



New Client Packet

1. *Welcome Letter*
2. *Health Inventory*
3. *Emergency Card*
4. *Parking Instructions*
5. *CCC Waiver*
6. *Contract*
7. *Fee Schedule*
8. *New Discounts / New Policy Form*
9. *Transportation Form / Parental Permission Slip*
 - a. *Preschool*
 - b. *School Age*
10. *Inclement Weather Form*

Final Enrollment Checklist

1. *Handbook*
2. *Child Class Schedule*
3. *Monthly Calendar / Theme Page*
4. *Newsletter*



"Quality Childcare At Its Best"

Hello:

Welcome to ***Creative Children's Center***! After you review our brochure and discover the excellent programs we have available for your child, we are sure you will agree that our center is the best environment for your child.

Our goals, purpose and commitment combined will help your child develop, and grow into a well-rounded young person of whom you will be proud. If you haven't visited with our staff I personally encourage you to stop by and see us. You will find them to be competent, patient, and caring to your child as we all walk with them on their journey of "growing up".

Life can become quite hectic and stressful at times so we at ***Creative Children's Center*** want to help you and your family relax and enjoy as much of it as possible. Please let us know if there is anything we can do to make life easier for you and your family. Should you have any questions or concerns please don't hesitate to call us. We hope to be hearing from you soon.

Fondly,

Linda Bidle
President

LB/ch



Creative Children's Center Waiver

My child (children) is free to actively participate in **ALL** aspects of the program at Creative Children's Center. I, intending to be legally bound, waive, release, and forever discharge any and all rights and claims against the Creative Children's Center, Linda Bidle, and the Mt. Zion United Methodist Church for any damages or injury sustained on the premises or while traveling with any group represented by Creative Children's Center or Linda Bidle. This waiver pertains to me, my children, heirs, executors and administrators.

Child's name:

1. _____

2. _____

3. _____

Both Parent's Signatures are required.

Parent's name _____

Parent's name _____

Date _____



Parking Instructions

I would like to advise you that when you are dropping off or picking up children, please do not park in the three parking spaces in front of the red brick house (directly across from the handicapped parking spaces). These spaces are reserved for the pastor and his/her family who reside in the red brick home.

Thank You,

Creative Children's Center



Inclement Weather

What to do in case of *Inclement Weather*

Option # 1

You may call the Creative Children's Center and receive a message regarding our closing or delayed status. Call the Center at **301-293-4373** and listen to the recorded message.

Option #2

Watch the television –

WTTG – Fox 5

Option #3

Listen to the local radio stations. Announcements will be made on the following radio stations.

WFMD – 930 AM

WFRE – 99.9 FM

- Please note if FCPS are delayed or closed, Preschool **will not** be held at Creative Children's Center on these days.



TRANSPORTATION FORM AND PARENTAL PERMISSION SLIP

PRESCHOOL

My child, _____, has permission to accompany his/her class on **all** field trips sponsored by *Creative Children's Center* during January 1, 2011 through December 31, 2011. Each time a trip is planned, the Creative Children's Center will provide a federally approved safety booster seat and seat belt for **any child under the age of 8 or who weighs 65 pounds or less.**

- Notifications will be sent home with your child **prior** to the field trip.
- I may keep my child home if I do not want him/her to participate in any of the field trips.

Creative Children's Center has my permission to take photographs of my child, _____. These photographs maybe used for the *Creative Children's Center's* web site and news related articles.

SIGNATURE OF PARENT/GUARDIAN _____ **DATE** _____



TRANSPORTATION FORM AND PARENTAL PERMISSION SLIP

SCHOOL AGE CHILDREN

My child _____, has my permission to be escorted to and/or from Creative Children's Center and Myersville Elementary School by a supervising adult representing *Creative Children's Center* during January 1, 2011 through December 31, 2011. In inclement weather my child may be transported in the Center's bus.

My child, _____, has permission to accompany his/her class on **all** field trips sponsored by *Creative Children's Center* during January 1, 2011 through December 31, 2011. Each time a trip is planned, the Creative Children's Center will provide a federally approved safety booster seat and seat belt for **any KINDERGARTENER AND SCHOOLAGER who is under the age of 8 or who weighs 65 pounds or less.**

- Notifications will be sent home with your child **prior** to the trip.
- I may keep my child home if I do not want him/her to participate in any of the field trips.

Creative Children's Center has my permission to take photographs of my child, _____ . These photographs maybe used for the *Creative Children's Center's* web site and news related articles.

SIGNATURE OF PARENT/GUARDIAN _____ DATE _____