



Basic

# ASOS

Airport Safety and Operations Specialist Schools

June 12-14, 2012 • Seattle, Washington



The American Association of Airport Executives (AAAE) and the U.S. Federal Aviation Administration (FAA) are pleased to present the **Basic Airport Safety and Operations Specialist (ASOS) School, June 12-14, 2012**, at the Arctic Club Seattle, a Doubletree by Hilton.

ASOS schools specifically are tailored for airport personnel responsible for conducting and maintaining the self-inspection programs of public-use and military shared-use airfields throughout the United States. They have become a regular/recurring training program for operations personnel. More than 8,000 public-use and DOD/military airport operations and safety personnel have attended these schools since 1990.

Over the past 18 months, there have been several proposed or implemented changes to key FAA Advisory Circulars affecting compliance with FAR Part 139. Learn about these changes and discuss the rationale for them with FAA officials. The Basic ASOS School will outline how airports can take proactive steps to implement these new practices and clarify any issues during the transition.

The faculty will include FAA headquarters and regional personnel, officials from the airport community, airline pilots and others knowledgeable of airport operations and safety matters. This school is one of several options available to airport operators to comply with 139.303 (c-e).

These professional ASOS schools also provide an excellent networking platform for airport operators to meet and exchange ideas to continue to make our nation's airports safer and operationally efficient.

All sessions will take place at the Arctic Club Seattle, a Doubletree by Hilton. The school will begin with a welcome reception on Tuesday, June 12 at 5 p.m. Sessions will begin at 8 a.m. on Wednesday, June 13, and end at 5 p.m. on Thursday, June 14. Registration fees include the welcome reception, two continental breakfasts, two lunches, breaks and all handouts. Dress is business casual (no ties). Confirmation letters will be emailed to attendees.

## CONTACTS

**For program information**, contact Kevin Miller, C.M., ACE, AAAE, at (703) 824-0500, Ext. 157, or [kevin.miller@aaaee.org](mailto:kevin.miller@aaaee.org).

**For registration and hotel information**, contact Brian Snyder, AAAE, at (703) 824-0500, Ext. 174, or [brian.snyder@aaaee.org](mailto:brian.snyder@aaaee.org).

## Agenda *(Subject to Change)*

### Tuesday, June 12

4:30–6 p.m. Registration

5–6 p.m. Welcome Reception

### Wednesday, June 13

7:30–8 a.m. Registration and Continental Breakfast

8–8:30 a.m. Welcome Remarks and Program Overview

8:30–9:15 a.m. 14 CFR Part 139: General Discussion of Part 139; ACM and Inspection Applicability

9:15–10:15 a.m. 14 CFR Part 139: Self-Inspection Program and Annual Certification Inspections

10:15–10:30 a.m. Refreshment Break

10:30–11:30 a.m. 14 CFR Part 139: Paved, Unpaved and Safety Areas

11:30 a.m.–12:15 p.m. 14 CFR Part 139: Airport Markings, Signs and Lighting

12:15–1:15 p.m. Lunch

1:15–2:15 p.m. 14 CFR Part 139: Airport Markings, Signs and Lighting

2:15–5 p.m. Airport Tour

### Thursday, June 14

7:30–8 a.m. Registration and Continental Breakfast

8–9 a.m. 14 CFR Part 139: Pedestrian and Ground Vehicles/Public Protection

9–10 a.m. 14 CFR Part 139: Aircraft Rescue and Firefighting

10–10:15 a.m. Refreshment Break

10:15–11:15 a.m. Operational Safety During Construction/Safety Plans

11:15 a.m.–12 p.m. 14 CFR Part 139: Snow and Ice Control

12–1 p.m. Lunch

1–2:30 p.m. 14 CFR Part 139: Wildlife Hazard Management (include WHAs and WHMPs)

2:30–3 p.m. 14 CFR Part 139: Airport Condition Reporting & NOTAM Requirements

3–3:15 p.m. Refreshment Break

3:15–5 p.m. 14 CFR Part 139: Airport Condition Reporting & NOTAM Requirements

5 p.m. Conclusion

Register Online at [www.aaaemeetings.org](http://www.aaaemeetings.org)



# AAAE BASIC AIRPORT SAFETY AND OPERATIONS SPECIALIST (ASOS) SCHOOL

JUNE 12-14, 2012 • SEATTLE, WASHINGTON • MEETING #120706



**Hotel Reservations**—Rooms are being held at the Arctic Club Seattle, a Doubletree by Hilton, 700 3<sup>rd</sup> Ave., Seattle, WA 98104, phone (206) 340-0340. All attendees will receive a special rate of \$169 single/double. **Reservations must be made by Friday, May 18, 2012, in order to guarantee this rate.** Reservations made after this date only can be honored on a space available basis. To make your hotel reservations, call the hotel directly at (206) 340-0340 or toll free at (800) 600-7775 and identify yourself as part of the AAAE group. Cancellation of guaranteed reservations must be received 24 hours prior to arrival in order to avoid a charge equal to one night's room and tax.

**NOTE:** AAAE reserves the right to cancel this program if the number of registrants is insufficient. In this event, we will notify all registrants and refund the registration fee in full. However, any costs incurred by the registrant, such as hotel cancellation or airline penalties, are the responsibility of the registrant. Confirmation letters will be emailed to attendees within two weeks of receipt of registration. If you have not received a confirmation letter via email two business days prior to the meeting, and you enrolled at least two weeks prior to the meeting, please contact the AAAE Meetings Department at (703) 824-0504. Non-receipt of the confirmation letter before the meeting is not justification for seeking a refund. If you are a AAAE Academic Member or U.S. federal government employee, email [aaameetings@aaae.org](mailto:aaameetings@aaae.org) for potentially discounted registration fees.

☐ Check here if updated contact information has been provided.

Nickname for Badge \_\_\_\_\_ Email Address \_\_\_\_\_

Mr./Ms. (circle one) First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Airport/Company \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

## Registration Fees (in U.S. funds drawn on a U.S. bank)

(includes one reception, two continental breakfasts, two lunches, refreshment breaks and all handout materials)

	On or before 4/27/2012	After 4/27/2012
1. <input type="radio"/> AAAE Member .....	\$495	\$575
2. <input type="radio"/> Active Duty Military* .....	\$540	\$615
3. <input type="radio"/> Non-Member .....	\$595	\$675

*\*All active duty military registrants must fax a copy of their badge and a photo ID with this form to the attention of Kevin Miller at (703) 820-1395 in order to be registered.*



If you require any special assistance to participate or have special dietary requirements, email [aaameetings@aaae.org](mailto:aaameetings@aaae.org).



## Accredited Airport Executives®

This course is worth nine credits in the AAAE Continuing Airport Management Education Unit (CEU) program.

**Airline Reservations**—American Airlines has been selected as the official air carrier for this meeting. Attendees can receive a 5% discount off American's published fares. Rules and restrictions apply. To take advantage of American's special fares, call American Airlines directly at (800) 433-1790 from 6 a.m.-1 a.m. eastern time daily and refer to promotion code #3162DG or go online to [www.AA.com](http://www.AA.com) and choose More Flight Search Options and insert the promotion code in the appropriate box. A \$25 service charge per ticket applies for tickets booked over the phone.

**Ground Transportation**—The Arctic Club Seattle is about 14 miles and 30 minutes from Seattle-Tacoma International Airport. A taxi will cost about \$30 one-way. Avis Rent-A-Car System, Inc. is the official rental car company for this meeting. To make reservations or for further information, call Avis at (800) 331-1600 and reference J097316. For additional options, visit the [meeting website](http://meetingwebsite.com).

*Registrations and cancellations must be submitted in writing. Cancellation requests received before May 25, 2012, are subject to a \$125 processing fee and will be processed after the meeting takes place. There will be no refunds after this date. Substitutions will be accepted without penalties, and no shows will be billed. For all inquiries regarding cancellations and refunds, please contact the AAAE Meetings Department at (703) 824-0504 or email [aaameetings@aaae.org](mailto:aaameetings@aaae.org).*

## Payment Method

- ☐ Enclosed is my check payable to AAAE  
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**Return to: AAAE • 601 Madison St., #400 • Alexandria, VA 22314 (USA) or Fax to (703) 797-9018.** Photocopies of this form will be accepted. AAAE accepts registration regardless of race, religion, sexual orientation, sex, physical disability and national or ethnic origin. This includes but is not limited to admissions, employment and educational services.