



Request for School Records and Teacher Evaluation

To Parent:

A complete application for admission to our elementary school program must include both (1) a copy of any prior elementary report cards and (2) an Evaluation Form completed by your student's current or most recent teacher.

Because your student's school cannot provide those records without your consent, please complete and sign this form and submit it to your child's current school.

To the Principal of: _____ (Current School),

My child, _____ is applying for admission to Bellevue Montessori School's elementary program. As part of the application, Bellevue Montessori School requires certain records and other information from each student's current school.

So that my child's application may be considered, please send the following listed information as soon as possible:

1. A copy of my student's last two report cards and any other pertinent records (such as disciplinary reports).
2. An Evaluation Form completed by my student's current or most recent teacher.

Please send these records and any others requested by Bellevue Montessori School to:

Bellevue Montessori School
2411 – 112th Avenue NE
Bellevue, WA 98004

Please call Bellevue Montessori School at 425-454-7439 if you have any questions.
Thank you for your assistance.

Parent

Signature _____ Date _____