



Registered Student Organization (RSO) Budget Proposal Form

Organization Information

- RSO Name**
- Contact Person**
- Contact Email**
- Contact Phone**
- Number of active participants**
- Current Account Balance**

General Budget Information

What is the total amount of money that you are requesting in this proposal?

Expense Summary: Please select all categories for which you're requesting in this budget

[See Finance Manual for descriptions]

- Membership Dues
- Supplies
- Marketing/Promotion
- Events
- Travel Expenses

Proposal

Please provide a general overview/summary of your request.

[For necessary supporting documentation please refer to the Budget Proposal Checklist.]

**** Please attach supplemental documents (i.e., event forms, invoices, cost print-outs, etc.) as necessary****

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RSO Officer Signature

Date

RSO Advisor Signature

Date