

Date

Name

Address

City, ST zip

Dear «firstname»,

The beef checkoff is a producer-funded market development program where \$1 per head is deducted from the sale of every bovine animal in the United States. The checkoff is mandatory and applies to all cattle regardless of age, sex, or registry, whether dairy or beef, sold or traded for any reason. It applies to all private treaty (usually farmer-to-farmer or farmer direct-to-consumer) sales.

As we put the past year behind us, we are asking you to review all your cattle transactions on which beef checkoff assessments are due. ***Did you have any transactions that were not through a livestock market or packing plant? Did you buy from, or sell to, individuals any of the following?***

- ◆ Replacement cows or heifers
- ◆ Exported animals
- ◆ Feeder calves (male or female)
- ◆ Production animals
- ◆ Breeding bulls
- ◆ Steers
- ◆ Freezer beef & beef products sold, given, traded or donated

Please complete the form below for all cattle you sold or bought where the checkoff dollars have not been collected and remitted. Replies can also be faxed to: (XXX) XXX-XXXX. Do not include transactions at livestock markets, packing plants or others for which the checkoff has already been paid. Return this entire page, along with your check (payable to "STATE Beef Council") in the enclosed postage paid* envelope. If you do not have any additional transactions to report with the attached form, please mark "0" cattle sold, sign the form and return it in the envelope provided. If you are no longer in the dairy or cattle business or are reporting under a different name, please inform us of these changes below. Also provide updated information on any change of address that has occurred.

We would appreciate a response from you by (DATE), so we can save checkoff dollars that would be spent in contacting you again. Remember, this program is mandatory, based in federal law and isn't fair unless everyone pays their share. Thank you in advance for your cooperation and for your support of the beef industry. If you have any questions, contact our office at (XXX) XXX-XXXX.

******* PLEASE RETURN THIS ENTIRE PAGE *******

**Beef Promotion and Research Program
PRIVATE TREATY SALES CHECKOFF INVESTMENT FORM**

Information is required by (7 CFR 1260.201). Failure to report can result in a fine.

Information is held confidential (7 CFR 1260.203).

OMB # 05810093

Today's Date: _____

Seller's Name: «firstname» «lastname» _____

Buyer's Name: _____

Address: «address» _____

Address: _____

City: «city» State: «st» ZIP: «zip» _____

City: _____ State: _____

Total number of cattle sold _____ x \$1.00 per head = \$ _____ remitted with this form

Date of sale: _____ Person remitting assessment: Seller Buyer

State where cattle resided 30 days prior to sale: _____

Signature of person completing this form: _____

*** Postage stamp use is appreciated. Thank you for using stamps on your return envelope.
This small effort on your part saves valuable checkoff dollars.**