

CCAFS TEMPORARY PASS REQUEST

Visitor Control Center (VCC) PHONE: (321) 853-5261

INSTRUCTIONS:

Complete requested information accurately in **ALL CAPS, LARGE FONT** or **PRINT LEGIBLY**.
Provide security clearance information and Security Manager's signature, if applicable.
Applicant must present two forms of identification as outlined in OMB Form I-9 (at least one photo ID required).

*****NOTE: Requests must be submitted AT LEAST 48 hours (2 business days) prior to start date.*****

(Section 1) REQUESTOR: (Must have DD Form 577 on file)

NAME:	ORGANIZATION:		
SIGNATURE:	DATE:	PHONE:	FAX:

THIS IS TO CERTIFY: The below listed individual is an official visitor on Cape Canaveral Air Force Station and requires entry to perform an official function. I have verified applicant information listed below.

(Section 2) BADGE INFORMATION

START DATE:	PASS TYPE		
	PINK – Escorted	WHITE – Unescorted	GREEN – Escorted Foreign National
END DATE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Section 3) APPLICANT INFORMATION

COMPANY NAME/ADDRESS:

NAME (Last, First, MI):

DOB: (YYYY/MM/DD)	SSAN:	Citizenship/Country
DL #:	State :	Alien/Passport # (if non US):

APPLICANT SIGNATURE & DATE

(Section 4) Acknowledgement of Potential Toxic Hazards at CCAFS

Visitors must be aware that highly toxic chemicals (Nitrogen Tetroxide, Aerozine-50, Anhydrous Hydrazine and Monomethyl Hydrazine) used during launch vehicle processing pose potential risks of airborne toxic hazards at CCAFS. In the event of a toxic chemical release, all personnel including visitors must comply with posted warning signs and announcements on the Cape Aural Warning Zones system. This includes stopping your vehicle and waiting for security personnel to arrive when traffic lights on posted toxic hazard signs are activated red. Emergency procedures will evacuate personnel to designated assembly points that are upwind of a toxic chemical release point. CCAFS facilities that process these toxic chemicals include: all launch complexes; Fuel Storage Area 1 (FSA1); Satellite Processing & Integration Facility (SPIF); Defense Satellite Communication System Processing Facility (DPF); and the Solid Motor Assembly Building (SMAB). Dial 911 (853-0911 cell phone) to report any emergency.	Acknowledge receipt and understanding of this safety warning by Initialing below
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(Section 5) SECURITY MANAGER VALIDATE BACKGROUND INVESTIGATION OR CLEARANCE INFORMATION (If applicable)

Applicant has current security clearance or favorable background check: Yes No

DATE OF INVESTIGATION (YYYYMMDD)	VERIFIED BY (Print name)	SECURITY MANAGER SIGNATURE	DATE (YYYYMMDD)
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(Section 6) BADGING OFFICE ACTION

NCIC Check Date:	NCIC Operator Initials:
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REMARKS: Purpose of visit???

PROTECTED UNDER THE PRIVACY ACT OF 1974

Requested personal information is needed to assist security personnel in determining suitability for entry to Cape Canaveral AFS per AFI 10-245, AFSPC SUP 1, para 2.17.3.1, FIPS201, HSPD12 and DTM 09-12. The information provided will be used to conduct background checks of persons whose work is performed under appropriated and non-appropriated fund contracts and also non-federal tenant organizations/private institutions and their employees and their contractors (such as bank, AAFES vendors and contractors for NAF, Corp of Engineers and GSA). Disclosure of requested information is mandatory – Failure to provide information will result in denial of access to CCAFS.

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