# HMS COLLINGWOOD OFFICERS' ASSOCIATION AMENITY PASS APPLICATION / RENEWAL FORM

## 1. APPLICANTS DETAILS

Amenity applied for:	HMS COLLINGWOOD Officers' Association	
Title (e.g. Mr, Mrs, Miss):		
Surname:		Insert
Given Names (in full):		Passport Size Photo
Date of Birth:		
Postcode:		
Home Address:		
Tel Number:		
Place of Birth:		
Nationality:		

## 2. IDENTITY VERIFICATION

To fulfil the identity verification and access control requirements of Establishment Security Orders and JSP 440, Chapters 3.2.2 (previously 6.2.1) and 5.5.3 (previously 7.5.3), you are required to produce the following documents at the time of application:

produce the following documents at the time of application:			
UK Nationals	Foreign Nationals		
A valid UK Passport or two of the following;	Valid Passport, together with documentation		
A nationally recognised photographic identity (e.g.	confirming immigration / residency status.		
UK driving licence).	National identity Card.		
Proof of residence e.g. utility bills, council tax bill.	Proof of residence e.g. utility bills, council tax bill.		
Please note that international driving licenses will not be accepted as a means of identity.			

## 3. **DOCUMENTS PRODUCED** (To be completed by amenity sponsor)

Document Type	OA Mess Number	Date of Issue / Expiry
Existing Wardroom/OA Member	99-	(Not required)

## 4. APPLICATION REQUIREMENT

Car Pass Required?	Yes / No	Type of Issue (e.g.)	1 <sup>st</sup> issue / Renewal
Are you an employee of HMS Collingwood with an HCO Pass:			Yes / No

## 5. CAR PASS APPLICATION

Vehicle details (non HCO pass holders only)				
Vehicle 1 Registration:		Vehicle 2 Registration:		
Make:		Make:		
Model:		Model:		
Colour:		Colour:		

6. REFERENCES	(NOT REQUIRED FOR OA MEMBERS
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				<u>A WEWDERS)</u>			
			2 x Referees who <u>may</u> but be a relative or spou		ponsor) to	suppo	ort this
Name	:			Name:			
Addre	ess:			Address:			
Tel Nu	ımber:			Tel Number:			
Time I	Known:			Time Known:			
Relati	onship:			Relationship:			
7.	AMENITY	SPONS	SOR DECLARATION				
Title:			Lieutenant Commander				
Full N	ame:		Mark Charles Churchill			A	menity Sponsor
Positi	on:		Secretary, HMS COLL	INGWOOD Officers' As	sociation		Stamp
Amen	ity Tel Nu	mber:	01329 231162				
			certify that I have sighted				
Signa	ture:		,		Da	ate:	
1. (amen 2. 3.	I confirm the lity sponsor I understant There is no	nat I hav r to adv nd that r		e displayed at all times.			collingwood Security Orde
4.	•		ollowing restrictions appl	•	Collingwoo	d:	
			nicle is parked entirely a	,			
			nly park in authorised pa	•	hin 25 metr	es of b	ouildings.
		•	eed limit is 20 mph or as				
(	d. That	I must	not overtake marching o	classes.			
			nsufficient or incomplete ble for any delay incurre			orrectio	on and the establishment
			in accordance with JSP lishment Security Office				have disclosed on this fo valid.
7.	l understa	nd that r	my amenity pass may be	e removed at any time.			
Applic	ants Signa	ture:					