



Employee of the Year Nomination Form 2014

Name of Nominee: _____

Position of Nominee: _____

School or Department Location: _____

The Employee of the Year may exhibit all or many of these characteristics:

- ◆ Plays an active role in the school system.
- ◆ Demonstrates excellence in work performance.
- ◆ Is motivated to seek continuous improvement for self or the school system.
- ◆ Demonstrates dedication to the school system and the position held.
- ◆ Believes that education is valuable to all children.
- ◆ Is knowledgeable, skillful, and energetic in the completion of the job expectations.
- ◆ Engages, inspires, and shares time or expertise with students or fellow employees for the benefit of the school system.
- ◆ Has the respect and admiration of students, parents, administrators and colleagues.
- ◆ May have achieved honors beyond the school system that provide a model of excellence for others in the profession.

Please explain how the person you are nominating meets these criteria. Whenever possible, please provide specific examples. Feel free to use as much space as necessary, including additional pages, to complete your nomination. The committee may contact you for further information to support the nomination.

Your Name _____

Your Address _____

Your telephone number or e-mail address _____

This is a confidential process. Individuals should not be aware of this recommendation. Nominations are due in a sealed envelope addressed to the Employee Recognition Committee by March 21, 2014, at the Narragansett School System's Central Office, 25 Fifth Ave., Narragansett RI 02882, or submit information electronically to ksipala@narragansett.k12.ri.us with "Employee Recognition Committee" in the subject line.