

3rd Annual

NEWPORT

Arts Festival

Formerly known as the Aquidneck Island Arts Festival

(Artists set-up: August 28th – hours TBD)

August 29th, 2009 – 10am – 6pm

August 30th, 2009 – 10am – 5pm

Artists' Festival Application Packet

Application must be
postmarked by
May 15th, 2009

Benefits for Artists.....	1
Artist's Contact Information.....	1
Mediums Accepted.....	2
Booth Information.....	2
Image Requirements	3
Artist's Statement & Art Pricing	4
Festival Standards.....	5
Artist's Promotion Materials.....	5
Taxes	6
Notification of Acceptance	6
Festival Contact Information.....	6
Application Checklist	6

BENEFITS FOR ARTISTS

We welcome your application. Our goal is to provide an enjoyable and profitable venue for your work. As you may be aware, the Newport Arts Festival is known for its hospitality and promotion for artists, offering the following artist benefits.

On-line Artist Gallery

Your work will be showcased in the festivals' on-line Artist Gallery. Your listing includes your artist statement, photos of you and your work as well as your contact information. Your work will remain on display in the Artist Gallery for many months after the show, providing exposure for after show sales.

Festival Postcards and Promotional E-mail Announcements

We will provide you with postcards to announce the show to your mailing list, and an electronic-promo for your e-list.

Event Guide Listing

You'll be included in the Exhibitor Listing in the Official Event Program Guide the day of the event.

Hospitality

Amenities for exhibiting artists include parking during event, security, electricity at booth site, and the availability of block room rates. On site hospitality includes assistance with carrying and loading, booth sitters, and complimentary snacks and beverages. Details about reduced room rates and all other amenities will be provided in the accepted artists' information packets.

If you have any question about the application or festival, contact our festival coordinator, Deborah Messier at 401-847-0960 ext. 56 or dmessier@lookupwards.org.

ARTISTS CONTACT INFORMATION

Please type or print as you would like your information to appear in festival publicity. If you are selected for the show, all contact information given may be displayed on the festival website on your artist gallery page unless you specify otherwise in the section below.

Artist's First Name

Artist's Last Name

Name of Second Artist (if two-person collaborative team)

Business Name

Address

City

State

Zip/Postal Code

() _____
Area Code - Home Phone Number

() _____
Area Code - Studio Phone Number

() _____
Fax

E – Mail

Website

Please check the boxes below only if you DO NOT want this information included on the artist gallery page of the festival's website: ☐ Street Address ☐ Home Phone

MEDIUMS

Please check the medium that describes the work that you plan to display:

To Exhibit in More Than One Medium: Please note that the work you are authorized to sell at the festival is restricted to your juried medium. If you wish to show work in more than one medium, please check the appropriate categories and attach a check for each medium that you want juried. *The jury fee is \$30 per category and is non-refundable.*

☐ **Pottery/Ceramics** – original clay work for decorative or functional purposes. No machine or mass produced work is accepted.

☐ **Fiber** – original work of primarily fiber, including soft sculpture, batik, or painted fabric intended to be wearable or decorative.

☐ **Glasswork** – original work in which the primary material is glass, including decorative or functional pieces. No mass production accepted.

☐ **Jewelry** – ornaments such as bracelets, necklaces, earrings or rings, made of precious metals and which may be set with gems or semi-precious gems. A small percentage of exhibits of jewelry made from non-precious metals and other materials such as glass, ceramics, paper, fiber, wood, leather, polymer clay may be selected, based upon creativity, technical ability and use of medium. No commercial casts, molds or production studio work will be accepted.

☐ **Leather** – original handmade, functional or decorative art made from leather.

☐ **Metal works** – original functional non-sculptural metal work.

☐ **Photography** – category includes all photographic prints made from the artist's original negative or digital image processing, which have been processed by the artist under his or her direct supervision. Photographers are required to disclose both the creative and printing process. Work in this category must be limited editions, signed and numbered.

☐ **Sculpture** – original 3-D work of any material.

☐ **Paintings** – original painted works including oil, acrylic and watercolor.

☐ **Works on Paper** – original work on paper includes but not limited to printmaking, drawing and pastels.

☐ **Woodwork** – original woodwork hand tooled, carved or machine worked. May be decorative or functional and includes furniture.

☐ **Mixed Media** – original work that combines more than one medium in a single work of art.

BOOTH INFORMATION

Booth set-up:

Most artists will be positioned under a large tent.

Artists must provide a structure to separate their space from neighboring artists. You will have the option of using a tent, your own pipe and drape or other boundary structure. Tables alone will not be accepted.

☐ I plan to bring a tent

☐ I plan to bring a pipe & drape or other structure for creating a booth boundary.

What to Bring:

•ELECTRICITY is available for each booth; please BRING YOUR OWN EXTENTION CORDS

•Your tent may be situated under a larger tent so we suggest that you bring sufficient lighting for your work.

Booth Size and Fees:

Please check which booth size you will need for your display.

☐ 10 X 10 = \$275.00 ☐ 10 X 20 = \$350.00

☐ I would like a corner booth for an additional \$50 fee

(Corner booths are limited and will be assigned after jurying on a first-come first-serve basis according to the date your application was received.)

Booth fees should be submitted with your application and will be returned to you if you are not accepted into the show. Your booth fee will not be cashed unless you are accepted.

Booth Assignments:

Artists will be notified of booth assignments approximately 30 days prior to the festival.

IMAGE REQUIREMENTS

Please submit with your application:

- **Required:** four images representing current work that you intend to display
- **Required:** one image of your booth display. This image must include your booth boundary structure - eg. drape, tent, etc.
- **Optional:** an image of yourself is recommended for your artist gallery page.

If you are applying for more than one medium:

Submit four digital images representing work you intend to display in each medium. Eg. if you are applying for two mediums, submit four images for each medium (total of eight), one of your booth, and an optional artist's portrait.

Please explain in the spaces below, the process and materials used in your work; the reproduction process should be disclosed where applicable. Additionally, in the boxes provided below, select two of your images to be utilized in the artist gallery on the festival website.

Image # 1 Title: _____ Dimensions: _____

Process /materials, descriptions _____

☐ Check if you would like this image to be one of the two artwork images displayed on your page in the on-line gallery.

Image # 2 Title: _____ Dimensions: _____

Process /materials, descriptions _____

☐ Check if you would like this image to be one of the two artwork images displayed on your page in the on-line gallery.

Image # 3 Title: _____ Dimensions: _____

Process /materials, descriptions _____

☐ Check if you would like this image to be one of the two artwork images displayed on your page in the on-line gallery.

Image # 4 Title: _____ Dimensions: _____

Process /materials, descriptions _____

☐ Check if you would like this image to be one of the two artwork images displayed on your page in the on-line gallery.

☐ **Image # 5** (Booth Display)

☐ **Image # 6** (Optional: Artist's Portrait) – for on-line artist' gallery page

Image specifications:

- **Digital Images** - Digital images should be of high resolution and placed on a CD-ROM (JPEG, TIFF or RAW) with your name written on the CD.
- **Slides** - Slides must measure 2"x 2". The artist's name must be written on the slides and they must be clearly marked "top" and "front. Please include a \$25 fee for each medium to be juried to cover the costs of converting your slides to digital images.
- **Photographs will not be accepted.**
- **In the on-line artist gallery** - To best promote your work and the festival, low quality images will not be displayed in the on-line artist gallery.

STATEMENT FOR ON-LINE ARTIST GALLERY

The following information will accompany your work on display in the on-line Artist Gallery, once you are accepted into the festival.

Brief description of medium – Such as “Contemporary watercolor paintings” - use no more than six words:

Artist's statement – Comment about your work – no more than 85 words and with a maximum of approximately 45 words to a paragraph. Write what you think is important. Here are some topics to consider: your process, vision and sources of inspiration.

☐ Check here if you had a gallery page last year and would like us to simply use last year's statement.

PRICE RANGE OF YOUR WORK

Please indicate the price range of your work.

(This information will also be included in the on-line Artist Gallery.)

Lowest \$ _____ Highest \$ _____ Average \$ _____

Suggestions for artists to maximize sales at the festival:

- We recommend that artists offer various price points for their work
- We encourage providing the option of credit card sales

FESTIVAL STANDARDS

In the spirit of ensuring the Newport Arts Festival is a pleasurable and rewarding event for everyone who participates, Looking Upwards has adopted the following standards. Please review:

1. Artist's own hand - All work displayed at the Newport Arts Festival must be of professional quality and created and executed by the displaying artist's own hand.

2. Single artist or two person teams - The work displayed at the Newport Arts Festival is limited to the work of single artists or two-person team collaborations.

3. All of artist's mediums to be juried - Artists may only exhibit and sell work in the media categories for which they are accepted.

4. Limitations on photomechanical reproductions - The Newport Arts Festival permits photomechanical reproductions of an artist's original work in a small quantity in the smallest portion of the artist's display; for example, reproductions might be displayed in a spin tower or portfolio or bin or hung on one side of one wall, whichever is the smallest portion of the artist's display. These individual prints must be labeled as reproductions.

5. Items not accepted - Items, which will not be accepted in the show include: items made with commercially available patterns or molds or any item produced commercially or by anyone other than the artist.

6. Artists present at the festival - Artists must be present during the entire event and must personally staff their exhibit space. No agents, dealers or representatives may attend the event in place of the artist.

7. Consistency with images submitted - At intervals throughout the show, all displays will be reviewed by the Festival Committee. The committee will ensure that all items that each artist displays are in keeping with and of the same or better quality as the images the artist has submitted.

8. In the event of rain - We do not offer a rain date for the festival. Though individual artists' tents are under larger festival tents, we encourage you to have suitable material to protect your work. Due to the expenses of the show, we unfortunately cannot provide a refund. In the case of inclement weather, the Festival Committee has the sole discretion in the decision to close the show. Artists leaving or packing up their booths without the approval of the committee risk not being invited back to the show.

9. Cooperation with rules and standards - The Festival Committee will require artists to remove any items that are not within the show's standards. Artists violating the rules and standards of the Newport Arts Festival or who fail to cooperate with the Festival Committee will not be allowed to exhibit in the show. At any point during the show, the Festival Committee reserves the right to remove anyone from exhibiting in the show for failure to follow the Newport Arts Festival's rules and standards.

We thank you in advance for your cooperation.

ARTISTS PROMOTIONAL MATERIALS

E-mail: We e-mail all artists an electronic announcement promoting the festival that can be sent to your e-mail lists.

Postcards: Please indicate if you would also like to receive postcards to promote the festival to send to your mailing list.

☐ YES I would like to be sent postcards. Quantity _____

TAXES

Exhibiting artists are responsible for applicable RI Sales Taxes. Please list your RI sales tax ID number below and include a copy of your sales tax permit with your application entry.

Tax ID Number: _____

(If you do not have a sales tax permit a temporary permit can be issued to you at registration the weekend of the festival for a \$10 fee.)

NOTIFICATION OF ACCEPTANCE

Notification of Acceptance will be mailed to artists on or before May 29, 2009

FESTIVAL CONTACT INFORMATION

For more information, contact either:

Deborah Messier, Festival Coordinator

Phone: 401- 847-0960 ext. 56

or E-mail: dmessier@lookingupwards.org

Gloria Davis, Administrative Assistant

Phone: 401-847-0960 ext. 25

or email: gdavis@lookingupwards.org

RELEASE

I am hereby authorizing Newport Arts Festival, to utilize my images for publicity for the festival. I understand that

Newport Arts Festival is a rain or shine event. There will be no rain date.

By submitting this application I understand that I commit to the show if accepted. No refunds will be made for cancellations. I agree to hold harmless Looking Upwards, Inc. and/or the Newport Yachting Center for any liability.

Applicant's Signature

Date

Partner's Signature (if two-person collaboration)

Date:

Mail To:
Newport Arts Festival
c/o Looking Upwards, Inc.
P.O. Box 4289
Middletown, RI 02842

APPLICATION CHECKLIST

- ☐ Completed/signed application form
- ☐ \$30 check for each juried medium (This is a nonrefundable fee)
- ☐ Check for Booth Fee (This check will not be cashed until acceptance of the artist)
\$275 for 10x10 or \$350 for 10x20
- ☐ CD with the 6 images or 6 properly labeled and numbered slides in protective sleeve.
Remember: additional images are required if you are submitting for more than one medium.
(Please include a \$25.00 fee for the transformation of your slides to digital images)
- ☐ Self-addressed stamped envelope (of the appropriate size and with adequate postage) only if you require your slides or CD to be returned in the event that you are not accepted.
- ☐ If you have one, did you list your RI tax ID number and include a copy of your sales tax permit with your application?
- ☐ Did you indicate the quantity of post cards you will need?
- ☐ Did you complete your artist statement?

**Application must be
postmarked by
May 15th, 2009**