

30 day Notice from Tenant of Intent to Vacate

Alert Realty & Investment Co, Inc.
1132 Francis St., Longmont, CO 80501
303-776-5156 Fax 303-776-7576

NOTICE: I (we) will be vacating the premises at (address) _____, in (city) _____,
on (date) _____, _____. I (we) are vacating because: _____

FORWARDING: My (our) forwarding phone numbers are: _____ and the
forwarding address is: _____
CITY: _____ ST: _____ ZIP: _____

CONTACT INFO: In order to show the property, you may contact us in the following ways:
My (our) current home phone number: _____ and cell: _____
and current work phones are: _____ and: _____

SHOWING: I (we) authorize Alert Realty & Investment Co, Inc. to show the property (escorted) during reasonable hours, or
otherwise as agreed, to prospective tenants, with the following notice: (check one or more, to make it easy for us to rent it)
[] anytime, no notice needed
[] by calling and leaving a message
[] 3 hours of attempted notice (even if unchecked, this automatically applies if it is a provision of the lease)
[X] overnight notice (a requirement of the lease agreement)
[] other _____ (when reasonable)
[] for pets, per lease or addenda, I (we) will make the following arrangements that do not interfere with showings:

I (we) authorize Alert Realty & Investment Co, Inc. to give information concerning my (our) tenancy to parties representing
themselves as property owners or property managers who are inquiring for the purposes of screening my rental application.
I (we) release from liability any person giving or receiving such information.

I (we) understand that notice of one rental period must be given on or before the 1st of the month prior to the month of the planned
move-out. Rent continues per the lease agreement, including the holdover period until the keys are returned to the office.

Signature **Date** **Signature** **Date**

Signature **Date** **Signature** **Date**

#####

(If you are giving your security deposit to someone else, please fill out to whom and sign it:)

I hereby assign my rights and claims upon the security deposit
(print name) TO: _____ . Signature: _____

I hereby assign my rights and claims upon the security deposit
(print name) TO: _____ . Signature: _____