

EXIT INTERVIEW FORM

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- We value your opinion concerning all aspects of your employment with State Bank of India.
 - Your viewpoint can assist us in improving working conditions and influencing future practices.
 - Please be assured that your response will remain *Confidential*.
 - If you have more to say that the spaces below allow, please feel free to attach a separate sheet.
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EMPLOYEE DETAILS

NAME

PF INDEX NUMBER

SCALE / GRADE

DEPARTMENT / BRANCH / OFFICE

DATE OF JOINING

EFFECTIVE DATE OF RESIGNATION / VOLUNTARY RETAIRMENT

EXIT INTERVIEW DATE

1. My reasons for leaving SBI are (Check/Tick all that apply)

- Dissatisfaction with salary
- Better career opportunities
- Lack of recognition
- Quality of supervision
- Dissatisfaction with promotional / growth opportunities
- Benefits
- Pursue educational opportunities
- Medical illness emergency
- Geographical location
- Work conditions, Please specify

2. If u have ticked more than one reason, which one of those would be the primary reason for your leaving the job?

3 a Do you feel you had the opportunity for advancement?

- Yes No

3 b Was your workload usually?

- Overwhelming Manageable Minimal

3 c Were you given adequate training or orientation to do your specific job responsibilities ?

- Yes No

3 d How does you rate your overall experience with the bank?

- Very satisfied Satisfied Average Below Average
 Disappointing

4 Which is your area of proficiency (where work experience is 2 years or more) please tick whichever applicable

- a Corporate Banking & Project Finance
- b International Banking
- c Treasury
- d Retail (Personal Banking)
- e Agriculture
- f SME
- g Govt Business
- h Information Technology
- i Human Resource
- j Central Processing Centre
- k General banking
- l Any other area, Please specify

5 What suggestions do you have for improving the position(s) you held. department(s) you worked or bank in general?

6 Would you like to keep in touch with us?

Contact Details

Address

Phone no

Mobile

E-mail

7 Interviewer's Comments

Date:

Signature of Interviewee

Date:

Signature of Interviewer

Thanks for your time. We wish you well in your future endeavors.

Annexure II

| <i>Month / Year</i> | <i>Name</i> | <i>Scale / Grade</i> | <i>Position held last Including place of last position</i> | <i>Proficiency Area</i> | <i>Primary reason for leaving</i> |
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