


SAMPLE – APPLICATION FOR PAYMENT OF CONTRACT

	APPLICATION FOR PAYMENT OF CONTRACT			
	Payment Application Number:	1	Date:	1/1/06
	Payment Amount Requested:	\$ 16,100.00	for work completed	
	during the period from	12/1/05	to	12/31/05
	in accordance with contract dated	November 1, 2005		
	in the amount of	\$ 500,000.00	for work on the following project:	
	Project Name:	Parking Lot Renovation		
	Project Location:	Western Campus	Project #	1234

<i>Subcontractors and Suppliers List</i>		
Name	Trade or Materials	Contract Amount

Contractor

Architect/Engineer

Company Name

Company Name

Street Address

Street Address

City, State, Zip Code

City, State, Zip Code

Authorized Signature

Authorized Signature

Date: _____

Date: _____

FOR COLLEGE USE ONLY

I hereby certify that this Contractor has completed _____% of the contract.

Contract Completion Statement: All work has required for this contract was completed on _____ and accepted on _____ and said work has been carefully checked out and found to be strictly in accordance with all drawings and specifications.

Purchase Order Number

Account Number

Construction Manager or Project Manager

District Director, Project Management or Facilities Design & Planning

Vice President for Facilities Development

Original Amount of Contract	
Plus Contract Additions	
Less Contract Deductions	
Adjusted Contract Amount	
Total Cost of Work Performed to Date	
Less Amount Retained	
Net Amount Earned on Contract to Date	
Less Amount of Previous Payments	
Balance Due This Payment	