



Introduction to **PROJECT MANAGEMENT**

Practical, affordable training - especially tailored for staff of community and not-for-profit organisations

The Introduction to Project Management is a new course that provides the necessary foundations for those wanting to develop a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team.

The course is ideal for those wanting to develop their skills as Project Leaders, Project Management Facilitators and Project or Program Administrators.

Cost: \$345 (tea/coffee on arrival & lunch provided)

Tick the *Introduction to Project Management* session you would like to attend:

- SYDNEY:** 28 September, 10am-3pm. **Venue:** Cliftons, 190-200 George Street, Sydney
- MELBOURNE:** 28 September, 10am-3pm. **Venue:** Cliftons, 440 Collins Street, Melbourne

Attendee Details:

Name	<input type="text"/>	Position	<input type="text"/>
Org	<input type="text"/>		
Address	<input type="text"/>		<input type="text"/>
		State	Postcode
Email	<input type="text"/>	Phone:	[<input type="text"/>] <input type="text"/>
Special Needs (dietary requirements, wheelchair access etc)	<input type="text"/>		

Payment Details:

CHEQUE: Cheque payable to Our Community Pty Ltd **EFT:** BSB: 033 132 ACC: 146221 **CREDIT CARD:**

Visa Mastercard AMEX Card Number:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cardholder's Name	Signature	Expiry Date	Date	Total Amount

Send your form to us:

- POST: Our Community, PO Box 354, North Melbourne VIC 3051
- FAX: 03 9326 6859
- EMAIL: service@ourcommunity.com.au

All prices inclusive of GST.
ABN 24 094 608 705.