



Grayson County College Student Ambassador Program Application & Selection

The Grayson County College Student Ambassador Program provides an opportunity for students representing various disciplines at our college to develop leadership and public relations skills while providing a service to GCC. As representatives of the college, Student Ambassadors will participate in social, cultural, marketing and fundraising activities sponsored by the college. Assignments may include: assisting at the information desk, conducting campus tours, participating in the phone-campaigns, “host/hostessing” at presidential functions, representing the college at community and recruitment events throughout the county (i.e., visits to area high schools, job fairs, college nights, etc.)

Preferred Qualifications:

- Current student enrolled for at least 6 credit hours
- Effective communication skills
- Interest in developing leadership and public relations skills
- Willing to serve as a college representative
- A 2.75 minimum G.P.A

Application/Nomination Process:

Students who wish to apply for the Student Ambassador Program must submit a completed application.

Faculty and staff who wish to nominate a student for the Student Ambassador Program should submit a letter of recommendation.

Selection Process:

The application and nomination forms will be reviewed. The Ambassador Selection process involves the steps outlined below:

Applying to the Ambassador Program:

1. Complete an application
2. Attend an ambassador orientation meeting with the Ambassador Advisor or a personal meeting with the Ambassador Advisor
Note: Applicants approved to begin are on probation as Ambassador Trainees and are not yet official Ambassadors.

Ambassador Probation & Selection:

Applicants will be paid after their 10 hours of training is complete.

1. Completion of required Training Sequence
2. Completion of 10 required hours of service and training
3. Evaluation and Appointment after 10 total hours of training/service is conducted
 - Each applicant will be evaluated by the Student Ambassador Advisor and/or committee after the applicant has completed their 10 hours of service.
 - This evaluation will determine if the applicant has been selected to become an official "Student Ambassador".
 - Applicants selected will be given a Application; a Personnel Action Form will be completed with a background check release form that must be taken to the HR Resources Office.
4. Ambassadors must be trained and approved for each type of activity. Ambassador event access may be limited based on their training and/or abilities
 - Campus & Community Events
 - Recruitment Events
 - Service Campaigns and Events

To continue as an Ambassador you must:

1. Attend any required meetings
2. Interview with & be evaluated by the Ambassador Advisor
3. Students must be willing to become knowledgeable about the college and the community
4. Conduct and behavior that will reflect positively on the college and the Ambassador program is expected

Compensation:

1. Ambassador pay is based on the prevailing college student rate of \$7.40hr
2. Ambassador Applicants will receive their first check after 10 hours of training and their selection evaluation is completed
3. Those selected into the Ambassador Program will be paid every four weeks in accordance with the GCC accounting payment schedule

Evaluation Process:

All aspects of the program will be evaluated each semester. Student input is appreciated.

Student Ambassadors will be evaluated each semester.



**Student Ambassador Program
Student Application Form**

Name GCC ID

Mailing Address

City State Zip Code County

Telephone Number Cell/Alt. Number Program of Study

Current Employer # of Hours Worked Per Week

Email Address High School Attended

Please list any special interests and hobbies:

Signature Date

Please return to the Office of Admissions and Records Charles Leslie

Please write your GCC class schedule below:

Monday

Tuesday

Wednesday

Thursday

Friday

**Time/
Class**

Instructor/Staff Signature

Date