

The Playstation Out of School Club

Registration Form

The Playstation Out of School Club

Sandy Lane Primary School

Sandy Lane

Bracknell

Berkshire

RG12 2JG

07940717051

OFSTED Registration number: 119246

Child(ren)s Name(s)	Age / D.O.B	School and Year	First Language

My child(ren) will be attending

(Please delete as appropriate)

Breakfast Club MON TUES WED THURS FRI

After School Club MON TUES WED THURS FRI

Holiday Club MON TUES WED THURS FRI

Main Parent/Carer Name		Mobile Number	
Home Address		Home Number	
Legal Parental Responsibility	YES/NO	Work Number	

Please inform the manager if parental responsibilities apply.

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Emergency Contact Details:

In case we are not able to get in contact with you please give details of an additional adult who may collect your child(ren)

Name		Home Address	
Home and Mobile number		Relationship to child	

Should my child need to be collected in an emergency by an individual not named on this form, I will contact the club manager to advise him/her of the individuals name, and the individual will use the following password:

Medical Information

G.P Name	
G.P Surgery	
G.P Address	

Please state if your child has any **ALLERGIES, DIETARY REQUIREMENTS OR OTHER MEDICAL CONDITIONS**. Please complete a medication form if your child will need to take prescribed medication whilst in our care.

Name of child	Medical/Dietary notes

Please continue on a separate sheet if necessary.

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Emergency medical advice or treatment

I give permission for The Playstation to seek any necessary emergency medical advice or treatment in the event that my child(ren) is involved in a serious accident. I will be contacted by The Playstation immediately on one of the numbers I have supplied on this form should this happen.

Signed: _____

Date: _____

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Face Painting and Photographs

As an activity the club will occasionally offer face painting, is it acceptable for your child to take part?

Please circle

YES

NO

Do you give permission for photographs to be taken of your child(ren) for display/promotional purposes? – Please note if the club wish to publish these photographs anywhere other than in the club the manager will ask for permission from the parents before the publication.

Please circle

YES

NO

Please add any other information you think may be appropriate (continue on a separate sheet if necessary)

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Policies and Procedures / Terms and Conditions.

I consent to my child(ren) attending The Playstation and understand that the club has policies and procedures and have read and understood them. I confirm that both myself and my child(ren) agree to abide by them.

I am aware that The Playstation has an obligation to report suspected child abuse/neglect/safeguarding concerns to the appropriate person at Bracknell Forest Borough Council.

I give permission for a trained member of staff to administer appropriate first aid to my child(ren) as required.

Fees should be paid by the due date stated on the booking form, and I understand that failure to do so could jeopardise my child(ren)s continued place. Fees can be paid by cash, credit transfer, childcare vouchers or cheque. Returned unpaid cheques will incur a £20 administration charge.

I understand that collecting my child after 6pm will result in a charge of £5.00 per five minute block. i.e, 10 minutes will cost me £10. This fee will be due within seven days.

I agree to notify the manager if any of the details on this form change.

I understand that the information I have given on this form is confidential.

I give permission to the club to share information with other professionals as they deem appropriate.

I understand that this form must be renewed on a termly basis.

I have read and accepted the conditions above.

Signed _____

Date _____