

**MINUTES OF THE  
FERNLEY CITY COUNCIL BUDGET MEETING  
April 30, 2013**

Mayor LeRoy Goodman called the meeting to order at 4:00pm at Fernley City Hall, 595 Silver Lace Blvd, Fernley, NV.

*The Mayor reserves the right to hear agenda items out of order, combine two or more agenda items for consideration, or remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted.*

**1. ROLL CALL.**

Present: Mayor LeRoy Goodman, Councilman Dan McCassie, Councilman Roy Edgington, Councilwoman Susan Seidl, Christopher Good City Manager (Not voting), Shari Whalen City Engineer (Not voting), Mojra Hauenstein Community & Economic Development Director (Not Voting), City Attorney Brandi Jensen (Not voting), Denise Lewis City Treasurer (Not voting) Kim Swanson City Clerk (Not voting) Judge Lori Mathus (Not voting) Councilman Cal Eilrich arrived at 4:08, Councilwoman Kelly Malloy arrived at 4:35.

Councilwoman Seidl stated the Budget Meeting should not start with only 3 Council members present.

**2. APPROVAL OF THE AGENDA.**

**Motion:** MOVE TO APPROVE THE AGENDA AS SUBMITTED **Action:** Approve, **Moved by** Councilwoman Seidl, Seconded by Councilman Edgington. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 3, Absent = 2). Yes: Councilman Edgington, Councilman McCassie, Councilwoman Seidl. **Absent:** Councilwoman Malloy, Councilman Eilrich,

**3. PUBLIC INPUT.**

There was no Public Input.

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**4. Discussion and possible action to staff regarding Fiscal Year 2013/14 Proposed Budget including but not limited to; all funds and departments, budget process, timelines, existing budget, assessment and goals for the next year.**

City Attorney Jensen clarified the meeting is agendaized for discussion and possible action. She confirmed the Council can give direction to staff with possible action through this budget process. She stated regarding the request to not start the meeting due to missing Council Member, the Council may take a recess, but that would be the only option to wait. Mayor Goodman stated Councilman Eilrich had something come up that was unavoidable. He also stated that Councilwoman Malloy gets out of school at 3:15 and will be here until shortly. Councilman Edgington suggested moving on with the business of the government.

**Motion:** MOVE TO CONTINUE WITH THE MEETING. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilman McCassie. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 2, No = 1, Absent = 2). **Yes:** Councilman Edgington, Councilman McCassie, **No:** Councilwoman Seidl. **Absent:** Councilwoman Malloy, Councilman Eilrich,

Mayor Goodman asked the City Attorney if the meeting could continue. City Attorney Jensen stated since there was a quorum and the majority was in favor of the vote the meeting could continue.

**A. General Fund**

City Manager Chris Good stated after the meeting on April 9<sup>th</sup> there were a few comments from the Mayor and City Council. He stated there are slight adjustments to the Proposal Budget. Mr. Good stated there is another meeting scheduled for Thursday, May 2<sup>nd</sup> should it be necessary to continue the discussion. He stated May 21<sup>st</sup> is the final meeting for Council to approve the Final Budget.

Mr. Good continued on explaining the Workers Compensation has been appropriately accounted for which required an increase. This Budget also includes a 2.5% increase for members of the Bargaining Unit. This contract will come before the City Council for consideration of approval on May 15<sup>th</sup>. This increase equals a total of \$73,756. This includes wages and benefits for the members of the Bargaining Unit. He stated \$34,000 of this will come out of the General Fund.

The Proposed Budget also includes a .75/hour increase in standby pay, which is another result of negotiations with the Bargaining Unit. This amounts to approximately \$7,500.

City Manager Good stated another adjustment that has been made as a result of Council direction is the Proposal Budget now includes \$4,000. for the trash subsidy. He stated with these adjustments, the unassigned Fund Balance is \$490,000. He stated another potential change to the Budget is, should the Council decide to make the 2.5% increase in wages apply to everybody except the City Manager, that would be an additional \$35,000. including benefits. He continued saying other potential changes are \$1,000 for membership in the Northern Nevada Development Authority and \$2,500. for the Illegal Dumping Taskforce. In the Enterprise Fund a 3% increase in rates that could be applied in January could result in a \$72,000. increase in revenues in the Water Fund and \$28,000 in the Sewer Fund. Mr. Good added this Budget contains \$100,000. in Contingency Funds. He also read a list to City Council on items that were cut from the Budget early on. The list included Solar Panels, server update of greater magnitude than the one proposed, Administrative Specialist II for Finance, reclassification for the Building Official, a Feasibility Study for the Community Center, \$3,000 training for SCADA, and \$110,000 for safety glass at the front counter. Mr. Good stated that the Council has a new General Fund Budget Summary. City Treasurer Denise Lewis walked the City Council through the changes that were made since April 9<sup>th</sup>.

Mayor Goodman inquired about the 10,000 hours for standby and felt that number might be off. Mr. Good stated he would check into that number.

Motion: MOVE TO LOOK AT THE COUNTY ROAD CONTRIBUTIONS, KEEP THAT SEPARATE AND NOT USE IT FOR THE FOLLOWING YEAR.

Mayor Goodman stated he was not certain that action could be taken right now. He stated that is a contribution from the County designated for roads. Mayor Goodman stated it should be left as is with no intention of spending or assigning it other than to roads. Councilman Edgington proposed taking an additional \$118,000 out of the Unassigned Fund Balance and adding it to the Restricted Fund Balance.

Councilman Eilrich stated the idea of the extra money in the General Fund was a back up in case the Bond Payment could not be made. He inquired with the revenues that came in last year how is the City doing with the Assessment and after paying the Bonds were the cash reserves built up in the Water Fund. City Treasurer Lewis directed Councilman Eilrich to the estimated current year ending balance in the Water Fund is \$4,314,100. and stated this amount is increasing. Councilman Eilrich inquired if staff was comfortable with the money in that Water Fund on standby should a catastrophic event take place. City Treasurer stated if there was damage to major infrastructure, repair could be millions of dollars. Councilman Eilrich asked City Engineer Whalen what would be the biggest, most expensive thing that could happen to the water utility on an emergency basis. City Engineer Whalen answered by saying an earthquake could lead to a multi facility failure which could lead to millions and millions of dollars to repair. She stated if one of the wells went down it would be several hundred thousand dollars to repair. She added if there is approximately 2 million in the Fund Balance she would not worry too much that a facility is going to fail and not be replaced. She added when it comes to catastrophic events, City staff is going through the process of becoming compliant with Homeland Security Directives so the City could get FEMA assistance in case of a real event.

Mr. Good stated the numbers in the Water Fund are still subject to some refinement. He stated just before the meeting there was a question that is still unresolved. He added if there are any changes that occur to this, the Council will be made aware of those changes as soon as possible.

City Attorney Jensen stated that if Council wanted to direct staff she asked that they do it in the form of a motion.

**Motion:** MOVE TO ADD AN ADDITIONAL \$118,000 TO THE MAKE THE FIGURE \$750,000 RESERVED IN THE ASSIGNED ENDING FUND BALANCE FOR POSSIBLE USE OR LOAN TO THE WATER PROPRIETARY FUND FOR BOND PAYMENT IF NECESSARY. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilwoman Seidl. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

Councilwoman Seidl inquired about the \$94,766. for the rent the Water and Sewer are paying to the General Fund for their employees being at City Hall. She stated the rent at one time was

\$20,000 a year. She stated it was justified but to take that much money out of the Water and Sewer Fund is ill-advised.

Motion: MOVE TO FORGIVE THE RENT TO THE WATER AND SEWER FUND FOR A TOTAL OF \$94,766. TO KEEP THIS MONEY IN THE WATER AND SEWER FUNDS. **Moved by** Councilwoman Seidl

Mayor Goodman inquired if this was all Water and Sewer Fund money. City Treasurer Lewis explained this is a transfer from the Water and Sewer Fund, based on the benefit provided to the Water and Sewer Fund. She explained that an allocation was taken based on the number of people in each department that reside in the Administration Building. This included the overhead, mortgage, IT, copier, telephone, and other costs and allocated it according to those percentages. She stated this is allowed by GAP and explained the Water and Sewer should be paying their fair share of those expenses. Mayor Goodman stated the \$20,000 number in the past was just pulled out of the air with no justification.

MOTION DIED FOR LACK OF A SECOND.

Councilwoman Seidl stated there was talk about raising the Water and Sewer rates and she stated she will absolutely never support that. She added she is trying to find a way to put money back into those funds so those rates do not have to be raised.

Councilwoman Seidl also inquired about the TLT set-aside Funding for Fireworks \$15,000 and other City projects for \$9,600. Daphne Hooper stated there was previous discussion to ensure that money was set aside for fireworks. She explained that City projects have to compete with the other organizations that apply for funds. By providing the set aside funds for City projects alleviates the competition and allows those projects to occur.

Councilwoman Seidl also inquired if the City was paying for the lobbyist when the Legislature is not in session. City Manager Good stated the City does pay to have the lobbyist available for interim committees or if the Legislature should be called back into session. He also stated the months that the Legislature is not in session the bill is half of the amount; \$2,000 per month verses \$4,000 a month. City Attorney Jensen stated in the past there has not been a contract for an off season lobbyist but due to the Consolidated Tax issue the City signed and extended the

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contract with this company. Councilwoman Seidl inquired if the Consolidated Tax issue is resolved is there any reason to keep the lobbyist. City Attorney Jensen recommended Councilwomen Seidl speak with Legal Counsel regarding Consolidated Tax before deciding on this. Councilman Edgington stated he felt it is important to have the lobbyist in-between years as committees do meet during that time. Mayor Goodman stated the City gets a tremendous bang for the buck in having this team of lobbyist.

**Motion:** MOVE TO TRANSFER THE UNASSIGNED ENDING FUND BALANCE OF APPROXIMATELY \$170,000 INTO THE COMMITTED FUND BALANCE FOR THE BUILDING OF A CIVIC CENTER AS OF JUNE 30, 2012. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilman Eilrich. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

City Treasurer Lewis stated the estimated Ending Fund Balance is \$651,500. She segregated it into the committed and assigned. She stated the committed Fund Balance is for the future building project and the unassigned is for whatever the Council desires. Denise clarified Councilman Edgington wanted to leave \$180,000 in the Unassigned Fund Balance.

Councilman Eilrich asked why the \$50,000 for Feasibility Study for the Civic Center was pulled. Mr. Good stated he was looking for direction from the Council on this. Councilman Eilrich stated he would like to see the City move ahead with this as this is a stated goal. A Civic Center would bring more events to the City and our hotels will be more successful. A Civic Center will be a great economic benefit to the City. Mayor Goodman stated this would have to be an agenda item for the Room Tax Board to appropriate \$50,000 out of the Committed Fund Balance for a Feasibility Study. Mayor Goodman stated one of the requirements of applying for grants are a Feasibility Study needs to be done to show the need and a plan.

**Motion:** MOVE TO RESERVE UP TO \$60,000 IN THE PROPOSED TRANSIENT LODGING TAX FUND FOR THE FEASIBILITY STUDY FOR A CIVIC CENTER. **Action:** Approve, **Moved by** Councilman Eilrich, **Seconded by** Councilman Edgington. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.



Councilwomen Seidl also inquired about the BET Center she stated the City is managing their money and making reservations for them. She stated the City is paying for the electricity. She wanted numbers put together on what the cost is to the City to have the BET Center in City Hall.

Mr. Good stated he would put together a report for the Council. He clarified that there is not an account in the City Budget for the BET Center. He stated the City does not handle BET money. City Treasurer Lewis stated the BET Center is not a part of the Budget but the Arts and Culture Commission is. Administrative Services Manager Hooper explained when the BET Center was established there was an agreement for the equipment, services, and maintaining the network. She stated this is all done through the school district. There will be a time when the City will have to transition out of this but that does not affect the current Budget. Mr. Good stated a report will be put together to make it clear to everyone.

Councilman Eilrich inquired about the \$2,500 toward the Illegal Dumping Taskforce; he did not see that listed in the Budget. Mr. Good stated it is not currently in the Proposed Budget. He stated that would take Council action. Mr. Eilrich stated he was getting ready to bring back to the Council a report on the formation of the taskforce adding it should be before Council in the next month or so. He added if the Council approves the taskforce there needs to be money for advertising and certain things that need to be funded at approximately \$2,500. He asked the Council to add a placeholder for \$2,500. as the program is contingent upon the Council's approval.

**Motion:** MOVE TO SET ASIDE \$2,500 FOR AN ILLEGAL DUMPING PROGRAM IN THE COMMUNITY DEVELOPMENT DEPARTMENT BUDGET. **Action:** Approve, **Moved by** Councilman Eilrich, **Seconded by** Councilman Edgington. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

Councilman Edgington wished to include \$1,000 in the Budget for participation in Northern Nevada Development Authority.

**Motion:** MOVE TO BUDGET \$1,000 FOR MEMBERSHIP IN THE NORTHERN NEVADA DEVELOPMENT AUTHORITY. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilman Eilrich. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:**

Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

**Motion:** MOVE TO PLACE IN THE BUDGET A 2.5% SALARY INCREASE INCLUDING BENEFITS FOR ALL EXEMPT EMPLOYEES, EXCEPT THE CITY MANAGER AND OTHERS WHO MAY BE ACCEPTED OUT OF IT. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilwoman Malloy.

Daphne Hooper Administrative Service Manager clarified there were some re-classifications that are being considered that the City Council might want to remove from the 2.5%.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 4, No = 1). **Yes:** Councilman Edgington, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl. **No:** Councilman Eilrich,

Councilwoman Seidl stated she would like to transfer \$244,060 into the Capital Fund. This captures all the little bites of money that is not spend and use it for projects that are needed.

**Motion:** MOVE TO TRANSFER \$244,060 FROM THE GENERAL FUND INTO THE CAPITAL FUND, APPROPRIATE FUNDS INTO THE CAPITAL FUND. **Moved by** Councilwoman Seidl.

City Treasurer Lewis stated she would like to get the calculations for the new Ending Fund Balance before that decision is made. She stated there are guidelines as to what should remain in the Unassigned Fund Balance. For emergency purposes it is a good idea to keep a certain percentage in the Unassigned Fund Balance. She stated she could create a Fund Balance Policy that established guidelines. Councilwoman Seidl inquired if this could be brought back to the meeting on Thursday. City Treasurer stated the City needs to come up with the new Unassigned Fund Balance after all adjustments that Council has approved have been entered.

Councilwoman Seidl withdrew her **motion**.

Councilwoman Seidl stated she would like to see the operating expenses reduced for the Community Development Department by approximately \$31,000.



**Motion:** MOVE TO REDUCE THE OPERATING EXPENSES OF THE COMMUNITY DEVELOPMENT DEPARTMENT TO \$31,000. **Moved by** Councilwoman Seidl.

Councilwoman Malloy stated the operating expenditures are increased in training, dues and membership and books and periodicals. She wanted to hear from the Department Head on the justification for it.

**This motion died for lack of a second.**

Director Whalen pointed out that the Community Development Department is doing the permitting, plan checking and inspections for facilities that are in the right-of-way. This is a major transition with a lot of work. She explained in the past a contractor has come on board and they have had to coordinate with the Building Department for on site improvements. She said the City is trying to streamline the process and Community Development is taking this on. Councilman Edgington inquired some of these expenses were added due to picking up the added responsibilities from Public Works. Director Hauenstein stated that was correct. She added the increase in membership includes the subscription for the digital permitting. Councilman Eilrich stated he was happy to see this as he has been called out to job sites and this is an effort to streamline the process between Public Works and Community Development. He was in support this.

## **B. Sewer Enterprise**

City Manager Chris Good stated the same adjustments as described earlier are the only that changes. He stated he was ready to take direction or answer any questions.

Councilman Edgington wanted to discuss the \$885,000 for the Donner Trails Lift Station. He feels confident that this could be held off for another year unless there is a building boom in the area. He wanted to focus on Zone 6. Director Whalen stated that this project would be funded under the Sewer Fund Balance it is not funded as part of the Capital Fund. She stated there need to be funds available to finish the design and appropriation of the specification so the project can be completed at the design level. There could be some requirement for expenditures moving into next Fiscal Year.

**Motion:** MOVE TO REDUCE THE DONNER TRAILS CAPITAL OUTLAY IN WASTEWATER PROPRIETARY FUND FROM \$885,000 TO \$50,000. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilman Eilrich. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

**Motion:** MOVE TO PLACE IN THE BUDGET FOR THE SEWER ENTERPRISE FUND A 3% WATER INCREASE TO BE EFFECTIVE IN JANUARY. THIS ACTION WOULD COME BACK TO CITY COUNCIL AS A PUBLIC HEARING. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilwoman Malloy. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 3, No = 2). **Yes:** Councilman Edgington, Councilman McCassie, Councilwoman Malloy, **No:** Councilwoman Seidl, Councilman Eilrich,

Break 5:35 – 5:45

### **C. Water Enterprise**

Chris Good City Manager stated the only adjustments have already been discussed. He stated the numbers in the Water Fund are still subject to some refinement.

Councilman Eilrich inquired if there was any way possible to reduce the Assessment even a little. He was not in favor of it increasing even a little. Director Whalen stated she has done an analysis with the \$31.09 figure. She stated what she heard from Council was to reduce the extra that is being collected for future Capital Projects. She stated in order to keep the fee at \$31.09 the factor of safety would be about 12.5% which will put approximately \$370,000 into the cash balance for the Water Fund. She stated this would need to be brought back by Resolution. She asked for a motion on what the final number should be. Mayor Goodman stated that money cannot be taken out of the debt assessment and put in the General Operating Expenses of the Water Fund. Director Whalen explained that the 17.5% is going to Fund Balance. She stated the money has not been Budgeted for Capital Improvement Projects to be clear all Capital Improvement Projects are funded from Fund Balance.

**Motion:** MOVE TO PLACE IN THE BUDGET FOR THE WATER ENTERPRISE FUND A 3% WATER INCREASE TO BE EFFECTIVE IN JANUARY. THIS ACTION WOULD COME BACK TO  
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CITY COUNCIL AS A PUBLIC HEARING. **Moved by** Councilman Edgington. **Seconded by** Councilman Eilrich.

Councilwoman Seidl stated she was not in favor of this. Councilwoman Malloy stated she has been against the increases but would rather deal with the heat from the public today then put it on the back of her successor. She stated 3% right now would be better than doubling the bill in 5 years which is not fair. She asked for the Council to consider a little raise now rather than a 100% raise in a few years. Councilman Eilrich stated those increases happened to fund the Water Treatment Plant. He stated the Water Treatment Plant still has a solid cost and so does the Bond Debt. He agreed with Councilwoman Malloy and stated the City has to keep up with rising expenses. He stated it will take an open agenda item to do this but he was in favor of keeping up with inflation. He recommended that the rate increase takes affect on January 1<sup>st</sup> instead of July 1<sup>st</sup>. Shari Whalen asked the Council to consider a different approach. She stated over the last few years the rate structure has been assessed and there are some flaws in it. She suggested bringing back several different options for the Council to consider and make sure the public is involved in the process.

**Action:** Approve, **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 3, No = 2).

**Yes:** Councilman Edgington, Councilman McCassie, Councilwoman Malloy. **No:** Councilwoman Seidl, Councilman Eilrich.

Councilman Eilrich was not sure putting it in the Budget suits any purpose because it is revenue.

The Sewer Fund was revisited at this time and the same increase was added to that Fund effective January 1, 2014.

Mayor Goodman asked Director Whalen to bring back the options for the rate structure to the City Council for their further consideration.

#### **D. Capital Improvement Program**

Director Whalen stated there are no changes between the Tentative Budget submittal and this Budget submittal. She stated many of these projects are grant funded. Councilman Edgington

stated the numbers were low for a 5 yard Dump Truck, Plow and Sander for \$60,000. Director Whalen stated past direction from City Council was to purchase used equipment, so that is where the department started this year.

Councilman Edgington inquired if there was any way to put a generator in this years Budget. Director Whalen explained in the current year Budget there is approximately \$10,000 Budgeted for an Automatic Transfer Switch. This will allow the City in case of an emergency to trailer down one of the trailer mounted generators and plug it into City Hall so we could act as an Emergency Operation Center. She stated the manual transfer switch would cost more than what is in the Budget. She stated there are options possibly through grants. She stated the estimate in the Budget is not sufficient now that costs are coming back. Councilman Eilrich stated there should definitely be emergency capacity here at City Hall. In a community catastrophe this becomes the Command Center.

**Motion:** MOVE TO INCLUDE IN THE CAPITAL IMPROVEMENT FUND FOR A MANUAL SWITCH FOR UP TO \$25,000. **Action:** Approve, **Moved by** Councilman Eilrich, **Seconded by** Councilwoman Seidl. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

#### **E. Presentation of Staffing Levels**

Chris Good City Manager stated there is no change from what was proposed. He explained the staffing changes in the proposal include a part time GIS Position and a full time Senior Streets Worker. There are also 2 proposed re-classifications, Human Resource Director to Assistant City Manager and GIS Coordinator to a Water Resource/GIS Coordinator. Mayor Goodman inquired about the impact to the Budget. City Manager stated the impact to the Budget for GIS re-classification is approximately \$3,300. per year. Mr. Good stated he would have to double check if this number included benefits. The impact to the Budget for the Assistant City Manager is \$7,000 per year and this does not include benefits. Mayor Goodman stated if these reclassifications are approved he would not expect them to participate in the 2.5% increase. Mr.

Good stated the proposed cost for the Streets Maintenance Position is \$61,000. including benefits. He stated the part time position including benefits is \$25,000.

**Motion:** MOVE TO BRING BACK A POSITION CONTROL DOCUMENT REMOVING ALL FROZEN POSITIONS. **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilwoman Seidl. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

City Attorney Jensen reminded the Council that the City Manager has the authority to structure the City how he chooses.

Mayor Goodman stated the new positions and the reclassification total a cost of approximately \$100,000. Councilman Edgington stated he had a problem with the extra person in the Roads Department. He did not have a problem promoting a supervisor, but would rather keep the Department at 3 people. He did not see that the work was there. He did not have a problem putting a seasonal person on the Roads. Director Whalen recommended filling the position. She stated the Department struggled with seasonal help last year due to not having quality folks filling that position. She preferred a full time person as there is a substantial work load that is not being done. She stated she did not have a problem removing the seasonal funding out of the Streets Department but requested that Council consider funding the additional position in Streets and Storm Drains. Councilwoman Seidl stated she would prefer to go with seasonal, by the time you pay for the employee and the benefits you get more for your money. She stated there is not as much work during the winter. Director Whalen took this time to explain what the Streets and Storm Drain employees do during the winter. She added there is a cost associated with supervising seasonal help. She stated in the Streets Department they are looking for quality not quantity.

Councilman Eilrich stated he agreed with getting rid of the seasonal worker and hiring a full time position. He stated there are certain areas where you need to listen to the manager and the logistics of their departments.

**Motion:** MOVE TO APPROVE THE FULL TIME POSITION IN THE STREETS AND STORM DRAIN DEPARTMENT AND REMOVE THE TWO SEASONAL POSITIONS. **Action:** Approve, **Moved by** Councilman Eilrich, **Seconded by** Councilwoman Seidl. **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

Director Whalen stated the GIS Coordinator has been transferred into Public Works. This person has been working on managing the Water Resources and Water Rights. She stated this is a substantial amount of work; more than one person can handle at this point. Director Whalen explained they are trying to transfer the data entry routine of GIS into an entry level part time position. She looked into the cost of contracting with a GIS Firm and it's approximately \$90/hour.

**Motion:** MOVE TO APPROVE THE RECLASSIFICATION OF THE GIS/WATER RESOURCE COORDINATOR AND THE PART TIME GIS POSITION IN PUBLIC WORKS. **Action:** Approve, **Moved by** Councilman Eilrich, **Seconded by** Councilwoman Malloy **Vote:** Motion carried by unanimous roll call vote (summary: Yes = 3, No = 2). **Yes:** Councilman Eilrich, Councilwoman Malloy, Councilwoman Seidl. **No:** Councilman Edgington, Councilman McCassie.

City Manager Chris Good stated this proposed reclassification was presented to the Council a few months ago. The direction at that time was wait until Budget time to see if the City can afford to make that change. He stated his motivation behind asking for this change is so he can give more assignments to this position. This person would have additional responsibility over water rights, inter-governmental corporation, process improvements and special projects out of the City Managers office.

City Manager Good stated questions from the Council the lead person would be the Assistant City Manager. The Public Works Director would be able to focus her energy on the technical side and engineering side of the water questions.

**Motion:** MOVE TO APPROVE THE RECLASSIFICATION OF HUMAN RESOURCE MANAGER TO ASSISTANCE CITY MANAGER **Action:** Approve, **Moved by** Councilman Edgington, **Seconded by** Councilman Eilrich. **Vote:** Motion carried by unanimous roll call vote (summary:



Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

The next Budget meeting was scheduled for 4:00 pm on May 15<sup>th</sup>. City Manager Good stated there was an Ethics Commission Meeting scheduled for that day which some members of staff have been subpoenaed. He wanted to clarify that some members of staff may not be present at the Budget Meeting.

**Motion:** MOVE TO START THE BUDGET MEETING ON MAY 15, 2013 AT 4:00 PM, IF STAFF IS AVAILABLE, IF NOT THE BUDGET ITEM WILL BE ADDRESSED WHEN STAFF IS AVAILABLE DURING REGULARLY SCHEDULED CITY COUNCIL MEETING BEGINNING AT 5:00 PM. **Action:** Approve, **Moved by** Councilman Eilrich, **Seconded by** Councilwoman Seidl.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

**Motion:** MOVE TO CANCEL THE BUDGET MEETING SCHEDULED FOR THURSDAY MAY 2, 2013. **Action:** Approve, **Moved by** Councilwoman Seidl, **Seconded by** Councilman Edgington.

**Vote:** Motion carried by unanimous roll call vote (summary: Yes = 5). **Yes:** Councilman Edgington, Councilman Eilrich, Councilman McCassie, Councilwoman Malloy, Councilwoman Seidl.

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## 5. PUBLIC INPUT.

There was no Public Input.

## 6. ADDRESS REQUEST(S) FOR FUTURE AGENDA ITEMS.

There were no requests.

## 7. ADJOURNMENT.

There being no further business to come before it, the Fernley City Council meeting adjourned at 6:49 pm. Approved by the Fernley City Council on \_\_\_\_\_, by a vote of:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

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**Mayor LeRoy Goodman**

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**ATTEST: City Clerk Kim Swanson**

DRAFT