

# SAMPLE ONLY



## Financial Return for Candidate Summary of Financial Activity

Form 2-3

Elections Act Section 229 and 230(1)(b)

*(Please print)*

Candidate Name	Charles Smith	Date	15-Dec-13
Electoral District	Halifax Area	Party Affiliation (if any)	xxx Party

Section 1: Income & Transfers In	Non-cash	Cash	
Monetary		2,300.00	Form 2-3A
Fundraising Revenue			Form 5-1
Contributions in Kind & Discounts	510.68		Form 2-3B
Transfers from Party & Electoral District Associations		20,000.00	Form 2-3C
Proceeds from Loan or Line of Credit		5,000.00	Form 2-3D
Other Income (specify)*		10,025.68	
<b>Total Income &amp; Transfers</b>		<b>37,325.68</b>	

Section 2: Expenses & Transfers Out	Non-cash	Cash	
Non-election Expenses		6,891.68	Form 2-3E
Fundraising Expenses			Form 5-1
Election Expenses		9,634.00	Form 2-3F
Transfers to Party & Electoral District Associations		3,000.00	Form 2-3C
Payments on Loan or Loan of Credit		5,000.00	Form 2-3D
Interest Benefit on Loan or Line of Credit	10.68		Form 2-3D
Other Expenses (specify)			
<b>Total Expenses &amp; Transfers</b>		<b>24,525.68</b>	

<b>Net Excess (or Shortfall)</b>	<b>12,800.00</b>
----------------------------------	------------------

Auditor's Report Attached (circle one)  Yes  No

**Declaration**

I declare, to the best of my knowledge and belief, that the information contained in this Form is complete, true and correct and is in compliance with the Elections Act.

Signed at Halifax, Nova Scotia on 15-Dec-13

Signature of Official Agent

\* include anticipated amounts to be received from Elections Nova Scotia

SAMPLE ONLY



Financial Return for Candidate  
 Statement of Monetary Contributions & Fundraising Events

Form 2-3A

Elections Act Section 230(1)(c) & (e)

(Please print)

Candidate Name	<b>Charles Smith</b>	Date	<b>15-Dec-13</b>
Electoral District	<b>Halifax Area</b>	Party Affiliation (if any)	<b>xxx Party</b>

Date	Last Name	First Name	NS Civic Address	Community	Postal Code	Amount
10-Sep-13	Doe	John	123 Main Street	Halifax	B3J 3C8	200.00
30-Sep-13	Smith	Mary	456 Main Street	Halifax	B3J 3C8	250.00
8-Oct-13	Jones	Tom	256 Any Street	Halifax	B3J 3D8	500.00
26-Sep-13	Smith	Steve	85 Oak Street	Halifax	B3J 4X2	500.00
15-Sep-13	Doe	Mary	12 Oak Street	Halifax	B3J 4X5	350.00
Subtotal						1,800.00
Total contributions less than \$200 not listed above						500.00
Total: enter on Form 2-3						2,300.00

Total contributions less than \$200 not listed above  
 Total: enter on Form 2-3



Financial Return for Candidate  
Statement of Donations in Kind  
Elections Act Section 240 & 248

(Please print)  
Candidate Name: Charles Smith      Date: 15-Dec-13  
Electoral District: Halifax Area      Party Affiliation (if any): xxx Party

Date	Description	Last Name	First Name	NS Civic Address	Community	Postal Code	Amount
10-Aug-13	Office Space for Aug 10 to Sept 6	Smith	Henry	856 Any Street	Halifax	B3J 3C8	500.00
6-Oct-13	Interest Benefit	Jones	Henry	222 Main Street	Halifax	B3J 4X8	10.68
Total: enter on Form 2-3							510.68

# SAMPLE ONLY



## Financial Return for Candidate Statement of Transfers to & from Registered Party & Electoral District Association

Form 2-3C

Elections Act Section 213, 214 & 230(1)(d)

*(Please print)*

Candidate Name	Charles Smith	Date	15-Dec-13
Electoral District	Halifax Area	Party Affiliation (if any)	xxx Party

Date	Name of Entity Transferred from	Amount
10-Aug-13	xxx Electoral District Association	20,000.00
<b>Total: enter on Form 2-3</b>		<b>20,000.00</b>

Date	Name of Entity Transferred to	Amount
7-Oct-13	xxx Electoral District Association	3,000.00
<b>Total: enter on Form 2-3</b>		<b>3,000.00</b>

# SAMPLE ONLY



## Financial Return for Candidate Loan or Line of Credit

Form 2-3D

Elections Act Section 218(3), 218(4) & 230(1)(f)

*(Please print)*

Candidate Name *Charles Smith* Date *15-Dec-13*

Electoral District *Halifax Area* Party Affiliation (if any) *xxx Party*

Name & Address of Lender

*Henry Jones 125 Main Street, Halifax, NS B3J 3X2*

Name(s) & Address(es) of Guarantor(s) & Amount of Guarantee(s)

Date	Nature of Transaction	Proceeds	Payments	Net
10-Sep-13	Loan to Charles Smith campaign	5,000.00		5,000.00
6-Oct-13	Payment to Charles Smith campaign		5,000.00	0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
<b>Total: enter on Form 2-3</b>		5,000.00	5,000.00	0.00

Date	Description of Calculation	Original Amount of Loan	Loan Balance Outstanding	Loan Interest Rate	Bank Prime Interest Rate	Bank Prime Interest Rate (a)	Interest at Loan Interest Rate (b)	Interest Benefit (a-b)
10-Sep-13	Henry Jones - interest from Sept 10 to Oct 6 (26 days)	5,000.00	0.00	0.00%	3.00%	10.68	0.00	10.68
								0.00
								0.00
								0.00
								0.00
								0.00
								0.00
								0.00
								0.00
<b>Total: enter on Form 2-3</b>								10.68



# Election and Non-Election Expenses for Candidate | Form 2-3E

Elections Act Section 229

SAMPLE ONLY

(Please print)

Candidate Name **Charles Smith**

Date **15-Dec-13**

Electoral District **Halifax Area**

Party Affiliation (if any) **xxx Party**

1 Doc #	2 Date of Expenditure	3 Payee Name	4 Description of Expenditure	Non CASH Expenses (7-8)								Election Expenses (9-15)				Non Election Expenses		
				5 Paid Expenses	6 Unpaid and Uncontested	7 Discounts (including used signs)	8 Contributed Services	9 Headquarter Expenses	10 Worker Remuneration	11 Publicity Advertising	12 Travel	13 Functions	14 Other	15 Personal Exp of Candidate	16 Non-Election expenses Writ period and post election	17 Non-Election expenses Pre-writ period		
1	10-Aug	Smith, Henry	Office space Aug 10 - Sept 6 (record on form 2-3B only)															
2	07-Sep	Smith, Henry	Office space Sept 7 - Oct 9 (note - can extend up to 7 days after election for close up purposes)	500.00														
3	07-Sep	Bell Aliant	Communications Sept 7 - Oct 8	600.00														
4	23-Sep	Various	Clerical staff Sept 7 - Oct 9	100.00														
5	15-Aug	Signs are Us	Signs & posters (30% put up before election call and remaining after)	10000.00														3000.00
6	20-Aug	Brochures are Us	Brochures (50% used before election call and remaining after)	800.00														400.00
7	08-Sep	Jones, Ted	Mileage reimbursement for use of vehicle to put up signs	75.00														
8	15-Sep	Superstore	Cake for meet & greet	20.00														
9	09-Oct	Halifax Herald	Thank you for support Ad		250.00													
10	08-Oct	NSLC	Supplies for election night party	350.00														
11	06-Oct	Comfort Inn	Candidate cost for overnight stay	75.00														
12	07-Oct	Comfort Inn	Candidate breakfast	12.00														
13	07-Oct	Candidate	Candidate's use of own vehicle	200.00														
14	08-Oct	CIBC	Bank fees	5.00														
15	06-Oct	Jones, Henry	Interest benefit (record on form 2-3B only)															
16	30-Sep	Candidate	New shoes	200.00														
17	04-Oct	Volunteers	Lunch during canvassing	45.00														
18	2009	Signs are Us	Signs from previous election															
19	28-Sep	Jones, Tom	Food & alcohol for meet & greet	300.00				500.00										
20	05-Oct	Official Agent	Reimbursement for expenses	102.00														
21	30-Sep	Baseball NS	Registration fee for baseball tournament	50.00														
22	06-Oct	Candidate	Salary Replacement	2000.00														
23	06-Oct	Official Agent	Salary Paid	200.00														
24	05-Oct	Smith, Jill	Salary Paid	200.00														
25	11-Sep	ENS	Nomination fee	200.00														
26	15-Oct	KPMG	Audit fee	241.68														
<b>Enter totals on Form 2-3</b>				<b>16,175.68</b>	<b>350.00</b>	<b>500.00</b>	<b>0.00</b>	<b>652.00</b>	<b>1,000.00</b>	<b>7,450.00</b>	<b>170.00</b>	<b>220.00</b>	<b>55.00</b>	<b>87.00</b>	<b>3,491.68</b>	<b>3,400.00</b>		

# SAMPLE ONLY



## Financial Return for Candidate Summary of Election Expenses

Form 2-3F

Elections Act Section 229

*(Please print)*

Candidate Name	Charles Smith	Date	15-Dec-13
Electoral District	Halifax Area	Party Affiliation (if any)	xxx Party

1 Headquarters Expenses	652.00
2 Worker Remuneration	1,000.00
3 Publicity/Advertising	7,450.00
4 Travel	170.00
5 Campaign Functions	220.00
6 Other	55.00
7 Personal Expenses of Candidate	87.00
Subtotal	9,634.00
8 Discounts: example, rent paid less than market price	500.00
9 Contributed Service	
10 Disputed Claims	
11 Other	
Total	10,134.00

Number of Electors on the List of Electors	11,797
Maximum Election Expenses Permitted	63,427.70

Official Agent (please print)  Susan Jones	Signature  
--	-------------------

This completed form shall be posted on [www.electionsnovascotia.ca](http://www.electionsnovascotia.ca) within 10 days of receipt, in accordance with the Elections Act Section 229(4).

# SAMPLE ONLY



## Financial Return for Candidate Candidate's Balance Sheet

Form 2-4

Elections Act Section 230(1)(a)

*(Please print)*

Candidate Name	Charles Smith	Date	15-Dec-13
Electoral District	Halifax Area	Party Affiliation (if any)	xxx Party

Assets	
Cash	3,124.32
Accounts Receivable	10,025.68 **
Other Assets	
<b>Total Assets (a)</b>	<b>13,150.00</b>

Liabilities	
Accounts Payable	350.00
Overdraft/Loan (Form 2-3D)	
Other Liabilities	
<b>Total Liabilities</b>	<b>350.00</b>

Surplus/(Deficit) (Form 2-3)	12,800.00
Opening Surplus (if applicable)	
<b>Total Liabilities &amp; Surplus/Deficit (b)</b>	<b>13,150.00</b>

Note: A must equal B

\*\* This includes anticipated election expenses reimbursement, nomination fee reimbursement & audit fee tariff reimbursement.



**SAMPLE ONLY**



**Report Respecting Tax Receipts  
for Candidate**  
Elections Act Section 231

Form 2-5

*(Please print)*

Candidate Name	Charles Smith	Date	7-Nov-13
Electoral District	Halifax Area	Party Affiliation (if any)	xxx Party

All receipts are to be accounted for. Unused receipts are to be returned to Elections Nova Scotia - Returning Officer.

**Part 1**

I have received the following Tax Receipts from Elections Nova Scotia:

Signed by the official agent of the Candidate: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date	Receipt Numbers starting from	To
15-Sep-13	500001	500050

**Part 2**

I have issued, canceled or have on hand the following Tax Receipts:

Issued	Receipt Numbers starting from	To
15-Sep-13	500001	500002
30-Sep-13	500003	500003
8-Oct-13	500004	500004
Canceled or Voided	Receipt Numbers starting from	To
7-Oct-13	500005	500005
Unused	Receipt Numbers starting from	To
	500006	500050

**Declaration**

I, Susan Jones of Halifax, NS declare that

I am the Official Agent of Charles Smith

I declare, to the best of my knowledge and belief, that the information contained in this report is complete, true and accurate and is

In compliance with the Elections Act.

Date 7-Nov-13

Signature of Official Agent 

Date 7-Nov-13

Signature of Returning Officer 

# SAMPLE ONLY



## Financial Return for Candidate

Form 2-6

## Notification of Disposal of Excess Contributions

Elections Act Section 232

- Due within one month following receipt of candidate's election expenses reimbursement.
- Due with two months following date candidate expenses were filed, if no re-imbusement is payable.

*(Please print)*

Candidate Name	Charles Smith	Date	6-Mar-14
Electoral District	Halifax Area	Party Affiliation (if any)	xxx Party

Income:		
A = Reconciled Bank Account at time of return		3,124.32
B = Reimbursement from Elections Nova Scotia		10,025.68
C = Costs		
1. Auditor's fees in excess of amount reimbursed		
2. Bank charges		
3. Payment of invoices subsequent to filing of report	350.00	
4. Repayment of loans		
5. Costs associated with recount		
C = Total Costs		350.00
D = A+B-C Excess Contributions Issued		12,800.00

Excess Contributions returned to:

xxx Electoral District Association

Name of Electoral District Association for the candidate who is representing the party.

Name of Registered Party if no Electoral District Association established.

Minister of Finance for the Province of Nova Scotia.

No Excess Contribution

I declare that all outstanding invoices have been paid.

Signature of Official Agent	Date 6-Mar-14
-----------------------------	---------------