender:	Unknown					
Contact Name/No.	Joel B. Hirsh /203-438-7886	NAICS:	541320					
Name		Group:						
Address		Ethnicity:						
City/State/Zip		Gender:						
Contact Name/No.		NAICS:						

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- Gender – Female, Male
- NAICS – North American Industry Classification System

Millard Lee (323)938-4422, millard@gwa-architects.com

Prime Contractor Contact Name, Tel No./Email


Signature



Los Angeles World Airports

Item 5

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Dominic Nessi, Chief Information Officer

Reviewed by: Steve Martin, Chief Operating Officer

City Attorney

Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	04/07/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	04/14/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	04/18/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Contract Services	04/11/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	ET

SUBJECT: Third Amendment to Contract DA-4363 with Ross & Baruzzini, Inc.

Approve the Third Amendment to Contract No. DA-4363 with Ross & Baruzzini, Inc., to provide project management and technical subject matter expert services for Los Angeles World Airports through June 2012 by increasing contract authority by \$6,190,000 in Capital and Operating funding for a total not to exceed \$11,952,300

RECOMMENDATION:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. FIND that this work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE the Third Amendment to Contract No. DA-4363 with Ross & Baruzzini, Inc., to provide project management and technical subject matter expert services for Los Angeles World Airports through June 2012 by increasing contract authority by \$6,190,000 in Capital and Operating funding for a total not to exceed \$11,952,300.
5. AUTHORIZE the Executive Director to execute the third amendment after approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Information Management and Technology Group (IMTG) staff requests Board of Airport Commissioners' approval of the third amendment to Contract No. DA-4363 with Ross & Baruzzini to provide project management and technical subject matter expert services for Los Angeles World Airports (LAWA) through June 2012 by increasing contract authority by \$6,190,000 in Capital and Operating funding for a total not to exceed \$11,952,300.

Approval allows IMTG to augment LAWA project management staff with additional project management and technical consultants needed to manage the implementation phases for on-going Information Technology (IT) projects. The increase includes costs to complete the bridge period funding approved in the Second Amendment and for project funding not previously requested.

2. Prior Related Actions

Through Resolution No. 23852 dated July 21, 2009, the Board approved two contracts for project management services to System Development Integration, LLC (SDI) (Contract No. DA-4362) and Ross & Baruzzini (Contract No. DA-4363). The Ross & Baruzzini Contract was for an amount not to exceed \$2,521,000. Both contracts were for a two-year period with expiration dates of June 30, 2011.

Through Resolution No. 24123 dated June 7, 2010, the Board approved the First Amendment to Contract DA-4363 to allow Ross & Baruzzini to provide project management services for the Bradley West Project overseeing security, paging, and distributed antenna systems and to provide subject matter expertise on the paging system at Los Angeles International Airport (LAX) by increasing contract authority by \$1,299,300, and extending the contract to June 30, 2012. In the Board Report for the First Amendment, staff included plans to return to the BOAC and City Council for approval to extend the Ross & Baruzzini contract to co-terminate with the Bradley West project and allocate the additional associated funding to ensure service continuity. This phase of the project is still under development.

Through Resolution No. 24376 dated February 22, 2011, the Board approved the Second Amendment to DA-4363, for Ross & Baruzzini to provide bridge project management and technical subject matter expert services for LAWA by increasing contract authority by \$1,942,000 for a total not to exceed \$5,762,300. This action allowed the IT projects to stay on schedule pending a presentation from the Chief Information Officer to provide the Board with information regarding the overall state of the IT environment at LAWA.

3. Current Action

IMTG staff identified a need for project management and additional technical subject matter expert services to deliver large IT projects within scope, within budget, and on schedule. On December 23, 2010, Ross & Baruzzini presented a cost proposal to provide additional project management and technical subject matter expert services for the execution phase of the LAWA IT projects until expiration date of the contract on June 30, 2012.

This amendment will augment staff resources for the following projects beyond the bridge period covered by the previous amendment and until the end of the contract:

- CCTV System Enhancement and Expansion Project - this public safety system project will deliver the new centralized Video Management System and digital storage with new internet protocol (IP) cameras.
- Enhanced Access Control Monitoring System (ACAMS) Project - this public safety system project will replace the existing badge readers.
- The Network Expansion Project will extend the existing LAWA network to the terminals to provide network connectivity for the ACAMS and CCTV projects.
- IT Infrastructure - this project includes upgrade of LAWA's data centers, South side fiber loop installation, design and implementation of interim terminal infrastructure, and miscellaneous IT infrastructure upgrades.
- Trunked Radio System Project - the new radio system will replace the existing analog legacy system.
- ~~AVI System Replacement Project - the legacy AVI System was installed to count, collect, process data, and produce reports used for invoicing and monitoring commercial vehicle operations and traffic patterns at LAX.~~
- Bradley West Project (IT Scope) – additional project management services will provide technical document control support and other technical support for the systems and IT infrastructure being extended into the new core and concourses.
- Credentialing System Replacement Project – this project will improve the automated process for issuing security badges to airport employees, airline employees, tenants, contractors, etc.
- Document Management System (DMS) – a new DMS will replace Opentext's PC DOCS and AP DOCS systems. The system will provide a single source for document management regardless of file format, secure storage, and efficient document retrieval.
- Facilities Management System (FMS) - this system will be used to monitor and manage airport facilities and infrastructure.

IMTG staff identified a number of positions necessary to support these projects and project objectives. As part of the Third Amendment, Ross and Baruzzini will provide the following:

- Project Manager to oversee project execution, systems implementation, and closeout of IT projects.
- Technical Subject Matter Experts to provide specialized knowledge for the IT systems being implemented

- Project Control Consultants to provide cost, schedule, and scope control for the projects and create project reports through the use of Clarity project management system and other reporting tools
- Project Schedulers to create and maintain schedules
- Document Control Consultants to handle large amounts of project documentation
- As needed, a Cost Estimator to provide cost estimation services to help IMTG project costs for scopes of work.

Estimated costs to support the following list of IT projects until the current contract expires on June 30, 2012 follow:

List of IT Projects	Costs
CCTV	\$1,520,000
ACAMS (Card Readers Replacement)	\$800,000
Network Expansion	\$400,000
IT Infrastructure	\$1,880,000
Trunked Radio System	\$170,000
AVI System Replacement	\$100,000
Bradley West (IT Scope)	\$200,000
Total Capital Budget	\$5,070,000
Credentialing System Replacement	\$80,000
Document Management System	\$369,000
Facilities Management System	\$580,000
Project Control Support (Clarity Tool, PMO Processes, etc...)	\$25,000
Vehicle Rental (Reimbursable Expense)*	\$10,000
Network & VOIP Subject Matter Expert Support (Operations Support)	\$26,000
Additional Funding for Personal Computers and Telephones Used by Contractor Personnel (Purchased from LAWA Computer Contract)	\$30,000
Total Operating Budget	\$1,120,000
Total for Third Amendment	\$6,190,000
Original Contract DA-4363	\$2,521,000
First Amendment	\$1,299,300
Second Amendment	\$1,942,000
Current Contract Authority	\$5,762,300
New Total Contract Authority	\$11,952,300

Note: Costs for individual projects may vary from this table but the total costs shall not exceed \$6,190,000 for the contract amendment.

* LAWA will pay the costs of vehicle rental for contractors to perform the job separately from the hourly rate, as a reimbursable expense.

Procurement Services Division established a 15% M/WBE level of participation for this project. Ross & Baruzzini proposed 33% and has achieved 24% to date. Significant positions are now being filled through Creelman & Associates, and it is anticipated that steady progress will be made toward the overall 33% level.

4. Alternatives Considered

- **Conduct Another Competitive Procurement Process**

LAWA considered a new Request for Proposal (RFP) process, but the duration of the procurement process would extend the critical project schedules (including CCTV and ACAMS) beyond LAWA's project timeline.

- **Exclusively Use LAWA and/or City Staff**

Staff considered this option; however, IMTG needs technical subject matter expertise for project management to oversee the system implementations and control project schedules. Demands placed upon staff and resources from the large number of new projects as well as increased work on existing projects have exceeded available resources. Also, these projects require technical expertise in some new technologies that are just starting to be used in the City.

FISCAL & ECONOMIC IMPACT STATEMENT:

The total cost for contractual services under the Third Amendment to the Ross & Baruzzini Contract to provide project management and technical subject-matter-expert services for the major IT projects is \$6,190,000. Staff requests that Capital funding in the amount of \$5,070,000 be allocated from the LAX Airport Revenue Fund and Passenger Facilities Charge Fund to the WBS Numbers in the table below. Costs may be allocated in the future to additional BOAC approved projects and their respective WBS elements.

Funding has been provided in the Los Angeles World Airports FY 2010-11 Operating Budget for various IMTG projects and will be made available for this contract on a project-by-project basis up to the balance remaining at that time. Funds for subsequent years will be requested as part of the annual budget process.

Project / Item Description	Project Management (Soft) Costs	WBS No./Cost Center
CCTV*	\$1,520,000	1.06.00004E-71R
ACAMS (Card Readers Replacement)	\$800,000	1.06.00004A-71R
Network Expansion	\$400,000	1.11.10-700
IT Infrastructure	\$1,880,000	1.06.00005F-71R
Trunked Radio System**	\$170,000	1.11.04-700
AVI System Replacement	\$100,000	1.10.06-700
Bradley West	\$200,000	1.08.10-700
Capital Funds Requested	\$5,070,000	
Credentialing System Replacement***	\$80,000	
Document Management System ***	\$369,000	1170016 IT PMO
Facilities Management System ***	\$580,000	1170016 IT PMO
Project Control Support (Clarity Tool, PMO Processes, etc...) includes Vehicle Rental ****	\$35,000	1170016 IT PMO
Network & VoIP Subject Matter Expert Support (Operations Support) ****	\$26,000	1170003 IT Infrastructure
Additional Funding for Computers and Telephones Used by Contractor Personnel (Purchased from LAWA Computer Contract)****	\$30,000	1170016 IT PMO
Operating Funding Requested	\$1,120,000	
Total Contract Funding for This Amendment	\$6,190,000	

*In the CCTV En Pointe Contract Award Board item on March 21, 2011, this is mentioned as \$2,200,000 to be requested in the future. The remaining \$680,000 is still to be requested.

**This item is mentioned in Board Resolution 24238 dated October 4, 2010; \$570,000 in funding was approved for Ross & Baruzzini and SDI. \$400,000 was authorized in the Second Amendment. Remaining \$170,000 is requested in this amendment.

***These items require funding from the Operating Budget in phases over Fiscal Years 2010-11 and 2011-12

****These items provide IT operational support

STANDARD PROVISIONS:

1. This action, as a continuing administrative and personnel-related activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. The third amendment will be approved as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of the Los Angeles City Charter Section 245.
4. Ross and Baruzzini, Inc. is required by contract to comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this action (File No. 10023300) and established a 15% combined Minority/Women Business Enterprise level of participation for this project. Ross and Baruzzini, Inc. committed to 33% combined M/WBE levels of participation and has achieved 24% participation to date.
6. Ross and Baruzzini, Inc. is required by contract to comply with the provisions of the Affirmative Action Program.
7. Ross and Baruzzini, Inc. has been assigned Business Tax Registration Certificate No. 211529-600012.
8. Ross and Baruzzini, Inc. is required by contract to comply with the provisions of the Child Support Obligations Ordinance.
9. Ross and Baruzzini, Inc. has approved insurance documents, in the terms and amounts required, on file with the Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined the work specified on this contract can be performed more feasibly and economically by Independent Contractors than by City employees.
11. Ross and Baruzzini, Inc. has submitted the Contractor Responsibility Program Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Ross and Baruzzini, Inc. has been determined by Public Works, Office of Contract Compliance to be in compliance with the provisions of the Equal Benefits Ordinance.
13. Ross and Baruzzini, Inc. will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.

SUB-CONTRACTOR UTILIZATION STATUS

LAWA PMO SUPPORT SERVICES
BOARD REPORT SUBJECT/PROGRAM

ROSS & BARUZZINI INC.
PRIME CONTRACTOR

Sub-Contractor Information		Status Participation		Proposed %	Amt (\$) to-date	%	Brief Description of Project Services
		Yes (Profile Information)*	No	Level of Participation	(Invoiced / Gross Receipts)	Utilized to-date	
Name	Creelman & Associates, Inc.	Group:	WBE/DBE				Cisco Network Engineering and support (VoIP) various ancillary PMO positions
Address	280 Harvest Ridge Way	Ethnicity:	Caucasian				
City/State/Zip	Paso Robles, California 93446	Gender:	Female	33%	\$580,187.50/ 2,405,953.60	24%	
Contact Name/No.	Dr. Lynn Creelman: 805/423-2877	NAICS:	541618				
Name	SERRO, LLC	Group:	OBE				MPLS Network Expansion Design & Implementation
Address	12414 Woodside Drive	Ethnicity:	Indian	0%	0		
City/State/Zip	Saratoga, CA 95070	Gender:	Female				
Contact Name/No.	Nitin Serro	NAICS:	541512				
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					

NOTE THAT THIS FORM MUST BE SIGNED BY THE PRIME CONTRACTOR

*** Profile Information:**

Use appropriate classification from list below:

- Group – MBE, WBE, DBE, OBE, ACDBE
- Ethnicity – Asian, Black, Caucasian, Hispanic, Native American
- Gender – Female, Male
- NAICS – North American Industry Classification System

Monica L. Lewis mlew@rossbar.
Prime Contractor Contact Name, Tel No./Email com

Monica L. Lewis
Signature



Report to the BOARD OF AIRPORT COMMISSIONERS

Meighan Langlois
Approved by: Meighan Langlois, Landside Business Management

Debbie Bowers
Reviewed by: Debbie Bowers, Deputy Executive Director

[Signature]
City Attorney

Gina Marie Lindsey
Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☒ Pending
☐ N/A

<u>Reviewed for</u>	<u>Date</u>	<u>Approval Status</u>	<u>By</u>
Capital Budget	03/14/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	DS
Operating Budget	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	3/25/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	04/19/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TJ

SUBJECT: Amendment to Contract with Servisair, LLC for Operation of LAX Shuttle Service

Approval of Fifth Amendment to Operating Agreement DA-3904 with Servisair, LLC for operation of an airport shuttle service at Los Angeles International Airport to extend the contract term for a period not to exceed twenty-four months with a 60-day termination notice, and request additional funding not to exceed \$ 21,460,000.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Class 1(18)(c) of the Los Angeles City CEQA Guidelines.
3. FIND that this work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE the Fifth Amendment to Operating Agreement No. DA-3904 with Servisair, LLC to extend the term not to exceed twenty-four months and increase contract funding in an amount not to exceed \$ 21,460,000.
5. AUTHORIZE the Executive Director or her designee to execute the Fifth Amendment to Operating Agreement No. DA-3904 with Servisair, LLC upon approval as to form by the City Attorney and approval by the Los Angeles City Council.

DISCUSSION:

1. Executive Summary

Staff requests the Board of Airport Commissioners approve a Fifth Amendment to extend the term of Operating Agreement DA-3904 with Servisair, LLC (Servisair) for operation of a courtesy airport shuttle service (LAX Shuttle) at Los Angeles International Airport (LAX) for a period not to exceed 24 months, with a 60-day termination provision. Historically, the parking lot management and parking shuttle service at LAX have been contracted separately. Extending this contract will provide staff time to identify ways to integrate shuttle services with the parking strategy, along with relocation of ground transportation services and employee parking functions.

2. Prior Related Actions

In April 2004, Los Angeles World Airports (LAWA) entered into the Agreement with Servisair to operate the LAX Shuttle service for a five-year term from April 1, 2004 through March 31, 2009. The LAX Shuttle service was established over 30 years ago and provides free shuttle service 24 hours a day/7 days a week (24/7) connecting airline terminals, the remote public and employee parking lots and the Metro Green Line Aviation Station with the CTA. The contractor operates and maintains the LAWA-owned fleet.

The Agreement has been amended four times:

- The First Amendment (Resolution No. 23719), addressed Servisair's agreement to be bound by the terms and conditions of an Attorney Settlement Agreement and Covenant Not to Sue between the City of Los Angeles and the Attorney General of the State of California, and to pay damages to and cooperate with the City of Los Angeles to implement the terms of the Settlement Agreement.
- The Second Amendment (Resolution No. 23720) amended and extended the term for an additional period not to exceed twelve months and increased funding for the extended term. These Amendments were both authorized on February 9, 2009.
- The Third Amendment (Resolution No. 24033), authorized on February 16, 2010, extended the term for an additional period not to exceed nine months and increased funding for the extended term.
- The Fourth Amendment (Resolution No. 24279), authorized on November 1, 2010, provided authorization to amend and extend the Agreement six months and increased funding to allow time for the RFP process to conclude. This Agreement expires on June 30, 2011.

On September 28, 2009, the Board approved release of an RFP for operation of a Courtesy Shuttle Service at LAX. LAWA received six proposals; an evaluation committee reviewed the written proposals and interviewed each proposer on August 31, 2010. A Notice of Proposed Award was emailed to proposers in October 2010 and LAWA received two protests. After review and analysis of the protests, staff determined the RFP document contained inconsistencies resulting in scoring discrepancies among panelists. LAWA withdrew the RFP and did not recommend award to any proposers under that solicitation.

3. Current Action

Staff requests the Board approve the Fifth Amendment to extend the contract term between LAWA and Servisair, commencing on July 1, 2011 and expiring no later than June 30, 2013, for no more than 24 months, with a 60-day termination notice provision. LAWA staff and Servisair have agreed to extend the Agreement under the following terms:

- LAWA currently pays Servisair \$38.07 per hour for bus service and \$57.20 per hour for maintenance labor. Under the terms of the amendment, LAWA will pay Servisair \$36.97 and \$51.58 per hour, respectively.
- If LAWA reduces annual bus service hours below 234,156, excluding holiday and special service hours, the Executive Director may negotiate an increase in the hourly bus service rate not to exceed 3% of the current rate at that time.

Lowering the rates alone will save LAWA approximately \$549,600 over the 24-month term. Staff will continue to explore operational efficiencies to reduce the hours further.

Total anticipated cost:

- The first year: \$9,112,400 for bus service and \$1,471,600 for maintenance labor and parts, totaling \$10,584,000.
- The second year: \$9,386,000 for bus service and \$1,490,000 for maintenance labor and parts, totaling \$10,876,000, a negotiated increase of 3%.

The total anticipated cost for the 24-month period will not exceed \$21,460,000.

4. Alternatives Considered

Take No Action

If the contract is not extended, the LAX Shuttle Service will terminate on June 30, 2011.

Provide LAX Shuttle Service with LAWA Staff

LAWA, based on the Charter Section 1022 determination, does not have the staff required to provide the services requested in this amendment.

FISCAL & ECONOMIC IMPACT STATEMENT:

Funds for this contract amendment are available in the Fiscal Year 2010-2011 Los Angeles World Airports Operating Budget in LAX Cost Center 1240005 – CD Landside Business Management, Commitment Item 520 – Contractual Services. Funds for Fiscal Year 2011-12 have been requested as part of the annual budget process.

STANDARD PROVISIONS:

1. Issuance of agreements, amendments and extensions thereof or other entitlements granting use of an existing facility at a municipal airport involving no expansion of use are exempt from the

requirements of the California Environmental Quality Act (CEQA) pursuant to Article III, Class 1(18)(c) of the Los Angeles City CEQA Guidelines.

2. This item will be reviewed and approved as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.
4. Servisair, LLC is required by contract to comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this action (File No. 3904) and established a 20% combined Minority/Women Business Enterprise level of participation for this project. Servisair, LLC committed to 22.31% combined M/WBE levels of participation and has achieved 23.96% participation to date.
6. Servisair, LLC is required by contract to comply with the provisions of the Affirmative Action Program.
7. Servisair, LLC has been assigned Business Tax Registration Certificate No. 0000777501.
8. Servisair, LLC is required by contract to comply with the provisions of the Child Support Obligations Ordinance.
9. Servisair, LLC has approved insurance documents, in the terms and amounts required, on file with the Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined that the work specified on this contract can be performed feasibly and economically by Independent Contractors than by City employees.
11. Servisair, LLC has submitted the Contractor Responsibility Program Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Servisair, LLC has been determined by Public Works, Office of Contract Compliance to be in compliance with the provisions of the Equal Benefits Ordinance.
13. Servisair, LLC will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.

Sub-Contractor Utilization Status

DA 3904-B LAX Courtesy Shuttle

Board Report Subject/Program

Servisair, LLC

Prime Contractor

Sub-Contractor Information		Status Participation		Proposed % Level of Participation	Aml (\$) to-date (Invoiced/Gros s Receipts)	% Utilized to- date	Brief Description of Project Services
		Yes (Profile Information)*	No				
Name	A & W Industries	Group: WBE					
Address	7733 St Bernard St Unit 6	Ethnicity:		0.16	150,615	.22%	Janitorial Services
City/State/Zip	Playa Del Rey	Gender: Female					
Contact Name/No.	Alesia Ellis 310-306-7443	NAICS:					
Name	TDM Shuttle Service	Group: WBE					
Address	9523 Hermosa Ave, Suite A & B	Ethnicity: African- Amer		4.40	3,504,005.68	4.90%	Shuttle Operation Services
City/State/Zip	Rancho Cucamonga, Ca 91730	Gender: Female					
Contact Name/No.	Treva Metoyer-Walker 909-481-2622	NAICS:					
Name	RFP Insurance	Group: WBE					
Address	5601 W. Slauson Ave # 2	Ethnicity:		0.40	722,262	1.04%	Insurance Brokerage Systems
City/State/Zip	Culver City, Ca 90320	Gender: Female					
Contact Name/No.	Mike Francis 310-642-1933	NAICS:					
Name	Pinnacle Petroleum	Group: WBE					
Address	7911 Professional Circle	Ethnicity: Caucasian		1.00	3,217,788.71	4.61%	Fuel Supplier, Fuel & Related Products
City/State/Zip	Huntington Beach, Ca 92648	Gender: Female					
Contact Name/No.	Liz McKinley 714-841-8877	NAICS:					
Name	Becnel Uniforms	Group: WBE					
Address	758 S. San Pedro St	Ethnicity:		0.15	124,062.60	.18%	Uniforms
City/State/Zip	Los Angeles, Ca 90014	Gender: Female					
Contact Name/No.	Susan Becnel 213-623-4522	NAICS:					
Name	Office Supply Company	Group: WBE					
Address	1317 S. Flower St	Ethnicity:		0.05	108,818.19	.16%	Janitorial Service
City/State/Zip	Burbank, Ca 91502	Gender: Female					
Contact Name/No.	Jorge Gallegos 818-848-8990	NAICS:					
Name	Del Rey Chemical Company	Group: WBE					
Address	1170 Center Dr , Bldg H	Ethnicity:		0.25	78,480.76	.11%	Soap & Bus Washing Supplies
City/State/Zip	City Of Industry, Ca 91789	Gender: Female					
Contact Name/No.	Ray Del Rey 800-624-7868	NAICS:					

NOTE THAT THIS FORM MUST BE SIGNED BY THE PRIME CONTRACTOR

*** Profile Information:**

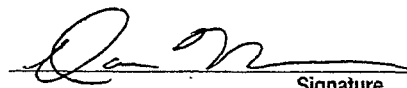
Use appropriate classification from list below:

- Group - MBE, WBE, DBE, OBE, ACDBE
- Ethnicity - Asian, Black, Caucasian, Hispanic, Native American
- Gender - Female, Male
- NAICS - North American Industry Classification System

Darren Naruse

310-646-1942 ext 210 darren.naruse@am.servisair.com

Prime Contractor Contact Name, Tel No./Email



Signature

Sub-Contractor Utilization Status

DA 3904-B LAX Courtesy Shuttle

Board Report Subject/Program

Servisair, LLC

Prime Contractor

Sub-Contractor Information				Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gros s Receipts)	% Utilized to-date	Brief Description of Project Services
				Yes (Profile Information)*	No				
Name	Rudy's Gold Coast Tires, Inc PARTS			Group: MBE		0.46	427,842.13	.61%	Specific Tires and Tire Related Services
Address	9817 S. Inglewood Ave			Ethnicity: Hispanic					
City/State/Zip	Inglewood, Ca 90301			Gender: Male					
Contact Name/No.	Rudy Castillo 310-330-0330			NAICS:					
Name	Rudy's Gold Coast Tires, Inc LABOR			Group: MBE		0.15	117,015.58	.17%	Specific Tires and Tire Related Services (Labor)
Address	9871 S. Inglewood Ave			Ethnicity: Hispanic					
City/State/Zip	Inglewood, Ca 90301			Gender: Male					
Contact Name/No.	Rudy Castillo 310-330-0330			NAICS:					
Name	Patten Energy Enterprises, Inc			Group: MBE		0.44	534,838.86	.77%	Oil/ Lubricant Supplier (Supplies)
Address	3437 S. Main St			Ethnicity: African -Amer					
City/State/Zip	Los Angeles, Ca 90007			Gender: Male					
Contact Name/No.	Zeke Patten 323-235-3500			NAICS:					
Name	Patten Energy Enterprises, Inc			Group: MBE		2.52	1,476,986	2.12%	Bus Fueling Services (Labor)
Address	3437 S. Main St			Ethnicity: African-Amer					
City/State/Zip	Los Angeles, Ca 90007			Gender: Male					
Contact Name/No.	Zeke Patten 323-235-3500			NAICS:					
Name	L& J Auto Body			Group: MBE		1.85	831,492	1.20%	Auto Body Repair (Labor)
Address	4020 W. Marine Ave			Ethnicity: Hispanic					
City/State/Zip	Lawndale, Ca 90260			Gender: Male					
Contact Name/No.	Juan Sepulveda 310-644-5453			NAICS:					
Name	Parking Company Of America			Group: MBE		4.76	2,176,120.27	3.12%	Shuttle Operations (Labor)
Address	11101 Lakewood Blvd			Ethnicity: Hispanic					
City/State/Zip	Downey, Ca 90241			Gender: Male					
Contact Name/No.	Alex Chavez 562-862-2118			NAICS:					
Name	Villanueva's Auto Parts			Group: MBE		0.50	218,287.60	.31	Specialized Auto Parts (Labor)
Address	703 Cypress Ave			Ethnicity: Hispanic					
City/State/Zip	Los Angeles, Ca 90065			Gender: Male					
Contact Name/No.	Enrique Villanueva 323-221-3213			NAICS:					

NOTE THAT THIS FORM MUST BE SIGNED BY THE PRIME CONTRACTOR

Darren Naruse

310-646-1942 ext 210 darren.naruse@am.servisair.com

Prime Contractor Contact Name, Tel No/Email


Signature

*** Profile Information:**

Use appropriate classification from list below:

- Group - MBE, WBE, DBE, OBE, ACDBE
- Ethnicity - Asian, Black, Caucasian, Hispanic, Native American
- Gender - Female, Male
- NAICS - North American Industry Classification System

Sub-Contractor Utilization Status

DA 3904-B LAX Courtesy Shuttle

Board Report Subject/Program

Servisair, LLC

Prime Contractor

Sub-Contractor Information		Status Participation		Proposed % Level of Participation	Amt (\$) to-date (Invoiced/Gros s Receipts)	% Utilized to-date	Brief Description of Project Services
		Yes (Profile Information) *	No				
Name	MWB BUSINESS SYSTEMS	Group:	MBE				
Address	5700 Warland Dr	Ethnicity:		0.15	5,784	.008%	Technical Support for Office Equipment
City/State/Zip	Cypress, Ca 90630	Gender:	Male				
Contact Name/No.	800-736-7979	NAICS:					
Name	Universal Parking Resources, Inc	Group:					
Address	9253 Hermosa Ave , Ste A & B	Ethnicity:	African Amer	5.67	3,087,326	4.43	Shuttle Operation Services. UPR merged with TDM in 06/2008.
City/State/Zip	Rancho Cucamonga, Ca 91730	Gender:					
Contact Name/No.	Treva Metoyer Walker 909-481-2622	NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					
Name		Group:					
Address		Ethnicity:					
City/State/Zip		Gender:					
Contact Name/No.		NAICS:					

NOTE: THAT THIS FORM MUST BE SIGNED BY THE PRIME CONTRACTOR

*** Profile Information:**

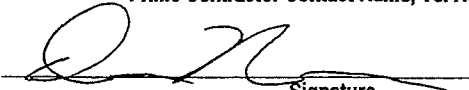
Use appropriate classification from list below:

- Group - MBE, WBE, DBE, OBE, ACDBE
- Ethnicity - Asian, Black, Caucasian, Hispanic, Native American
- Gender - Female, Male
- NAICS - North American Industry Classification System

Darren Naruse

310-646-1942 ext 210 darren.naruse@am.servisair.com

Prime Contractor Contact Name, Tel No./Email


Signature



Los Angeles World Airports

7

Report to the BOARD OF AIRPORT COMMISSIONERS

<div>Approved by: Ralph G. Morones Director of Maintenance Services</div> <div></div> <div>Reviewed by: David V. Shuter, Deputy Executive Director</div> <div></div> <div>City Attorney</div> <div></div> <div>Gina Marie Lindsey - Executive Director</div>		<div>Meeting Date:</div> <div>May 2, 2011</div>	
<div>CAO Review:</div>		<div><input type="checkbox"/> Completed</div> <div><input type="checkbox"/> Pending</div> <div><input checked="" type="checkbox"/> N/A</div>	
<div>Reviewed for</div>	<div>Date</div>	<div>Approval Status</div>	<div>By</div>
Capital Budget	03/24/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TJ

SUBJECT: Contract Amendment to John Bean Technologies Corporation-JBT Aero Tech

Amend Contract DA-4496 with John Bean Technologies Corporation-JBT Aero Tech for preventive and repair services for passenger loading bridges and baggage handling systems at Terminal 6 at Los Angeles International Airport by decreasing the scope of work, adjusting the payment rates, and decreasing the original annual not-to-exceed amount of \$2,275,032 by \$541,449 for an adjusted annual not-to-exceed amount of \$1,733,583

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article III, Class 1(32) of the Los Angeles City CEQA Guidelines.
3. APPROVE the first amendment to Contract DA-4496 with John Bean Technologies Corporation-JBT Aero Tech for preventive and repair services for passenger loading bridges and baggage handling systems at Terminal 6 at Los Angeles International Airport, which decreases the scope of work, adjusting the payment rates, decreases the original annual not-to-exceed amount of \$2,275,032 by \$541,449 for an adjusted annual not-to-exceed amount of \$1,733,583, and provides for a payment of \$544,527.64 which is a revised payment amount to accurately compensate JBT for the reduced scope of work performed from February 1, 2011 through May 31, 2011.
4. AUTHORIZE the Executive Director to execute the contract amendment after approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests authority to amend Contract DA-4496 with John Bean Technologies Corporation-JBT Aero Tech (JBT) for preventive and repair services for passenger loading bridges and baggage handling systems (BHS) at Terminal 6 at Los Angeles International Airport (LAX) by decreasing the scope of work, adjusting the payment rates, and decreasing the original annual not-to-exceed amount of \$2,275,032 by \$541,449 for an adjusted annual not-to-exceed amount of \$1,733,583.

2. Prior Related Actions

On July 14, 2010, the Los Angeles World Airport's (LAWA) Board of Airport Commissioners (BOAC) awarded a three-year contract to JBT (DA-4496) for preventive and repair services for passenger loading bridges and BHS at Terminal 6 at LAX, for annual amount not to exceed \$2,275,032 and an overall amount not to exceed \$6,825,096 (Resolution No. 24180).

3. Current Action

LAWA's responsibilities associated with the preventive and repair services for passenger loading bridges and inbound baggage belt systems at Terminal 6 at LAX has decreased dramatically beginning in February 2011 because of the Alaska Airlines' renovation project underway at Terminal 6. As part of this project, the entire outbound BHS has been removed to make way for a new in-line BHS system.

The payment rates currently associated with DA-4496 are based on a scope of work that JBT is no longer performing. In fact, LAWA has reduced the original scope by almost 60%. While the contract allows LAWA to make such changes, the contract provides that changes of this magnitude must be made by written amendment. The requested amendment will reduce the scope of work and equitably adjust the payment rates associated with DA-4496 beginning from the start date of the contract amendment. Because this scope of work changed in February 2011, this contract amendment also provides for a payment of \$544,527.64 which is a revised payment amount to accurately compensate JBT for the reduced scope of work performed from February 1, 2011 through May 31, 2011..

In the near future, staff will release a Request For Bids with an accurate scope of work for the maintenance and repair of jet bridges and baggage belt systems at Terminal 6 at LAX. Once a new contract is awarded, DA-4496 will be terminated.

Staff requests the BOAC to authorize the Executive Director to execute a contract amendment to Contract DA-4496 with JBT which decreases the scope of work, adjusting the payment rates, decreases the original annual not-to-exceed amount of \$2,275,032 by \$541,449 for an adjusted annual not-to-exceed amount of \$1,733,583, and provides for a payment of \$544,527.64 which is a revised payment amount to accurately compensate JBT for the reduced scope of work performed from February 1, 2011 through May 31, 2011.

4. Alternatives Considered

▪ Terminate Contract DA-4496 with JBT

Staff considered terminating Contract DA-4496. However, that would result in the jet bridges and inbound baggage belt system in Terminal 6 not being properly maintained which would cause airline delays and potential safety hazards to the operators and traveling public.

FISCAL & ECONOMIC IMPACT STATEMENT:

Funds for this contract amendment are included in the FY2010-11 Los Angeles World Airports Operating Budget in LAX Cost Center 2001039 C&M Terminal 6, Construction and Maintenance

Buildings Sub-Division, Commitment Item 520-Contractual Services. Funding for subsequent years will be requested as part of the annual budget process.

Approval of this action will have no impact on the Los Angeles World Airports Capital Budget.

STANDARD PROVISIONS:

1. Installation, maintenance or modification of mechanical equipment and public convenience devices and facilities which are accessory to the use of the existing structures or facilities and involve negligible or no expansion of use is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article III, Class 1(32) of the Los Angeles City CEQA Guidelines.
2. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of the Los Angeles City Charter, Section 245.
3. City Attorney will approve this contract as to form.
4. JBT Aero Tech will comply with the provisions of the Living Wage Ordinance.
5. Procurement Services has reviewed this action (File No. 10026366). No specific Minority/Women Business Enterprise levels of participation were set for this project, as no subcontracting opportunities were identified.
6. JBT Aero Tech will comply with the provisions of the Affirmative Action Program.
7. JBT Aero Tech has been assigned Business Tax Registration Certificate No. 1002376331.
8. JBT Aero Tech will comply with the provisions of the Child Support Obligations Ordinance.
9. JBT Aero Tech has approved insurance documents, in the terms and amounts required, on file with the Los Angeles World Airports.
10. Pursuant to Charter Section 1022, it has been determined that the work specified on the proposed contract can be performed more feasibly or economically by an Independent Contractor than by City employees.
11. JBT Aero Tech has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. JBT Aero Tech has been determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance.
13. JBT Aero Tech will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.



Los Angeles World Airports

8

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Ralph B. Morones
Director of Construction and Maintenance

Reviewed by: David V. Shuter, Deputy Executive Director

City Attorney

Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	03/24/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TJ

SUBJECT: Contract Award to Sully-Miller Contracting Co DBA Blue Diamond Materials

Award a three-year contract to Sully-Miller Contracting Co DBA Blue Diamond Materials for asphalt mixes for an overall amount not to exceed \$7,500,000 at Los Angeles International Airport

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. APPROVE the award of a three-year contract to Sully-Miller Contracting Co DBA Blue Diamond Materials for asphalt mixes for an overall amount not to exceed \$7,500,000 at Los Angeles International Airport.
4. AUTHORIZE the Executive Director to execute the contract after approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests authority to award a three-year contract to Sully-Miller Contracting Co DBA Blue Diamond Materials for asphalt mixes for an overall amount not to exceed \$7,500,000 at Los Angeles International Airport (LAX).

2. Prior Related Actions

There are no prior related Los Angeles World Airports (LAWA) Board of Airport Commissioners (BOAC) actions. The procurement methods previously used did not require BOAC approval.

3. Current Action

Immediate identification and replacement of damaged or deteriorated airfield surfaces is critical to ensuring safe aircraft movement and compliance with FAA safety regulations. Each year LAWA uses approximately 50,000 tons of asphalt to repair and reconstruct runways, taxiways, service roads, surface streets, parking lots, and other paved areas at LAX.

To establish a three-year contract at LAX for asphalt mixes at LAX, staff posted Request For Bid (RFB) No. 110-104 on July 16, 2010 for public review on the City of Los Angeles website www.labavn.org.

Two vendors responded but Sully-Miller Contracting Co DBA Blue Diamond Materials was the only vendor that met LAWA's administrative requirements for this requested contract. The other bidder, Vulcan Materials, was deemed non-responsive because they did not provide a bid for all of required items.

The bid submitted Sully-Miller Contracting Co DBA Blue Diamond Materials is consistent with staff's estimate for asphalt mixes at LAX. The requested contract amount of \$7,500,000 over the three-year term is based upon historical and anticipated costs.

Staff requests the BOAC to authorize the Executive Director to execute a contract with Sully-Miller Contracting Co DBA Blue Diamond Materials for asphalt mixes at LAX.

4. Alternatives Considered

▪ Defer item

Staff considered deferring or eliminating this item, however that would result in LAWA not having a means of readily procuring asphalt mixes needed to repair and reconstruct runways, taxiways, service roads, surface streets, parking lots, and other paved areas at LAX, which could lead to regulatory code violations and unsafe conditions.

FISCAL & ECONOMIC IMPACT STATEMENT:

Funds for this contract are included in the Fiscal Year 2010-11 Los Angeles World Airports Operating Budget in LAX Cost Center 1150045 – Asphalt Paving Crew, LAX C&M Field Sub-Division, Commitment Item 522 - Materials and Supplies. Funding for subsequent years will be requested as part of the annual budget process. Approval of this action will have no impact on the Los Angeles World Airports Capital Budget.

STANDARD PROVISIONS:

1. This action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act as provided by Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. The City Attorney will approve the contract as to form.
3. Action taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of the Los Angeles Charter Section 245.
4. Sully-Miller Contracting Co DBA Blue Diamond Materials will comply with the provisions of the Living Wage Ordinance.
5. Procurement Services has reviewed this action (File No. 10028330). No specific Minority/Women Business Enterprise levels of participation were set for this project, as no subcontracting opportunities were identified.
6. Sully-Miller Contracting Co DBA Blue Diamond Materials will comply with the provisions of the Affirmative Action Program.
7. Sully-Miller Contracting Co DBA Blue Diamond Materials has been assigned Business Tax Registration Certificate No. 0000940439.
8. Sully-Miller Contracting Co DBA Blue Diamond Materials will comply with the provisions of the Child Support Obligations Ordinance.
9. Sully-Miller Contracting Co DBA Blue Diamond Materials must have approved insurance documents, in the terms and amounts required, on file with Los Angeles World Airports prior to the issuance of a Notice to Proceed.
10. Pursuant to Charter Section 1022, staff determined that the work specified on the proposed contract can be performed more feasibly or economically by an Independent Contractor than by City employees.
11. Sully-Miller Contracting Co DBA Blue Diamond Materials has submitted the Contractor Responsibility Program Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Sully-Miller Contracting Co DBA Blue Diamond Materials has been determined by Public Works, Office of Contract Compliance, to be in full compliance with the provisions of the Equal Benefits Ordinance.
13. This action is not subject to the provisions of the First Source Hiring Program.



Los Angeles World Airports

9

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Ralph G. Morones
Director of Construction and Maintenance

Reviewed by: David V. Shuter, Deputy Executive Director

City Attorney

Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	03/24/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	DS
Operating Budget	03/25/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TH

SUBJECT: Contract Award to Maneri Sign Co. Inc.

Authorization to join Los Angeles City Contract No. 59191 with Maneri Sign Co. Inc. for traffic signs and sign hardware for an amount not to exceed \$50,000 annually at Los Angeles International Airport, \$30,000 annually at LA/Ontario International Airport, and \$15,000 annually at Van Nuys Airport and an overall amount not to exceed \$285,000 over a three-year term

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Class 11(1) of the Los Angeles City CEQA Guidelines.
3. APPROVE the joining Los Angeles City Contract No. 59191 with Maneri Sign Co. Inc. for traffic signs and sign hardware for an amount not to exceed \$50,000 annually at Los Angeles International Airport, \$30,000 annually at LA/Ontario International Airport, and \$15,000 annually at Van Nuys Airport and an overall amount not to exceed \$285,000 over a three-year term.
4. AUTHORIZE the Executive Director to execute the contract after approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests authority to join Los Angeles City Contract No. 59191 with Maneri Sign Co. Inc. for traffic signs and sign hardware for an amount not to exceed \$50,000 annually at Los Angeles International Airport (LAX), \$30,000 annually at LA/Ontario International Airport (ONT), and \$15,000 annually at Van Nuys Airport (VNY) and an overall amount not to exceed \$285,000 over a three-year term.

2. Prior Related Actions

The City of Los Angeles' General Services Department (GSD) entered into a three-year contract, with seven one-year renewal options, with Maneri Sign Co. Inc. for traffic signs and sign hardware (Contract No. 59191). The contract was effective on June 1, 2010 and if all available renewal options are exercised, Contract No. 59191 will expire on May 31, 2020.

3. Current Action

Under GSD Contract No. 59191, Maneri Sign Co. Inc. provides traffic signs and sign hardware like the ones used throughout LAX, ONT, and VNY. Once BOAC approval is received, LAWA will enter into a three-year contract with Maneri Sign Co. Inc. If the City does not exercise the available renewal options and thus their contract expires in less than three years, LAWA's contract will terminate at the same time as Contract No. 59191.

Staff requests the BOAC to authorize the Executive Director to join Contract No. 59191 and to award a three-year contract to Maneri Sign Co. Inc. for traffic signs and sign hardware at LAX, ONT, and VNY.

4. Alternatives Considered

▪ Defer item

Staff considered deferring or eliminating this item. However, that would result in LAWA not having a contractual means to procure traffic signs and sign hardware throughout LAX, ONT, and VNY for the travelling public. This could lead to possible lengthy delays and unnecessary congestion throughout the airports.

▪ Issue a bid

Staff considered proceeding with LAWA's own bid process for traffic signs and sign hardware at LAX, ONT, and VNY. However, City of Los Angeles Contract No. 59191 with Maneri Sign Co. Inc. was established through a competitive process. Since Contract No. 59191 meets LAWA's need for traffic signs and sign hardware, staff determined that instead of embarking on a redundant process, the effort to award a contract for traffic signs and sign hardware could be expedited and leveraged by joining Contract No. 59191.

FISCAL & ECONOMIC IMPACT STATEMENT:

Funds for this contract are included in the Fiscal Year 2010-11 Los Angeles World Airports Operating Budget in LAX Cost Center 1150042 - Construction and Maintenance Field Sub-Division, in ONT Cost Center 1300006 – ONT Construction and Maintenance Section, and VNY Cost Center 1400004 – VNY Construction and Maintenance Section, Commitment Item 522- Materials and Supplies. Funding for subsequent years will be requested as part of the annual budget process.

STANDARD PROVISIONS:


1. On-premise signs are exempt from the requirements of the California Environmental Quality Act as provided by Article III, Class 11(1) of the Los Angeles City CEQA Guidelines.
2. The City Attorney will approve the contract as to form.
3. Action taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of the Los Angeles Charter Section 245.
4. This action is statutorily exempt from the provisions of the Living Wage/Service Contractor Worker Retention Ordinances.
5. The City of Los Angeles (General Services Department) established a 12% MBE and 8% WBE level of participation for this project. Maneri Sign Co. Inc. committed to 0% and will commit to an equivalent participation amount for this Contract.
6. Maneri Sign Co. Inc. will comply with the provisions of the Affirmative Action Program as stipulated in Los Angeles City Contract No. 59191.
7. Maneri Sign Co. Inc. has submitted a Business Tax Registration Certificate as stipulated in Los Angeles City Contract No. 59191.
8. Maneri Sign Co. Inc. will comply with the provisions of the Child Support Obligations Ordinance as stipulated in Los Angeles City Contract No. 59191.
9. This action is not subject to the insurance requirements of the Los Angeles World Airports.
10. This action is not subject to the provisions of Charter Section 1022 (Use of Independent Contractors)
11. Maneri Sign Co. Inc. will be subject to the provisions of the Contractor Responsibility Ordinance as stipulated in Los Angeles City Contract No. 59191.
12. Maneri Sign Co. Inc. will be subject to the provisions of the Equal Benefits Ordinance as stipulated in Los Angeles City Contract No. 59191.
13. This action is not subject to the provisions of the First Source Hiring Program.

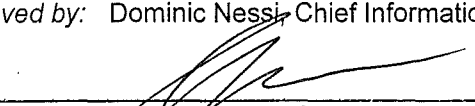


Los Angeles World Airports

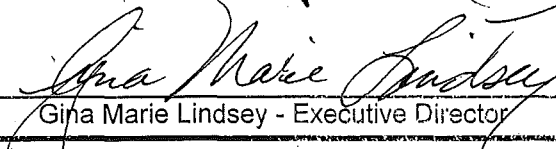
Item Number
10

Report to the BOARD OF AIRPORT COMMISSIONERS


Approved by: Dominic Nesi, Chief Information Officer


Reviewed by: Steve Martin, Chief Operating Officer


City Attorney


Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	03/07/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	DS
Operating Budget	004/18/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	3/14/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Contract Services	4/19/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TH

SUBJECT: Authorization to Join New City Contract No. 59262 with Staples Contract and Commercial, Inc. dba Staples Technology Solutions

Approve joining the new City Contract No. 59262 Staples Contract and Commercial, Inc. dba Staples Technology Solutions to purchase toner cartridges and other printer related supplies for Los Angeles World Airports for a three-year term and an amount not to exceed \$506,000

RECOMMENDATION:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action, as a continuing administrative activity, is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines.
3. APPROVE joining the new City Contract No. 59262 Staples Contract and Commercial, Inc. dba Staples Technology Solutions to purchase toner cartridges and other printer related supplies for Los Angeles World Airports for a three-year term and an amount not to exceed \$506,000.
4. AUTHORIZE the Executive Director to execute the contract upon approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Information Management and Technology Group (IMTG) staff requests Board of Airport Commissioner approval to join City of Los Angeles Contract No. 59262 with Staples Contract and Commercial, Inc. dba Staples Technology Solutions (Staples) to purchase toner cartridges and other printer related supplies for Los Angeles World Airports (LAWA).

The City established a new Contract No. 59262 with Staples, which superseded Contract No. 59120. IMTG requests Board approval to join this new authority for three years and an amount not to exceed \$506,000.

2. Prior Related Actions

LAWA established Outline Agreement (OA) No. 4600005580 with Staples to purchase toner and related printer supplies by joining City Contract No. 59120 for \$150,000 from May 1, 2010 to April 30, 2011. City Contract No. 59120 was for three years with two, one-year renewal options and a total value of \$4,000,000 with an expiration date of December 31, 2012. On March 10, 2011, the City notified LAWA that the City Staples contract was being reissued. On March 31, 2011, LAWA received the new Contract No. 59262, replacing 59120.

3. Current Action

There are approximately 300 local printers and 155 network printers that service the entire LAWA campus. These printers are essential for daily operations. The equipment requires toner cartridge replacement on a regular basis for staff to conduct LAWA business.

The projected expenditure rates for thirty-six months based on prior rates follows:

Description	Monthly Average	Total Expenditures
Estimated Expenditures Year 1	\$13,500	\$162,000
Estimated Expenditures Year 2 (includes 4% increase rounded up)	\$14,067	\$168,800
Estimated Expenditures Year 3 (includes 4% increase rounded up)	\$14,600	\$175,200
Total Amended Contract Value		\$506,000

4. Alternatives Considered

▪ Take No Action

If LAWA does not join the new City Contract, staff must conduct a new bid process to establish another contract to purchase toner cartridges and other printer related supplies. Since supplies are needed on an ongoing basis, this is not a viable option. Staff believes that the prices contained in the City's contract are currently competitive.

FISCAL & ECONOMIC IMPACT STATEMENT:

Based on the rate of expenditures, the projected cost is approximately \$160,000 for one year. Funding of \$59,300 has been requested in the FY 2011-12 Los Angeles World Airports Operating Budget for IMTG in various Cost Centers and Commitment Item 522 – Materials and Supplies. Additional funding has been requested in other LAWA Divisions under their Cost Centers and Commitment Item 522. Funding for subsequent years will be requested as part of the annual budget process.

STANDARD PROVISIONS:

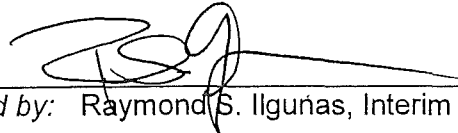
1. This action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines.
2. The contract will be approved as to form by the Office of the City Attorney.
3. Action taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles Charter Section 245.
4. This action is statutorily exempt from the provisions of the Living Wage/Service Contractor Worker Retention Ordinances.
5. The City of Los Angeles (Awarding Department) reviewed this project (Contract No. 59262). No specific Minority/Women Business Enterprise levels of participation were set for this project, as no subcontracting opportunities were identified.
6. Staples Contract and Commercial, Inc. will comply with the provisions of the Affirmative Action Program as stipulated in Los Angeles City Contract No. 59262.
7. Staples Contract and Commercial, Inc. has been assigned Business Tax Registration Certificate No. 600829.
8. Staples Contract and Commercial, Inc. will comply with the provisions of the Child Support Obligations Ordinance as stipulated in Los Angeles City Contract No. 59262.
9. This action is not subject to the insurance requirements of the Los Angeles World Airports.
10. This action is not subject to the provisions of Charter Section 1022 (Use of Independent Contractors).
11. Staples Contract and Commercial, Inc. will be subject to the provisions of the Contractor Responsibility Ordinance as stipulated in Los Angeles City Contract No. 59262.
12. Department of Public Works, Office of Contract Compliance reviewed this project and waived the Equal Benefits Ordinance requirement.
13. This action is not subject to the provisions of the First Source Hiring Program.



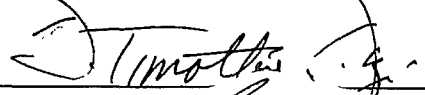
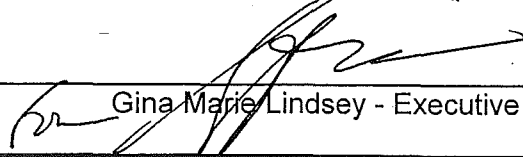
Los Angeles World Airports

Item Number
11

Report to the BOARD OF AIRPORT COMMISSIONERS


Approved by: Raymond S. Iguinas, Interim General Counsel

Reviewed by: Deputy Executive Director



Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☒ Pending
☐ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	04/28/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	04/28/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	4/28/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	04/27/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> Cond	MT

SUBJECT: Fourth Amendment to Contract No. DA-4159

Approve the Fourth Amendment to Contract No. DA-4159 with the law firm of Kaye Scholer LLP. for legal services relating to federal regulatory and litigation matters.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. APPROVE the Fourth Amendment to Contract No. DA-4159 extending the Contract for an additional one year to May 19, 2012.
4. AUTHORIZE the Executive Director to execute the Fourth Amendment to Contract No. DA-4159 after the approval as to form by the City Attorney and approval of City Council.

DISCUSSION:

1. Executive Summary

The law firm of Kaye Scholer, LLP ("Firm" or "Kaye Scholer") is presently retained by Los Angeles World Airports ("LAWA") under a contract ("Contract"), beginning on November 20, 2006, for federal regulatory and litigation matters. The Contract has been amended three times for additional funds and time extensions. This Fourth Amendment to extend the term for an additional one year allows the Firm to continue assisting LAWA and the City Attorney with (i) the federal rates and charges cases filed in early 2007 by airlines operating in Terminals 1 and 3 and the Tom Bradley International Terminal ("TBIT"), aspects of which cases were recently remanded by the U.S. District Court to the U.S. Department of Transportation ("DOT") for further action ("Rates and Charges Litigation"); and (ii) advice concerning the continuing negotiations with respect to terminal rates and charges with the long term lease airlines operating at LAX, which is the subject of interim settlement agreements.

Given the continued need for such services, LAWA staff requests that the Board of Airport Commissioners ("BOAC") authorize the Fourth Amendment to Contract No. DA-4159 to extend the contract for an additional one year. There is \$659,627 remaining under Contract No. DA-4159. When appropriate, the Firm will be required to provide a detailed budget for its services.

2. Prior Related Actions

On December 4, 2006, the BOAC authorized its Executive Director and the City Attorney to enter into a three-year Contract with the Firm (Resolution No. 23153). The Contract was initially approved for \$1,500,000.

On May 21, 2007, the BOAC authorized its Executive Director and the City Attorney to approve a First Amendment to the Contract (Resolution No. 23294) for an increase in the maximum amount of the Contract to \$4,000,000.

On October 19, 2009, the BOAC authorized its Executive Director and the City Attorney to approve a Second Amendment to the Contract (Resolution No. 23925) for an increase in the maximum amount of the Contract to \$4,200,000 and to extend the Contract for one year.

On October 4, 2010, the BOAC authorized its Executive Director and the City Attorney to approve a Third Amendment to the Contract (Resolution No. 24249) to extend the Contract to May 19, 2011.

3. Current Action

There are three ongoing legal matters that require Kaye Scholer's continued assistance. In each of these matters, litigation has resulted and Kaye Scholer has represented LAWA. Due to the complex nature of these matters and the significant effort expended by Kaye Scholer to date, LAWA would be negatively impacted if their representation did not continue. A brief description of these matters and their current status follows:

Rates and Charges Litigation.

In late 2006, BOAC approved a new Tariff which imposed new terminal rates and charges on the airlines operating at LAX without long term leases. In early 2007, seven domestic airlines

operating at Terminals 1 and 3 (the "T1/3 Complainants"), filed a complaint with the DOT alleging that these new terminal rates and charges were unreasonable and discriminatory. Twenty-two international airlines operating at TBIT (the "TBIT Complainants") also filed a complaint with the DOT. A lengthy trial before an administrative law judge followed.

In June 2007, the DOT issued its Final Decision. The parties, including the City, subsequently filed a petition for review of the DOT Decision in the U.S. Court of Appeals for the District of Columbia Circuit (the "Court of Appeals"). Thereafter, the TBIT Complainants moved to withdraw their petition for review, which motion was granted in June 2008. In August 2008, LAWA and the TBIT Complainants entered into a Partial Settlement Agreement settling, among other things, certain rates and charges matters pending the outcome of the petition for review of the DOT Decision in the Court of Appeals.

The Court of Appeals issued its opinion on August 7, 2009. The Court of Appeals affirmed the DOT's Decision that the increased maintenance and operation ("M&O") fees imposed by LAWA and LAWA's commercial compensatory methodology were non-discriminatory and not unreasonable when used to recover fully-allocated terminal M&O costs, including the increasing costs for general administration, ground transportation and airport security. This ruling will result in an increase in LAWA's cost recovery in the tens of millions of dollars over the next several years.

The Court of Appeals also remanded several issues to the DOT for further consideration. The parties requested the DOT to stay proceedings while the parties discussed a possible settlement. The DOT has granted such request, and such stay will expire in August 2011. We expect the parties to request an extension to the stay to continue settlement negotiations. The DOT has requested that the parties provide periodic status reports while settlement negotiations were ongoing. At a minimum, there will be further briefings and evidentiary hearings on the remanded issues. The record in this case is voluminous, and if settlement cannot be reached and further evidentiary proceedings are required, LAWA will be disadvantaged if Kaye Scholer is not available as legal counsel.

Long Term Lease Negotiations.

The airlines with long term leases (American Airlines, Continental Airlines, United Airlines, Delta Airlines and Northwest Airlines) also filed litigation in early 2007 regarding increased M&O charges. In January 2008, LAWA entered into interim settlement agreements with airlines and the cases were dismissed without prejudice. United Airlines, Northwest Airlines, and Continental Airlines have since settled its claims with LAWA relating to this matter. However, the negotiations are continuing with respect to the future M&O charges for the other airlines and Kaye Scholer's continued assistance would benefit LAWA.

General Advice.

With respect to the "General Advice on Aviation Law" task, we anticipate needing ongoing advice related to the New Lease Form, Tariff, and Maintenance and Operations.

The City Attorney and LAWA respectfully request that the BOAC authorize the Executive Director to approve the Fourth Amendment to Contract No. DA-4159 with the law firm of Kaye Scholer, LLP to extend the term of the Contract for an additional one (1) year.

4. Alternatives Considered

- *Use City Attorney Staff*

Due to the volume of legal work required to adequately represent LAWA, and because of the continuing need to assist the City Attorney in advising LAWA management on various matters, LAWA Management and the City Attorney require the assistance of outside counsel. Kaye Scholer brings a particular expertise, history, and experience to these matters.

- *Use Another Law Firm*

The alternative would be to contract with a law firm at a possibly higher rate than the Firm's rate with the likelihood of the law firm billing far more hours due to its unfamiliarity with these specific cases.

FISCAL & ECONOMIC IMPACT STATEMENT:

Funds for this Amendment are available in the FY2010-2011 Los Angeles World Airports Operating Budget in Cost Center 1110004 – Legal Services Division, Commitment Item 520, Contractual Services. Funding for the subsequent year will be requested as part of the annual budget process.

STANDARD PROVISIONS:

1. This item, as a continuing administrative and personnel-related action, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. The Contract Amendment will be approved by the City Attorney as to form.
3. The Contract Amendment shall become final pursuant to the provisions of Los Angeles City Charter Section 373 and 275.
4. Kaye Scholer LLP is required by contract to comply with the provisions of the Living Wage Ordinance.
5. This item is not subject to the provisions of the Minority/Women Business Enterprise Program pursuant to Executive Directive 2001-26.
6. Kaye Scholer LLP is required by contract to comply with the provisions of the Affirmative Action Program.
7. Kaye Scholer LLP has been assigned a Business Tax Registration Certificate Number 0000641007.
8. Kaye Scholer LLP is required by contract to comply with the provisions of the Child Support Obligations Ordinance.
9. Kaye Scholer LLP must have approved insurance, in the terms and amounts required, on file with Los Angeles World Airports prior to execution of the amendment.

10. Pursuant to Charter Section 1022, staff determined that the work specified on this contract can be performed more feasibly and economically by Independent Contractors than by City employees.
11. Kaye Scholer LLP has submitted the Contractor Responsibility Program Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Kaye Scholer LLP has been determined by Public Works, Office of Contract Compliance to be in compliance with the provisions of the Equal Benefits Ordinance.
13. Kaye Scholer LLP will be required to comply with the provisions of the First Source Hiring Program once the program for all non-trade LAX Airport jobs.



Los Angeles World Airports

12

Report to the BOARD OF AIRPORT COMMISSIONERS

Mark Adams

Approved by: Mark Adams, Chief of Government Affairs

Michael Molina

Reviewed by: Michael Molina, Deputy Executive Director

Timothy J. ...

City Attorney

Gina Marie Lindsey

Gina Marie Lindsey - Executive Director

Meeting Date:

05/02/2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	03/14/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	DS
Operating Budget	03/31/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	3/25/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	3/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	ET

SUBJECT: Amendment to Outline Agreement No. 4700000258 with Kadash & Associates, LLC.

Approve an amendment to Outline Agreement No. 4700000258 with Kadash & Associates, LLC for additional two years and additional funding in an amount not to exceed \$240,000 to provide professional federal legislative and regulatory advocacy services to Los Angeles World Airports.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. FIND that the work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE the Amendment to Outline Agreement No. 4700000258 with Kadash & Associates, LLC for professional federal legislative and regulatory advocacy services for Los Angeles World Airports and add funding.
5. AUTHORIZE the Executive Director to execute an Amendment to Outline Agreement No. 4700000258 with Kadash & Associates, LLC after approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests authority for the Executive Director to execute a contract amendment to Outline Agreement No. 4700000258 with Kadesh & Associates, LLC (Kadesh) for an additional two years and to approve additional funding in an amount not to exceed \$240,000 to provide professional federal legislative and regulatory advocacy, relative to California Congressional Delegation advocacy services.

2. Prior Related Actions

There are no prior related Los Angeles World Airports (LAWA) Board of Airport Commissioners (BOAC) actions. The procurement method previously used did not require BOAC approval.

3. Current Action

In 2010, LAWA conducted a short-form Request for Proposals (RFP) to secure California Congressional Delegation Advocacy Services. The RFP was distributed to four firms based on their previous demonstration of qualifications and ability to provide the required services. Kadesh was determined to be the best firm to provide California Congressional Delegation advocacy services. The effective contractual agreement period for Outline Agreement No. 4700000258 is May 22, 2010 through May 21, 2011.

Over the first year of its contract, Kadesh has successfully demonstrated the ability to provide professional legislative and regulatory advocacy services to LAWA.

LAWA staff requests that the BOAC amend the contract for two more years for a contract end date of May 21, 2013 and add funding in an amount not to exceed \$240,000.

4. Alternatives Considered

- The alternative is to not award a contract amendment for California Congressional Delegation advocacy services. LAWA and City staff would be required to perform this function. LAWA staff does not have the detailed advocacy expertise necessary to fill this role, and the City staff does not have sufficient specialized resources in Washington to fulfill all of LAWA's advocacy needs. The work can be performed more effectively by an independent consultant.

FISCAL & ECONOMIC IMPACT STATEMENT:

Funds for this contract are currently available in the Fiscal Year 2010-11 Los Angeles World Airports Operating Budget in LAX Cost Center 1210006 – Government Affairs Division, Commitment Item 520 – Contractual Services. Funds for subsequent years will be requested as part of the annual budget process.

STANDARD PROVISIONS:

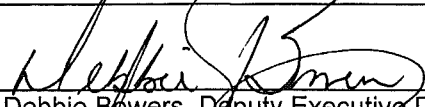
1. This item, as a continuing administrative and personnel-related action, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. The City Attorney will approve this Amendment as to form.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 245..
4. Kadesh and Associates is required by contract to comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this action (File No. 10031405). No specific Minority/Women Business Enterprise levels of participation were set for this project, as no subcontracting opportunities were identified.
6. Kadesh and Associates is required by contract to comply with the provisions of the Affirmative Action Program.
7. Kadesh and Associates has been assigned Business Tax Registration Certificate No. 243788-800011.
8. Kadesh and Associates is required by contract to comply with the provisions of the Child Support Obligations Ordinance.
9. Kadesh and Associates has approved insurance documents, in the terms and amounts required, on file with the Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined the work specified on this contract can be performed more feasibly and economically by Independent Contractors than by City employees.
11. Kadesh and Associates has submitted the Contractor Responsibility Program Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Kadesh and Associates has been determined by Public Works, Office of Contract Compliance to be in compliance with the provisions of the Equal Benefits Ordinance.
13. Kadesh and Associates will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.

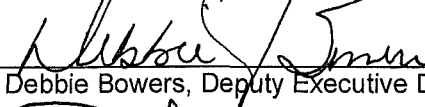


Los Angeles World Airports

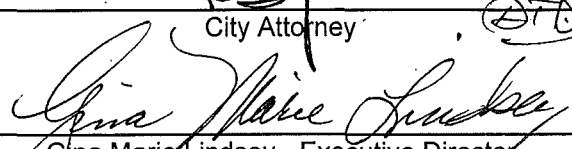
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Page Number

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by:  Debbie Bowers, Deputy Executive Director

Reviewed by:  Debbie Bowers, Deputy Executive Director


City Attorney


Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By:
Capital Budget	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RY
Operating Budget		<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RY
CEQA	3/30/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	3/30/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cand	TJ

SUBJECT: Award of Service Agreement to JPS Holdings, Inc., a California Corporation.

Approval of a two-year Service Agreement to lease Information Technology colocation space at a cost of \$1,466,320.

RECOMMENDATION:

Management recommends that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article III Class 1(18)(c) of the Los Angeles City CEQA Guidelines.
3. APPROVE a two-year Service Agreement with one, one-year renewal option between the City of Los Angeles and JPS Holdings, Inc., a California Corporation, that will cost approximately \$1,466,320 for the two-year term.
4. AUTHORIZE the Executive Director to execute the Service Agreement and to exercise the renewal option at her discretion upon approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff recommends the Board of Airport Commissioners (Board) approve a Service Agreement for the offsite colocation of Airport critical IT applications into an essential facility that has been specifically designed and built to support the unique power and connectivity requirements of Los Angeles World Airport's (LAWA) specific application. The cost will be \$1,466,320 for the two-year term.

2. Prior Related Actions

The Board awarded a contract for the Closed Circuit Television Project (CCTV), Resolution 22408 dated March 21, 2011, for a contract amount not to exceed \$22,786,000, and total project budget allocation of \$24,796,000.

3. Current Action

LAWA staff have negotiated a new two-year Service Agreement for the colocation facility. The agreement requires LAWA to rent space, power and cooling from the landlord to support the critical application the facility will host. Staff expects the two-year term to be a bridge term to the permanent critical facility solution which has yet to be determined. The Service Agreement allows for one, one-year option to extend the term at fixed rates if additional time is required.

Description:	Cost:
One time Set-up & Install Charge:	\$79,650
Year 1 Rent Cost:	\$679,740 (\$56,645/monthly)
Year 2 Rent Cost:	\$706,930 (\$58,911/monthly)
Total 2 Year Cost:	\$1,466,320

Staff recommends the Board approve the proposed two-year Service Agreement and authorize the Executive Director to execute the Agreement and to exercise the one-year option at her discretion, upon approval as to form by the City Attorney.

Alternatives Considered

IMTG considered several options before asking for colocation facility space, including building a modular data center on the campus, refitting existing rooms, and taking currently unused space on the campus to provide the space requirements. Those options were not feasible, so IMTG is now requesting space off campus to provide the necessary environment for the CCTV project equipment for a term until the data center can be completed.

FISCAL & ECONOMIC IMPACT STATEMENT:

Approval of this agreement will cost \$1,466,320 for the two-year term. Additionally, IMTG requested \$133,680 be allocated for communications links set-up and potential end of lease expenses, for a total budget allocation of \$1,600,000. If IMTG does not use all of the \$133,680 for this purpose funds will be reallocated to other elements of the CCTV project.

The CCTV project that requires the Colocation Facility is an approved capital project. Funds in a not-to-exceed amount of \$1,600,000 were appropriated from the LAX Passenger Facility Charge Fund to WBS Element 1.06.00004E-71R (LAX CCTV) in a prior BOAC action (Resolution 22408 dated March 21, 2011). Costs from this agreement may be allocated in the future to additional Board approved capital projects and their respective WBS elements. Costs may also be funded in the future through the LAX operational budget.

STANDARD PROVISIONS:

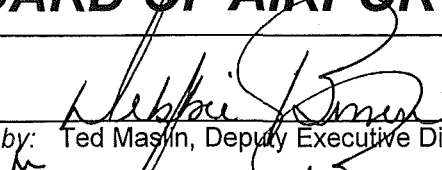
1. Issuance of leases, agreements, amendments and extensions thereof or other entitlements granting use of an existing facility at a municipal airport involving no expansion of use are exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article III, Class 1(18)(c) of the Los Angeles City CEQA Guidelines.
2. This Agreement will be reviewed and approved as to form by the City Attorney.
3. Action taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 245.
4. This action is statutorily exempt from the provisions of the Living Wage Ordinance.
5. This action is statutorily exempt from the provisions of the Minority/Women Business Enterprise Program pursuant to the Mayor's Executive Directive 2001-26.
6. JPS Holdings, Inc. will comply with the provisions of the Affirmative Action Program.
7. JPS Holdings, Inc. has been assigned Business Tax Registration Certificate No. 0000766151.
8. JPS Holdings, Inc. will comply with the provisions of the Child Support Obligations Ordinance.
9. This action is not subject to the insurance requirements of the Los Angeles World Airports.
10. This action is not subject to the provisions of City Charter Section 1022 (Use of Independent Contractors).
11. This action is not subject to the provisions of the Contractor Responsibility Program.
12. This action is not subject to the provisions of the Equal Benefits Ordinance.
13. This action is not subject to the provisions of the First Source Hiring Program.

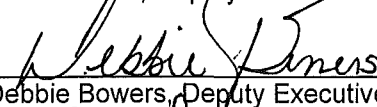


Los Angeles World Airports

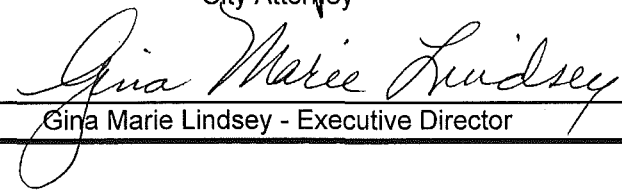
Item 14
Number

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: 
Ted Maslin, Deputy Executive Director

Reviewed by: 
Debbie Bowers, Deputy Executive Director


City Attorney


Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	04/13/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	04/14/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	RW
CEQA	4/13/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	04/18/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	RH

SUBJECT: Award of Contract to Overland, Pacific & Cutler, Inc.

Award a three-year contract for an amount not to exceed \$900,000 to Overland, Pacific & Cutler, Inc. to provide relocation assistance services for the Voluntary Residential Acquisition and Relocation Program areas of Manchester Square and Airport/Belford.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

- ADOPT the Staff Report.
- DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(i) of the Los Angeles City CEQA Guidelines.
- FIND that the work can be performed more economically or feasibly by an independent contractor than by City employees.
- APPROVE award of a three-year contract for an amount not to exceed \$900,000 to Overland, Pacific & Cutler, Inc. to provide relocation assistance services for the Voluntary Residential Acquisition and Relocation Program areas of Manchester Square and Airport/Belford.
- AUTHORIZE the Executive Director to execute this contract upon approval as to form by the City Attorney.

DISCUSSION:

1. Executive Summary

Staff requests the Board of Airport Commissioners' approval to award a three-year contract for an amount not to exceed \$900,000 to Overland, Pacific & Cutler, Inc. to provide relocation assistance services for the Voluntary Residential Acquisition and Relocation Program areas of Manchester Square and Airport/Belford in the vicinity east of Los Angeles International Airport (LAX).

2. Prior Related Actions

In 1997, Los Angeles World Airports (LAWA) implemented the Residential Soundproofing Program for LAX area noise-impacted residential dwellings, in accordance with the FAA Part 150 Airport Noise Compatibility Planning Program. Homeowners and residents from Manchester Square and Airport/Belford areas requested that LAWA instead purchase their properties rather than provide soundproofing. Therefore, at the homeowners' request, LAWA developed a Voluntary Residential Acquisition and Relocation Program as an alternative to soundproofing for those areas. The FAA approved the Program, and implementation commenced in January 1998. This Program entails acquiring noise-impacted properties within the Program areas on a voluntary basis, relocating occupants, demolishing vacant residential structures, and maintaining the property during these processes and after the structures are removed.

Parcel numbers for the properties to be acquired are listed in the City of Los Angeles Planning Department Reports dated October 16, 1998; City Plan Case Nos. 98-0365-PWA and 98-0366-PWA. This Program was implemented in conformance with all applicable Federal and State laws and regulations, FAA Guidelines, and LAWA's policies and procedures.

On April 21, 2008, the Board adopted Resolution No. 23544 authorizing award of three, three-year contracts for Program relocation assistance services for a total amount not to exceed \$4,120,000. These contracts expire in May, 2011.

3. Current Action

Staff requests approval to award a relocation assistance services contract to Overland, Pacific & Cutler, Inc. (OPC) so that LAWA can continue to provide relocation assistance services for the properties voluntarily acquired within the Manchester Square and Airport/Belford Program areas. The Program is entirely voluntary and these relocation assistance services are only used by LAWA when owners within the Program area choose to sell their property to LAWA (there are currently eight relocation cases). OPC will be required to provide relocation assistance services resulting in the effective relocation of owners, tenants, and businesses displaced by the Program, including displaced Section 8 tenants and tenants in rent-controlled buildings. Relocation services will be performed in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended; 49 CFR Part 24, Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs; Federal Aviation Administration Order 5100.37B, Land Acquisition and Relocation Assistance for Airport Projects; City of Los Angeles Rent Control Ordinance; and LAWA's Program Policies and Procedures.

Staff released a Request for Proposals (RFP) for a relocation assistance services contract on February 18, 2011. The RFP was posted on the Los Angeles Business Assistance Virtual

Network (LABAVN) and email notices were sent to a list of ten relocation assistance firms identified from previous contacts. Responses were due March 8, 2011.

LAWA's Procurement Services Division (PSD) determined that all seven proposers that responded to the RFP by the deadline met the administrative requirements. The evaluation committee reviewed the written proposals and then interviewed all seven firms on April 4, 2011. This evaluation was based on the criteria published in the RFP as indicated below:

Item	Evaluation Criteria	Points
1	Experience (Similar Relocation Assistance Programs)	30
2	Documented Understanding of LAWA Objectives / Responsive Scope of Work	10
3	Quality Assurance (Systems)	20
4	Quality Control Methods (Methodology)	20
5	Costs	20
TOTAL		100

The evaluation committee consisted of:

- Deputy Executive Director, Commercial Development Group – Real Estate Services
- Environmental Affairs Officer, Facilities Management Group – Environmental Services
- Senior Management Analyst II, Airports Development Group – Residential Soundproofing
- Management Analyst II, External Affairs Group – Community Relations

The evaluation committee ranked the proposers as follows:

1. Overland, Pacific & Cutler, Inc.
2. Del Richardson & Associates, Inc.
3. Shoher Consulting, Inc.
4. W.D. Schock Company, Inc.
5. Paragon Partners, Ltd.
6. RAC Solutions, Inc.
7. Roxanne Eason, dba RE Consulting

Although not currently under contract with LAWA, OPC has previous experience providing relocation assistance services for approximately 1,400 LAWA Program cases. OPC has its offices in Long Beach, California and has specialized in providing real estate services to government agencies. It currently averages over 2,000 relocation cases per year.

4. Alternatives Considered

▪ LAWA's Staff Provides Relocation Services

LAWA staff considered this alternative. However, the Commercial Development Group does not have sufficient staff to internally manage relocations for the Program.

FISCAL & ECONOMIC IMPACT STATEMENT:

The total maximum cost for the requested three-year relocation assistance services contract is \$900,000. There are no anticipated additional costs associated with this request. This action will not generate revenue nor will the cost associated with this action be recovered.

"Noise Mitigation – Residential Acquisition Program" is a FAA PFC approved program that will be funded from PFC funds. Therefore, it is requested that funds for this contract in the amount not-to-exceed \$900,000 be allocated from the LAX Passenger Facility Charge Fund to WBS Element 1.01.00019-71R as required.

STANDARD PROVISIONS:

1. The underlying project was previously evaluated for environmental significance by MND 094-00, adopted by the Board of Airport Commissioners on July 18, 2000, and is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.i of the Los Angeles City CEQA Guidelines.
2. This contract is subject to approval as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 245.
4. Overland, Pacific & Cutler, Inc. will comply with the provisions of the Living Wage Ordinance.
5. Procurement Services reviewed this action (File No. 4916) No specific Minority/Women Business Enterprise levels of participation were set for this project, as no subcontracting opportunities were identified.
6. Overland, Pacific & Cutler, Inc. will comply with the provisions of the Affirmative Action Program.
7. Overland, Pacific & Cutler, Inc. has been assigned Business Tax Registration Certificate No. 957553.
8. Overland, Pacific & Cutler, Inc. will comply with the provisions of the Child Support Obligations Ordinance.
9. Overland, Pacific & Cutler, Inc. must have approved insurance documents, in the terms and amounts required, on file with the Los Angeles World Airports prior to the issuance of a Notice to Proceed.
10. 1022 determination completed by Procurement Services Division found that the work can be performed more economically or feasibly by an independent contractor than by City employees.
11. Overland, Pacific & Cutler, Inc. has submitted the Contractor Responsibility Program Pledge of Compliance and will comply with the provisions of the Contractor Responsibility Program.
12. Overland, Pacific & Cutler, Inc. must be determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance prior to the execution of contract.

13. Overland, Pacific & Cutler, Inc. will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.



Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Ralph G. Morones
Director of Construction and Maintenance

Reviewed by: David V. Shuter, Deputy Executive Director

City Attorney

Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	04/05/11	<input type="checkbox"/> Y <input type="checkbox"/> N <input checked="" type="checkbox"/> NA	DS
Operating Budget	04/14/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	04/13/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	04/13/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TJ

SUBJECT: Approve Qualified Vendor List

Approve the list of qualified vendors to perform Los Angeles Fire Department Regulation 4 testing, repair, and certification services at Los Angeles International Airport

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action as a continuing administrative activity is exempt from the California Environmental Quality Act (CEQA) as provided by Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. FIND that the work can be performed more economically or feasibly by an independent contractor than by City employees.
4. APPROVE the list of qualified vendors.
5. AUTHORIZE the Executive Director to release to the vendors on this list, Request For Bids for Los Angeles Fire Department Regulation 4 testing, repair, and certification services at Los Angeles International Airport.

DISCUSSION:

1. Executive Summary

Staff requests that the Los Angeles World Airports (LAWA) Board of Airport Commissioners (BOAC) approve the list of qualified vendors to perform Los Angeles Fire Department (LAFD) Regulation 4 testing, repair, and certification services at all terminals at Los Angeles International Airport (LAX).

Once approved, the list will remain established for three years. During this time, the list will be used to solicit bids for LAFD Regulation 4 testing, repair, and certification services. Staff will evaluate the bids received and the Executive Director will award a separate contract for each terminal at LAX and each contract will not exceed \$150,000 and have a term of one-year or less.

2. Prior Related Actions

There are no prior related BOAC actions. The procurement methods previously used did not require BOAC approval.

3. Current Action

On December 13, 2010, LAWA's Maintenance Services Division (MSD) staff posted a Request For Qualifications (RFQ) for Regulation 4 testing, repair, and certification services for public review on the City of Los Angeles website www.labavn.org. Five Statements of Qualifications (SOQs) were received. The SOQs were evaluated by a five-member panel:

- Airport Superintendent of Operations III
- Property Manager III
- Chief Building Operating Engineer
- Construction & Maintenance Supervisor II
- Instrument Shop Supervisor

The panel used the following criteria and weights to evaluate the SOQs:

Evaluation Criteria	Points
Qualifications and expertise of proposed team	30
Methodology for coordinating with multiple LAWA divisions, tenants, and the LAFD in an effective and timely manner	30
Contractor's experience and demonstrated ability to successfully complete jobs on time and within budget	20
Availability of staffing resources	10
Availability of material resources including testing equipment	10
Total Points Possible	100

All five vendors were deemed qualified to be placed on the list. Staff requests that the BOAC approve the list of qualified vendors to perform LAFD Regulation 4 testing, repair, and certification services at LAX as follows:

- Building Electronic Controls (BEC)
- First Fire Systems, Inc.
- Honeywell
- Siemens Building Technologies, Inc.
- Tri-Signal

Once approved, the list will remain established for three years. During this time, the list will be used to solicit bids for LAFD Regulation 4 testing, repair, and certification services. Staff will evaluate the bids received and the Executive Director will award a separate contract for each terminal at LAX and each contract will not exceed \$150,000 and have a term of one-year or less.

4. Alternatives Considered

▪ *Using Existing Staff*

Staff considered using existing LAWA staff to perform these services, however, LAFD Fire Code Regulation No. 4 requires testing to be conducted by an independent party.

▪ *Deferring the Item*

Staff determined that deferral of this item was not feasible because LAFD Fire Code Regulation No. 4 requires annual certification and it cannot be deferred. If the testing, repairs and certifications are not done on a timely basis, the LAFD will issue Notices of Violation and shut down terminals.

FISCAL & ECONOMIC IMPACT STATEMENT:

Funds for the LAFD Regulation No. 4 testing, repair and certification have been requested in the Fiscal Year 2011-12 Los Angeles World Airports Operating Budget in LAX Cost Center 1150069 - Central Utility Plant, Commitment Item 520 – Contractual Services. Funding for subsequent years will be requested as part of the annual budget process.

STANDARD PROVISIONS:

1. Continuing administrative and personnel-related activities are exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. This action will be approved as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 245.
4. The selected Bidder will be subject to the provisions of the Living Wage Ordinance in the performance of this Contract.
5. Procurement Services Division has reviewed this action (File No. 10030934). No specific Minority/ Women Business Enterprise levels of participation were set for this project, as no subcontracting opportunities were identified.
6. The selected Bidder will be required to comply with the provisions of the Affirmative Action Program.
7. The selected Bidder must provide a Business Tax Registration Certificate number prior to contract execution.
8. The selected Bidder will be required to comply with the provisions of the Child Support Obligations Ordinance.
9. The selected Bidder will be required to have approved insurance documents, in the terms and amounts required, on file with Los Angeles World Airports.
10. Pursuant to Charter Section 1022, staff determined that the work specified on the proposed contract can be performed more feasibly or economically by an Independent Contractor than by City employees.
11. The selected Bidder will be subject to the provisions of the Contractor Responsibility Program.
12. The selected Bidder will be subject to the provisions of the Equal Benefits Ordinance.
13. The selected Bidder will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX Airport jobs.



Los Angeles World Airports

16

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: Ryan Yakubik
Director of Capital Development and Budget

Reviewed by: Stephen Martin Chief Operating Officer

City Attorney

Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☒ N/A

<u>Reviewed for</u>	<u>Date</u>	<u>Approval Status</u>	<u>By</u>
Capital Budget	03/24/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	3/25/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	03/29/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TJ

SUBJECT: Memorandum of Agreement

Authorization for the Executive Director to execute a Memorandum of Agreement with the Mayor's Office of Homeland Security and Public Safety to distribute Fiscal Year 2009 Urban Area Security Initiative grant funding for various equipment projects at Los Angeles International Airport

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
3. AUTHORIZE the Executive Director's execution of a Memorandum of Agreement with the Mayor's Office of Homeland Security and Public Safety to distribute Fiscal Year 2009 Urban Area Security Initiative grant funding for various equipment projects at Los Angeles International Airport.

DISCUSSION:

1. Executive Summary

Staff requests Board of Airport Commissioners (BOAC) approval to authorize the Executive Director's execution of a Memorandum of Agreement (MOA) between Los Angeles World Airports (LAWA) and the Mayor's Office of Homeland Security and Public Safety (Mayor's OHSPS). This MOA is issued to distribute \$234,000 in Fiscal Year 2009 Urban Areas Security Initiative (UASI 09) grant funding to LAWA, as reimbursement for various equipment project expenditures.

2. Prior Related Actions

There are no prior related actions.

3. Current Action

LAWA is a participant in the Los Angeles/Long Beach Urban Area Working Group and Approval Authority (LA/LBUA). This body, composed of public safety and health agencies representing the City of Los Angeles, the City of Long Beach, the unincorporated area of Los Angeles County, and 27 other participating jurisdictions, seeks annual UASI grant funding. The Mayor's OHSPS administers this funding for the LA/LBUA.

Through negotiations with the LA/LBUA Working Group and the Mayor's OHSPS, LAWA staff secured an UASI 09 grant allocation of \$234,000 for equipment purchases. The specific equipment items authorized for UASI 09 grant reimbursement are: 1) portable explosives detection equipment to be deployed at various LAX locations; and 2) personal protective equipment ensembles and masks to be used by Airport Police. Initial equipment purchasing actions are currently underway.

Staff therefore requests that the Board of Airport Commissioners authorize the Executive Director to execute the MOA with the Mayor's OHSPS to permit distribution of UASI 09 grant funds to LAWA for the referenced equipment projects.

4. Alternatives Considered

▪ *Forgo grant funding and related projects*

LAWA staff had the option to forgo the UASI 09 grant funding and associated projects. However, LAWA staff recommends implementation of these projects to enhance the technical capability of Airport Police to respond to potential security threats at LAX.

FISCAL & ECONOMIC IMPACT STATEMENT:

Approval of this item will allow LAWA to receive UASI 09 grant funding for the Airport Revenue Fund in the amount of \$234,000; thus reimbursing LAWA for expenditures related to these equipment projects. Approval of this action will have no impact on the Los Angeles World Airports Capital Budget. As an administrative action, it will also have no impact on the Operating Budget.

STANDARD PROVISIONS:

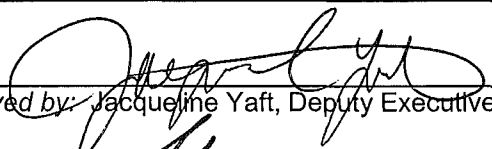
1. This action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.
2. This Memorandum of Agreement will be reviewed as to form by the City Attorney.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 245.
4. This action is not subject to the provisions of the Service Contractor Worker Retention and Living Wage Ordinances.
5. This action is not subject to the MBE/WBE/OBE/DBE Program.
6. This action is not subject to the provisions of the Affirmative Action Program.
7. This action does not require a Business Tax Registration Certificate.
8. This action is not subject to the provisions of the Child Support Obligations Ordinance.
9. This action is not subject to the insurance requirements of the Los Angeles World Airports.
10. This action is not subject to the provisions of Charter Section 1022 (Use of Independent Contractors).
11. This action is not subject to the provisions of the Contractor Responsibility Program.
12. This action is not subject to the provisions of the Equal Benefits Ordinance.
13. This action is not subject to the provisions of the First Source Hiring Program.

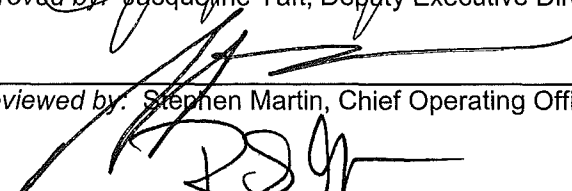


Los Angeles World Airports

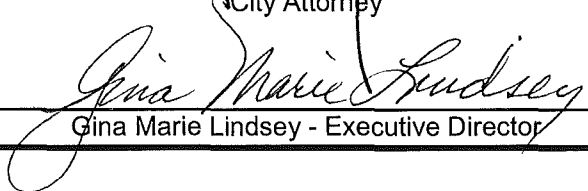
Item Number
17

Report to the BOARD OF AIRPORT COMMISSIONERS

Approved by: 
Jacqueline Yaft, Deputy Executive Director

Reviewed by: 
Stephen Martin, Chief Operating Officer


City Attorney


Gina Marie Lindsey - Executive Director

Meeting Date:

May 2, 2011

CAO Review:

☐ Completed
☐ Pending
☐ N/A

Reviewed for	Date	Approval Status	By
Capital Budget	04/01/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	DS
Operating Budget	04/01/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> NA	RW
CEQA	4/13/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	AE
Procurement	04/05/11	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> Cond	TJ

SUBJECT: Authorize the Executive Director to Issue Notice of Default to JRI, Inc. and to terminate Contract Number DA-4049 if default terms are not satisfied

Authorize the Executive Director to issue the Notice of Default to JRI, Inc., with a five day "cure" period, as identified in Agreement Number DA-4049. If the cure terms are not met, authorize the Executive Director to terminate Agreement Number DA-4049. The JRI, Inc. contract was to manufacture and deliver four Aircraft Rescue and Firefighting (ARFF) trucks; two for LA/Ontario International Airport and two for Los Angeles International Airport.

RECOMMENDATIONS:

Management RECOMMENDS that the Board of Airport Commissioners:

1. ADOPT the Staff Report.
2. DETERMINE that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.n of the Los Angeles City CEQA Guidelines.
3. AUTHORIZE the Executive Director to issue Notice of Default to JRI, Inc. and to terminate Agreement Number DA-4049 if default terms are not satisfied.

DISCUSSION:

1. Executive Summary

Agreement Number DA-4049 between Los Angeles World Airports (LAWA) and JRI provides for manufacture and delivery to LAWA of four ARFF trucks [two to LA/Ontario International Airport (ONT) and two to Los Angeles International Airport (LAX)] by no later than March 27, 2009. To date, the two trucks destined for ONT have been delivered; the two trucks intended for LAX have not been delivered and are over two years past the delivery date. During testing and operation of the ONT trucks, those trucks suffered numerous breakdowns and malfunctions leading to extensive technical inspection and testing which revealed numerous deficiencies both in the design and manufacture of the trucks. JRI has failed to perform its contractual obligations.

2. Prior Related Actions

On January 23, 2006, LAWA entered into an Agreement with JRI to furnish LAWA with four ARFF trucks at a price of \$4,721,640.80. On January 18, 2007, LAWA and JRI amended the Agreement to add components and equipment, as specified, for a total additional cost of \$818,636.25, or a total contract price of \$5,540,277. The deadline established by the Agreement for delivery of all four trucks was March 27, 2009.

To date, JRI has delivered two of the four ARFF trucks (identified by the Agreement as Trucks #3 and #4). Truck #3 was delivered approximately October 2007. Truck #4 was delivered approximately June 2010.

3. Current Action

In the event of JRI's breach of contract, Agreement Number DA-4049 permits LAWA to give JRI notice of default and extend a five day "cure" period. In the event the default is not cured, or substantial steps are not taken toward accomplishing such correction within that five day period, the City may terminate the Agreement upon giving ten day Notice of Termination.

Total contract price for the four trucks is \$5,540,277. Federal funds through the Airport Improvement Program (AIP) and Passenger Facility Charge (PFC) funds were approved to assist with the purchase.

AIP grant amounts received for the purchase of the fire trucks:

LAX: (Trucks #1 and #2) - \$1,007,309

ONT: (Trucks #3 and #4) - \$1,276,398

PFC funding applied to purchase the fire trucks:

LAX: Approved PFC authority is \$975,000 of which \$444,332 has been applied

ONT: Approved PFC authority is \$923,602 of which \$910,326 has been applied

Staff recommends the Board authorize the Executive Director to issue LAWA's "Notice of Default" to JRI and, furthermore, if the deficiencies are not timely cured or if substantial steps are not taken toward accomplishing such correction within the 5 day

contractual period, the Executive Director is further authorized to terminate Agreement DA-4049.

4. Alternatives Considered

▪ 1st Alternative

Allow more time for JRI to manufacture and deliver the remaining two ARFF trucks to LAX. Staff does not recommend this alternative because the trucks are already two years past the agreed upon delivery date.

FISCAL & ECONOMIC IMPACT STATEMENT:

As an administrative action, approval of this item will have no impact on the Los Angeles World Airports Operating Budget. LAWA staff will assess the economic impacts based on JRI's cure actions after they receive the Notice of Default.

STANDARD PROVISIONS:


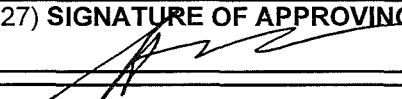
1. This action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.n of the Los Angeles City CEQA Guidelines.
2. City Attorney will review the "Notice of Default" and any subsequent "Notice of Termination" and approve as to form.
3. Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 245.
4. This action is not subject to the provisions of the Service Contractor Worker Retention and Living Wage Ordinances.
5. This action is not subject to the provisions of the MBE/WBE/OBE/DBE Program.
6. This action is not subject to the provisions of the Affirmative Action Program.
7. This action does not require a Business Tax Registration Certificate.
8. This action is not subject to the provisions of the Child Support Obligations Ordinance.
9. This action is not subject to the insurance requirements of the Los Angeles World Airports.
10. This action is not subject to the provisions of the City Charter Section 1022 (Use of Independent Contractors).
11. This action is not subject to the provisions of the Contractor Responsibility Program.
12. This action is not subject to the provisions of the Equal Benefits Ordinance.
13. This action is not subject to the provisions of the First Source Hiring Program.

PERSONAL EXPENSE STATEMENT

(REV. 06/09)

Item #18

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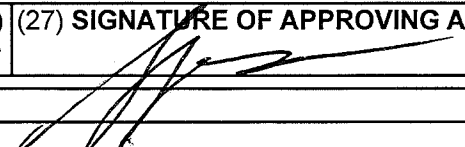
(1) TRAVEL AUTHORITY (TL) NO. 1651402		COST CENTER 1120001		(30) DEPARTMENT ACCOUNTING USE ONLY		
(2) EMPLOYEE Gina Marie Lindsey		PHONE NUMBER 424-646-6250				
(3) DIVISION Administration		(4) POSITION Executive Director		CASH ADVANCES		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
(5) DESTINATION San Francisco, CA (SFO)				DEMAND NO.		DEMAND DATE
(6) DATES OF TRIP FROM 4/6/2011 TO 4/6/2011				Account No. 1120001	Receipt No.	Receipt Date
(7) FISCAL YEAR 2011	(9) LOCATION / DESCRIPTION WHERE EXPENSES WERE INCURRED/ BRIEF DESCRIPTION OF EXPENSE (MUST BE ITEMIZED PER DAY)			(10) LODGING	(11) MEALS AND INCIDENTALS	(12) Airfare
(8) DATE (MM/DD)						(13) MISC. EXP.
						(14) TOTAL
Apr-6	Airfare from LAX to SFO - SFO to LAX			\$ -		\$ 426.40
				\$ -		\$ -
				\$ -	\$ -	\$ -
				\$ -		\$ -
(15) SUBTOTALS				\$ -	\$ -	\$ 426.40
				(16) CLAIM TOTAL, this page \$ 426.40		
(31) Accounting Notes		CONTROLLER'S APPROVAL	(17) TOTAL FROM PAGE 1 \$ 426.40			
Posted.  4/19/11			(18) TOTAL FROM PAGE 2 \$ -			
			(19) TOTAL EXPENSES \$ 426.40			
			(20) LESS OTHER EXPENSES PAID BY CITY			
			(21) CASH ADVANCE \$ 0			
			(22) AIRFARE PAID BY CITY \$ 426.40			
			(23) TOTAL OTHER EXPENSES PAID BY CITY \$ 426.40			
			(24) (TOTAL DUE TO THE CITY) / TOTAL DUE TO EMPLOYEE \$ 0			
I HEREBY CERTIFY that the above is a true statement of the travel expenses incurred by me in accordance with travel policies and procedures in the service of the CITY OF LOS ANGELES. I further certify that the above expenses were necessary in connection with the performance of my duties.						
(25) CLAIMANT'S SIGNATURE		(26) DATE (mm/dd/yy)	(27) SIGNATURE OF APPROVING AUTHORITY		(28) DATE (mm/dd/yy)	
Gina Marie Lindsey		4/14/11			4-18-11	
(29) Remarks / Comments:						

PERSONAL EXPENSE STATEMENT

(REV. 06/09)

Item #19

Page 1 of 2

(1) TRAVEL AUTHORITY (TL) NO. <u>1651392</u>		COST CENTER <u>112000</u>		(30) DEPARTMENT ACCOUNTING USE ONLY				
(2) EMPLOYEE Gina Marie Lindsey		PHONE NUMBER 424-646-6250						
(3) DIVISION Administration		(4) POSITION Executive Director		CASH ADVANCES		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
(5) DESTINATION Sacramento, CA				DEMAND NO.		DEMAND DATE		
(6) DATES OF TRIP FROM <u>3/30/2011</u> TO <u>4/4/2011</u>				Account No. <u>112000</u>	Receipt No.	Receipt Date		
(7) FISCAL YEAR 2011	(9) LOCATION / DESCRIPTION WHERE EXPENSES WERE INCURRED/ BRIEF DESCRIPTION OF EXPENSE (MUST BE ITEMIZED PER DAY)			(10)	(11)	(12)	(13)	
(8) DATE (MM/DD)				LODGING	MEALS AND INCIDENTALS	Airfare	MISC. EXP.	TOTAL
Mar 30 - Apr 4	Airfare from LAX to Sacramento, CA – Santa Rosa, CA to LAX			\$ -		\$ 369.39	\$ 369.39	
Mar-30	Per Diem			\$ -	\$ 25.00	\$ -	\$ 25.00	
Mar-30	Taxi from SAC Airport to Citizen Hotel			\$ -	\$ -	\$ -	\$ 37.00	
Mar-30	Hotel Stay			\$ <u>102.23</u> <u>95.73</u>		\$ -	\$ <u>102.23</u> <u>95.73</u>	
(15) SUBTOTALS				\$ <u>95.73</u> <u>102.23</u>	\$ 25.00	\$ 369.39	\$ 37.00	
				(16) CLAIM TOTAL, this page \$ <u>527.12</u>				
(31) Accounting Notes		CONTROLLER'S APPROVAL						
<u>Posted</u> <div style="text-align: center; font-size: 2em;">  <u>4/26/11</u> </div>		<div style="text-align: center; font-size: 1.5em;">  <u>4/27/11</u> </div>	(17) TOTAL FROM PAGE 1					\$ <u>533.62</u>
			(18) TOTAL FROM PAGE 2					\$ 80.00
			(19) TOTAL EXPENSES					\$ <u>613.62</u>
			(20) LESS OTHER EXPENSES PAID BY CITY					
			(21) CASH ADVANCE					\$ <u>0</u>
			(22) AIRFARE PAID BY CITY					\$ <u>369.39</u>
			(23) TOTAL OTHER EXPENSES PAID BY CITY					\$ 369.39
(24) / TOTAL DUE TO EMPLOYEE					\$ <u>237.73</u> <u>244.23</u>			
I HEREBY CERTIFY that the above is a true statement of the travel expenses incurred by me in accordance with travel policies and procedures in the service of the CITY OF LOS ANGELES. I further certify that the above expenses were necessary in connection with the performance of my duties.								
(25) CLAIMANT'S SIGNATURE <u>Gina Marie Lindsey</u>		(26) DATE (mm/dd/yy) <u>4/5/11</u>	(27) SIGNATURE OF APPROVING AUTHORITY <u>[Signature]</u>			(28) DATE (mm/dd/yy) <u>4-7-11</u>		
(29) Remarks / Comments:								

(1) TRAVEL AUTHORITY (TL) NO. 0 1651392		COST CENTER 1120001		(30) DEPARTMENT ACCOUNTING USE ONLY		
(2) EMPLOYEE Gina Marie Lindsey		PHONE NUMBER 424-646-6250				
(3) DIVISION Administration		(4) POSITION Executive Director		CASH ADVANCES		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
(5) DESTINATION Sacramento, CA				DEMAND NO.		DEMAND DATE
(6) DATES OF TRIP FROM 3/30/2011 TO 4/4/2011				Account No. 1120001	Receipt No.	Receipt Date
(7) FISCAL YEAR 2011	(9) LOCATION / DESCRIPTION WHERE EXPENSES WERE INCURRED/ BRIEF DESCRIPTION OF EXPENSE (MUST BE ITEMIZED PER DAY)			(10) LODGING	(11) MEALS AND INCIDENTALS	(12) Airfare
(8) DATE (MM/DD)				(13) MISC. EXP.	(14) TOTAL	
Mar-31	Per Diem			\$ -	\$ 35.00	\$ -
Apr-4	Per Diem			\$ -	\$ 45.00	\$ -
				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
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				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
(15) SUBTOTALS				\$ -	\$ 80.00	\$ -
(16) CLAIM TOTAL, this page \$ 80.00						