



NORTHWEST LIONS LEADERSHIP INSTITUTE

**Red Lion Inn
3301 Market Street NE
Salem, OR 97301
April 10, 11, 12, 2015**

Dear Lion Leader:

The Planning Committee is excited to announce the 2015 Northwest Lions Regional Leadership Institute. In cooperation with the Leadership Division of Lions Clubs International, experienced Lions leaders will serve as instructors of the outstanding curriculum for both new and senior Lions. The Institute will offer seminars that will develop and enhance leadership skills with emphasis placed on individual participation in a relaxed learning environment.

Location:	Red Lion Inn, 3301 Market Street NE, Salem, OR
Dates:	April 10, 11, 12, 2015
Application deadline:	March 25, 2015

The Institute will start at 11:30 am on Friday, April 10 and continue until 1:00 pm on Sunday, April 12. Sign-in and supplies distribution will begin at 10 am on Friday, April 10. The fee for the Institute is \$250 which includes supplies and materials, lodging for two nights, and meals during the event.

This package of materials is being sent to Lion Leaders in MDs 36 and 19. It is available on the MD and District websites, where applicable. We encourage you to make timely distribution of the information so that your district, zone and/or club will have one or more applicants who can attend. Please duplicate this information and distribute it to any Lion that you feel is qualified.

Please feel free to contact me should you have questions. Thank you.

Respectfully in Lionism,

PCC Vincent F. Bishop, Institute Chairman
vfbishop@hotmail.com
541-974-3620 (cell & home)



NORTHWEST LIONS LEADERSHIP INSTITUTE

Red Lion Inn

3301 Market Street NE

Salem, OR 97301

April 10, 11, 12, 2015

Application Deadline: March 25, 2015

APPLICATION CHECKLIST

To ensure that your application will be reviewed and processed as quickly as possible, please include the following in your application packet:

- Registration application fully completed
- Candidate's Lions History and Community Service Form
- Letter of Recommendation/Nomination
- Grant application (MD19 members only)
- A deposit of \$125 US Funds made payable to the Northwest Lions Leadership Institute is required with your application. The remaining balance of \$125 is due at the time of check-in at the Institute.

Completed applications must be received by the Institute Registrar by March 25, 2015. Applications received after March 25, 2015 will be accepted based upon space availability.

Send completed applications to:

Raema Manning, Registrar
15 Tanglewood Drive
Lake Oswego, OR 97035
Lion_rj@msn.com

Questions: Vincent F Bishop, Chair
Raema Manning, Registrar

541-974-3620
503-635-8481

vfbishop@hotmail.com
lion_rj@msn.com



NORTHWEST LIONS LEADERSHIP INSTITUTE

Red Lion Inn
3301 Market Street NE
Salem, OR 97301
April 10, 11, 12, 2015
Application Deadline: March 25, 2015
APPLICATION

Purpose: The purpose of the Institute is to provide Lions with an opportunity to sharpen leadership and communication skills.

Please type or print

Last Name		First Name		Middle Initial	
Street Address		City		State / Province	
				Zip / Postal Code	
()		()			
Residence Phone		Business Phone			
()					
FAX		E-mail Address			
Club Name		Club Number	Your Member ID#	District	Zone
Current Lion Title		Highest Lion Office Held			
Applicant's Signature:					
Club President or Secretary Signature:					



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CANDIDATE'S LIONS HISTORY AND COMMUNITY SERVICE FORM

Please type or print

Name: _____ M/F _____

Your Lions Club: _____ Lions District/Zone: _____
(Example: 19-G2 or 36-E4-1)

Years in Lionism: _____ Highest Office Held: _____ Year: _____

Your Lion accomplishments: _____

Offices held at Club level (if any) _____

Offices held at Zone level (if any) _____

Offices held at District or Region level (if any) _____

List all previous Lions Clubs you have been a member of _____

List Lion Clubs or District Committees you have served on: _____

List three trainings or seminars and or forums you have attended: _____

List community service work: _____

Hobbies or special activities _____



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FOR LION LEADERS LETTER OF RECOMMENDATION/NOMINATION

NAME OF CANDIDATE:	
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1. PLEASE COMPLETE THIS INFORMATION ABOUT THE APPLICANT:

- How long have you known the applicant?
- In what capacity have you known the applicant?
- Why do you feel this candidate has potential as a leader?

1. (Continued)

- How could this candidate benefit from the Northwest Lions Leadership Institute?

2. The Lion making the Recommendation is asked to provide the following information about themselves.

Last Name		First Name		Middle Initial
Street Address		City	State / Province	Zip / Postal Code
()		()		
Residence Phone		Business Phone		
()				
FAX		E-mail Address		
Club Name	Club Number	District / Zone (Example: 19-G2 or 36-E4-1)		
Current Lion Title		Highest Lion Office Held		
Date	Signature			

This Recommendation/Nomination form should be mailed with the completed Application form by March 25, 2015 to:

NW Lions Leadership Institute
 Raema Manning, Registrar
 15 Tanglewood Drive
 Lake Oswego, OR 97035
 503-635-8481 (h)
lion_rj@msn.com



NORTHWEST REGIONAL LIONS LEADERSHIP INSTITUTE

The Northwest Regional Lions Leadership Institute focuses on building skills of Lion leaders at the club, zone, region and district levels.

PARTICIPANT QUALIFICATIONS

1. The Institute is for qualifying Lions who have not yet attained the position of District Governor.
2. The Institute is especially looking for motivated Lions who want to expand their leadership skills.
3. Candidates must be willing to commit to the three-day program (Friday 11:30 am to Sunday 1:00 pm).

SELECTION PROCESS

Because the number of applicants may exceed the available space, acceptance into the institute is not guaranteed. If more applications than spaces are received, the applications will be reviewed by a committee. Applicants will be notified of acceptance by a letter, shortly after the application deadline of March 25, 2015.

LIONS CLUBS INTERNATIONAL SPONSORSHIP

The Institute appreciates the partial financial support by the Leadership Division of Lions Clubs International (LCI). LCI maintains the quality of all aspects of the institute, including program, faculty and the selection process participants. The Leadership Division works in concert with the Leadership Committee of the International Board of Directors and the International President.

DRESS AT THE INSTITUTE

Business casual

For questions, contact:

PCC Vincent F. Bishop, Institute Chair
vfbishop@hotmail.com
541-974-3630 (home & cell)

APPLICATION PROCEDURE

Prepare the following items and submit them as indicated below. Your application will be considered as soon as all forms are received by the Institute Registrar.

- A. Completed application form
- B. Candidate's Lions and community service history
- C. Institute fee of \$250 or \$125 deposit
- D. One letter of nomination from a Lion leader who is currently one of the following:
District Governor, Vice District Governor, Region or Zone Chairman, Club President, Past District Governor, or Past Club President.

COST OF INSTITUTE

The Institute fee is **\$250**. A minimum of \$125 is due with application. The balance is due at registration. The fee includes the cost of notebooks, handouts, lodging and meals. Lodging is double occupancy (you will share a room with another participant). Participants are responsible to pay for their own transportation and related travel expenses to and from the institute. Please contact the Registrar should you need special accommodations such as early arrival or single room. **Please make check payable to NW Regional Lions Leadership Institute.**

DUE DATE

The completed application is due by March 25, 2015. Minimum of \$125 due at that time. Full amount due at registration. Since materials are prepared for all applicants in advance, there will be no refunds. If an emergency occurs, we ask that a substitute be found to attend on behalf of the original participant.

RETURN APPLICATIONS TO:

Raema Manning, Registrar
15 Tanglewood Drive
Lake Oswego, OR 97035
503-635-8481 (h)
lion_rj@msn.com



NW REGIONAL LIONS LEADERSHIP INSTITUTE CURRICULUM

As a participant in the MD-36 2015 NW Regional Lions Leadership Institute, you will have the opportunity for growth in Lionism and personal or individual development. The workshops are designed to give you hands-on skills and experience in the following:

Diversity: will address the dimensions of diversity and the benefits it can provide for clubs. Participants will learn strategies for overcoming challenges and ways to create a climate that supports diversity.

Lions Fundamentals: will provide participants with a complete understanding of the association's history, principles, and structure, while also exploring the benefits of membership.

Local Issues and Opportunities: will provide the opportunity for a formal training session or a topic-specific discussion based on the needs and/or interests of the participants.

Motivating Club Members: will examine personal needs and motivation, and suggest actions that can create or inhibit motivation.

Personal Mission Statement: will lead participants through a series of activities to assist them in developing their own personal mission statement.

Public Speaking: will give the Lions leader a framework for preparing speeches and some guidelines for effective delivery.

Setting and Reaching Club Goals: will emphasize the value of establishing goals to guide actions, and provides a system for planning the achievement of established goals.

Time Management: will review the importance of time management, discusses some of the obstacles that can make time management difficult, and identifies strategies that will help participants overcome those obstacles.

Working in Teams: is designed to familiarize participants with the characteristics of teams and how effective teams develop.