



Parental Affidavit of Dependency

FERPA: The Family Educational Rights and Privacy Act

FERPA is a Federal Law designed to protect the privacy of a student's education records. The Law applies to all institutions of higher education which receive funds under applicable programs of the U.S. Department of Education. This act protects a student's personal information from unauthorized distribution to third parties.

Student Name: _____ TXST ID: **A**

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Under FERPA, Texas State University may (but is not required to) release any and all information to parents or legal guardians without the consent of the student, if the student is a dependent for tax purposes under IRS rules. To verify dependent status, please fill out the following affidavit and have it notarized by a Public Notary.

Date

Parent(s) or Legal Guardian(s) Name (please print)

Address

City, State, Zip

Student's DOB

1. I am a parent of the Texas State University student listed above.
2. My child is a dependent as defined in Section 152 of the Internal Revenue Code of 1986.
3. I am requesting a copy of the records listed below.

Records Requested

The University will not release any student information unless the authorized individual provides the password below. Passwords are used to verify the identity of the person making inquiries on a student record.

Please enter password:

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I understand this authorization, if exercised, will be valid until the end of the calendar year (December 31st) and must be resubmitted annually to remain in effect.

Affiant's Signature

Sworn to and subscribed before me this _____ day of _____, _____.

Notary Public

Please complete, print, sign, and return this form to the Registrar's office, your Academic Advisor, the Financial Aid and Scholarships office. This form can be mailed to the following address:

**Texas State University
Attn: Registrar's Office
601 University Dr.
San Marcos, TX 78666**

Note: Allow two business days for this form to be processed and appear on your student record. Please retain a copy of this form for your records as passwords will not be released.